

February 11, 2014

The Meeting of the Board of Directors of the Worcester Public Library was called to order at 5:06 p.m. at the Worcester Public Library, 3 Salem Square, Worcester, MA.

Directors Present:

Deborah Packard  
James Kersten  
Joshua Perro  
Susan Gately  
Judy Finkel  
Dianne Bruce  
William S. Coleman, III  
Tracey Leger-Hornby  
Collins Nuamah  
William Belcher  
Phyllis Harrington

Director's Absent:

Dante Comparetto

Staff Present:

John Weedon  
Denise McGinley  
Denise Faucher  
Elizabeth Giangrande  
Paula Korstvedt  
Pingsheng Chen  
Chantell McDowell

Guests present:

David Moore, City Solicitor  
Robert Sorrenti  
Chrissy Murray

1. Call to Order.

1.1 Packard called the meeting to order at 5:07 p.m.

2. Open Meeting Law, David Moore, City Solicitor.

Moore explained that the Massachusetts Open Meeting Law now falls under the Attorney General's office to ensure a unified set of decisions. Moore stated that a meeting is any time that a committee is involved. Additionally, Moore stated that if a board or committee uses email and suggests "reply to all" that would be in violation of the Open Meeting Law as an opinion would be expressed. Moore stated that the Attorney General's Office does impose fines on the body and person if the Open Meeting Law is broken. A question was asked when Executive Session could be used. Moore stated that usually Executive Session is for collective bargaining, litigation matters or perhaps to negotiate contract terms for employment. A performance review, however, is public. Moore stated that "new business" is items that were not reasonably anticipated by the chair. Moore also let the board know that the Board members are indemnified by state law.

3. Minutes of January 14, 2014.

Packard asked if there were any changes to the minutes. There being none, Bruce moved, seconded by Finkel to approve to approve the minutes.  
The minutes of January 14, 2014 were approved.

4. President's Report.

Packard stated that there had been a new Board member orientation and that she was scheduling another one. Packard let the Board know that the City Manager had recommended that Dr. Boone draft a job description for a loaned executive with regard to OCOL.

5. Associate Head Librarian's Report. Weedon spoke about possible hour changes at the Main library, Frances Perkins and Great Book Valley.

6. Finance Committee Report, Perro.

5.1 Perro reported that on February 11, 2014 the Finance Committee approved a total of \$17,427.59 from the Trust Funds (\$6,760.00 from the Green Fund for a switch package and Urban Library Council membership; \$8,400.00 from the Higgins Fund for marketing templates; and Urban Library Council; and \$2,267.59 from the Saxe Fund for a switch package and Urban Library Council membership).

Coleman moved, seconded by Kersten to accept the Finance Committee report of February 11, 2014.

6. Committee on Administration, Finkel.

6.1 Finkel reported that the Committee met to review the Cash Management Policy; Fines & Fees Policy; the Collaborative Agreement between the Library and Literacy Volunteers and the Appropriate Use Policy.

Coleman moved, seconded by Kersten to approve the Cash Management Policy.

Bruce moved, seconded by Kersten to approve the Fines & Fees Policy.

Perro moved, seconded by Bruce to approve the Collaborative Agreement.

Bruce moved, seconded by Coleman to approve the Appropriate Library Use Policy.

Finkel discussed the Annual Performance Review of the Head Librarian and the edits to the Review.

Perro moved, seconded by Belcher to accept the Annual Performance Review with edits.

7. WPL Foundation, Kersten.

9.1 Kersten stated he would be at the next Foundation meeting and would give an update the March board meeting.

8. Friends Update, Gately.

Gately stated that she would be at the February meeting of the Friends and would give an update at the next Board meeting. Gately, however, stated the Friends continue to be concerned about Library safety.

10. New Business.

Belcher asked the Board to look into the costs of security for the Library. Coleman let the Board know that the Kennedy Library responded to the memorial card and that the Director may be interested in coming to Worcester Public Library.

11. Adjournment.

There being no further business the Board Finkel moved, seconded by Perro to adjourn the meeting.

The meeting adjourned at 6:54 p.m.

Respectfully Submitted by Dante Comparetto, Secretary

(Recorded by Denise H. McGinley)