

# City of Worcester Fire Department

25 Meade Street, Worcester, MA 01605

(508) 799-1827

prevention@worcesterma.gov

worcesterma.gov/fire



DATE  
NAME  
COMPANY  
ADDRESS  
CITY, STATE ZIP CODE

Dear ABC Company,

In order to control costs for Fire & Life Safety compliance oversight of facilities within the limits of the City of Worcester, our department has been reviewing solutions to allow all Service Providers to submit compliance inspection reports to one secure, central repository.

We have adopted a web-based solution called ComplianceCenter™ from BuildingReports® ([www.buildingreports.com](http://www.buildingreports.com)) based on its ability for paperless compliance oversight, ease of communication and “no fee” structure for all stakeholders (ComplianceCenter is a free public service for Building Owners, Service Companies and Fire Code Officials).

**This notice is to clarify that all fire and life safety test and inspection records are required to be filed via ComplianceCenter as per section 13.1.5, 13.3.3.4.3.1 and 13.3.3.4.3.1.1 of the Massachusetts Comprehensive Fire Safety Code, 527 CMR 1.0 based on the 2015 edition of NFPA 1:**

*“Detailed records documenting all systems and equipment testing and maintenance shall be kept by the property owner and shall be made available upon request for review by the AHJ.”*

*“Records shall be permitted to be stored and accessed electronically”*

If your customer’s buildings have any of the following fire protection systems in place, the test and inspection compliance records for these systems are to be filed using the above method:

- |   |  |
|---|--|
| § Fire Alarm System(s)                      | § Clean Agent Suppression System(s)                            |
| § Fire Sprinkler System(s)                  | § Fire Extinguisher(s)   |
| § Fire Pump(s)                              | § Emergency Responder Two-way Radio Enhancement Systems (BDAs) |
| § Kitchen Range Hood Suppression System(s)  | § Private Fire Hydrant(s)                                      |
| § Backflow Prevention                       | § Fire Standpipe System(s)                                     |
| § Commercial Cooking Hood and Duct Cleaning |  |

**Please register your company for free use of the ComplianceCenter service at: [goo.gl/Mrx4Mi](http://goo.gl/Mrx4Mi)**

NOTE: No credit card is required and you will not be billed for registering and using ComplianceCenter. If you are an existing BuildingReports ScanSeries user, please contact us to get your ComplianceCenter portal activated.

Please note that your customers are not receiving a copy of this letter. As their inspection company and service provider, your office is responsible for submitting all compliance documentation into this service. Thank you for helping us improve fire prevention while reducing operating costs for taxpayers.

After receiving your registration, the ComplianceCenter team will email tutorials on the basic steps to immediately begin using the service.

Sincerely,

Thomas J. Bull

Captain of Fire Prevention & Investigations – Worcester Fire Prevention Division