

**CIVIC CENTER COMMISSION
MEETING MINUTES
September 26, 2019**

Attendees:

CCC Members: Chairman John Harrity, Commissioner Lowell Alexander, Commissioner Patrick Lowe, Commissioner John Brissette, Commissioner Jim Knowlton

City: John Odell & Candee Raphaelson

SMG: Sandy Dunn, Jim Moughan, & Melissa Bishop

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order

Chairman Harrity brought the meeting to order at 8:10 am. SMG soon to be merged with ASM Global finalized.

2. Acceptance of Meeting Minutes – August 29th, 2019

Meeting minutes that were presented for approval from *August 29th, 2019*, were passed. Commissioner Brissette motioned for approval and was seconded by Commissioner Lowe (5 yeas, 0 nays) Motion *passed*.

3. Capital Projects – John Odell

Arcadis was chosen as the OPM and a contract between the city and Arcadis should be finalized shortly. Populous is also already on board. Timeline for all to be up and running with design completed is around mid-late October. The contractor is still TBD. The City Manager and the CFO are discussing the next steps and how to proceed from this point.

Chairman Harrity inquired if all summer work for 2019 was completed. Sandy Dunn reported that the convention center piers are crumbling and the item is already out to bid. The hockey nets are still in process as well. The nets will most likely be changed out during the season but all is good to go for Opening Night. The dasher retrofit, Zamboni, new glass, and painting of the gallery have all been completed. The ice plant control system is not yet complete as it speaks to the energy management control piece of the system.

The vault draft provided is not ready to present to the Commission as National Grid is still to provide their cost estimates. A timeframe of mid-late October is also expected for this information. This work along with the assistance of a portable generator will begin for next summer 2020, but the city is still not ruling out work beginning prior to that. Options for upgrade and relocation are still on the table. Heat is an issue but a fan has been installed. Temperature conditioning of the space is required and will continue to be monitored throughout.

4. SMG Reporting – Sandy Dunn / Jim Moughan / Melissa Bishop

General Discussion as outlined in the monthly packet. Sandy Dunn reported that the Equal Pay Act Project has been completed as of June. An International E-Sports event (from Philippines) with large call for hotel room nights will be forthcoming in the summer during slower business months.

NCAA Women's Basketball and Men's Division I and II bids have all been placed through the years of 2025. Division I schools require Holy Cross approval. However, Holy Cross will also assist with alternative schools if HC Athletics are not interested.

The merger with AEG Entertainment / SMG to ASM Global may assist with attracting and capturing more events as the Boston market and the TDGarden are very busy.

Chairman Harrity inquired about the outdoor concert that was held in the Palladium parking area. Sandy Dunn reported that the focus was all about “being outdoors”. She stated that Cliff Rucker and John Peters have well established relationships with the DCU Center, (i.e. Rock and Shock – a multi venue event partner). Mr. Harrity wondered if the DCU would be a back up to such events due to inclement weather. Ms. Dunn declined stating that weather issues would be a timing issue with other events booked in the facility.

Jim Moughan highlighted the following events: the *New England Synod 2020* (doubled in size to a four day event), the *New England Builders and Facilities Association* (typically a Boston conference but was getting overly expensive). This event is managed out of California, is a male dominated event and has restaurants in the area doing very well. The *Mass State Police Graduation* will be the largest class graduating this coming June 2020.

5. Adjournment

Chairman Brissette motioned to adjourn; seconded by Commissioner Lowe.
Vote - (5 yeas, 0 nays) *Motion passed.*

Meeting Adjourned at 8:33am

Next Standard Meeting:

Thursday, October 24, 2019 at 7:30am (Breakfast) - 8:00am Meeting – DCU Center – Conf Room