

**Board of Election Commissioners Meeting
Wednesday, September 19th, 2018
6:30 p.m.
Levi Lincoln Chamber, City Hall**

Call to Order by the Chairperson

Pledge of Allegiance

Roll Call

Approval of the Minutes of the July 18th Meeting

New Business:

- 1. Discussion concerning poll worker selection and training for the November 6, 2018 State Election.**
- 2. Discussion concerning the implementation of Early Voting from October 22nd to November 2nd.**
- 3. Discussion concerning the central tabulation of Early Voting ballots.**

Next Meeting Date:

Adjournment:

Worcester Board of Election Commissioners Minutes
Wednesday, July 18, 2018
6:30 pm
Esther Howland Chamber, City Hall

Call to Order by Chairperson Perotto

Pledge of Allegiance

Roll Call: Commissioner Perotto
Commissioner Duffy
Commissioner Octave
Commissioner VanderSpek
Commissioner Stewart

Approval of May 16 Minutes

Public Hearing:

1. **Concerning Proposed 2018 Early Voting Locations for November 6th State Election**
 - **Locations for Precinct 4 EV discussed: Webster Square towers 1050 Main Street, Shaw's Super Market Webster Plaza and Central Branch YMCA.**
 - **Motion to assign EV Shaw's.**
 - **Yes: Perotto, Octave, Duffy, VanderSpek**
 - **Abstain: Stewart**

2. **Concerning relocating Ward 6 precinct 5 polling location to the Emmanuel Lutheran Church, 200 Greenwood Street (current location is Bethlehem Covenant Church, 46 Greenwood Street)**

No one from the public appeared

 - **Motion to relocate. Approved by all.**

New Business:

3. **Discussion concerning 2018 poll worker selection and training for September 4th State Primary.**
 - **Wardens and Clerks receive separate training. Dates have been set.**

4. **Preparations for Sept 4 State Primaries**

- Work has started parks, police, website, etc. Working with state to program machines etc. All efforts have begun. Advertising of September Election.
- Week before election, City of Worcester website is changed to help voters find their poll location

5. Clarification on Commissioners adding items to the agenda:

- Pam Callahan, Coordinator of Training and Develop for City of Worcester Human Resources Department.
 - Cannot add items to agenda or bring up topics at a meeting that were not posted for at least 48 hours (not including holidays and weekends) before the meeting.
 - Must be in compliance with MA Open Meeting Law
 - Strict guidelines for Commissioners communicating with each other:
 - Email for scheduling conversations: Commissioners are BCC'd
 - No business can be discussed that the public cannot see and hear
 - To add an item to the agenda, a Commissioner should send the item, in writing, to the staff liaison, Niko Vangjeli, Assistant City Clerk. The Chairperson decides whether the item is put on the agenda.
 - Commissioners cannot discuss any business outside of the meetings. No phone calls, emails, texts, or personal conversations about commission business.

Motion to vote on Early Voting locations:

- Yes: Perotto, Octave, Duffy, VanderSpek
- No: Stewart

Old Business:

6. Update concerning regulations of Early Voting by Mail and associated costs

- Provided communication re: Early Voting by Mail.

7. Update concerning 2018 Student poll worker program

- When students are back in school. Requirements for student poll workers. City of Worcester only hires students for November elections.
- Stewart: Does letter to Binienda state that we would like to have students with disabilities as poll workers? Niko Vangjeli and Susan Ledoux will meet with the superintendent to discuss. They will work with the disabilities office to follow appropriate procedures. All poll-workers, including students, are city employees.

8. Update concerning 2018 Street Listing and Inactive Confirmation mailing.

- After street listing forms were mailed, forms were processed. In May, inactivation began for people who did not return the street listing forms.

- Grand totals: 72,659 active voters, 36,004 inactive voters, 10,900 non-voters (unregistered, minors and non-U.S. citizens)

Next Meeting Date: September 19, 2018 6:30pm

Adjournment

2018 State Election Early Voting Schedule

If you are registered to vote in the City of Worcester, you may take advantage of Early Voting Monday, October 22nd through Friday, November 2nd at any of the following locations:

Date	Time	Location
Monday, October 22 nd	8:45am to 7pm	EV Precinct 1 Unitarian Universalist Church 90 Holden Street
Tuesday, October 23 rd	8:45am to 7pm	EV Precinct 2 Worcester Senior Center 128 Providence Street
Wednesday, October 24 th	8:45am to 7pm	EV Precinct 3 Worcester Public Library 3 Salem Square
Thursday, October 25 th	8:45am to 7pm	EV Precinct 4 Shaw's Supermarket 68 Stafford Street
Friday, October 26 th	8:45am to 7pm	EV 5 Precinct May St Bldg. Worc. State University 280 May Street
Saturday, October 27 th	10:00 am to 6 pm	EV 1 Unitarian Universalist Church 90 Holden Street EV 4 Shaw's Supermarket 68 Stafford Street
Sunday, October 28 th	10:00 am to 6 pm	EV 2 Worcester Senior Center 128 Providence Street EV 5 May St Bldg. Worc. State University 280 May Street
Monday, October 29 th	8:45am to 7pm	EV Precinct 1 Unitarian Universalist Church 90 Holden Street
Tuesday, October 30 th	8:45am to 7pm	EV Precinct 2 Worcester Senior Center 128 Providence Street
Wednesday, October 31 st	8:45am to 7pm	EV Precinct 3 Worcester Public Library 3 Salem Square
Thursday, November 1 st	8:45am to 7pm	EV Precinct 4 Shaw's Supermarket 68 Stafford Street
Friday, November 2 nd	8:45am to 4:15pm	EV Precinct 5 May St Bldg. Worc. State University 280 May Street

For more information visit www.worcesterma.gov.