



PARKS & RECREATION FEES & CHARGES POLICY 2024

EVENT PERMITS:

1. Individuals or groups (This permit is for a location, in a specific park at a set time as approved based on submitted application.)
2. Application fee \$250.00/UPTO FOUR (4) HOURS/PARK.
3. A discount of up to 50% will be given to City of Worcester Residents application fee, once verification is submitted (Discount does not apply to staff cost, For-profit organizations, or Non-Residents).
4. Trash removal/disposal fee will start at \$400.00 and will increase based on the size of the event. This fee does not include facility clean up. A minimum of \$240.00 will be charged for trash picked up throughout the facility depending on event size. Additional fees will apply if trash is left and not taken if you specified on the permit you where removing your own trash. **There will be NO discounts given for this fee**
5. Electrical fee \$30.00 per hour of electric use, if the electrician is needed the fee will be an additional \$60.00 per hour with a minimum of 4 hours or for the length of the event including setup and breakdown times. **There will be NO discounts given for this fee**
6. Staff fees will apply to events as deemed necessary by the DPW & Parks, Parks, Recreation & Cemetery Division at a rate of \$60.00 per hour, minimum of 4 hours per day, or for the length of the event including setup and breakdown times per staff assigned. **There will be NO discounts given for this fee**

SPECIAL EVENTS/FUNCTIONS:

Organizations/groups/individuals requesting a permit for events will be charged fees as determined on an individual basis (Including Staff, utilities, permits by other departments or needs as required/requested) based on Departmental and Parks & Recreation Commission requirements.

PORTABLE STAGE FEE:

The fee for delivery, setup, breakdown, and pickup of the portable stage within the City of Worcester is \$960.00. **There will be NO discounts given for this fee**

SPORT PERMITS:

- Fees will be charged for field use permits issued to youth groups/organizations that are city residents under the age of 18, to include but not limited to (softball, baseball, football, soccer, rugby, hockey, basketball, Lacrosse, handball, tennis, cricket, field hockey, Street Hockey or any other sport) This fee can be reduced or waived if the youth league is a 501C3 Non-profit and/or completes regular maintenance on their field. (Discounts do not apply to staff costs)
3. Fees will be charged to organizations/leagues that are for profit – **There will be NO discounts given for this fee**
- There is a two (2) hour minimum for all permits, per day
- **OFF PEAK HOURS** for fields/rinks/courts are 8:00 AM – 6:00 PM

- **PEAK HOURS** for fields/rinks/courts are 6:00 PM – 10:00 PM (All fields close at 10:00 PM unless approved by the city, if additional hours are approved the fees will be based on peak hour cost.)

SPORT PERMITS FEES:

1. Field and court fees are as follows for **non-profit organizations** - \$22.50/Hr./Field for off peak hours prior to 6:00 PM - \$45.00/Hr./Field for peak hours after 6:00 PM
2. Field and court fees are as follows for-profit organizations - \$45.00/Hr./Field for off peak hours prior to 6:00 PM - 90.00/Hr./Field for peak hours after 6:00 PM (Discounts do not apply to staff cost or to for-profit organizations).
3. **Synthetic Fields:** All practices and games times need to start on the even hours at these fields **no exceptions.**
4. **Synthetic fields may require staff at games. The fee is \$150.00 per hour with a minimum of two hours. There will be NO discounts given for this fee**

TOURNAMENT PERMITS:

1. Non-Synthetic fields Flat fee of \$950.00 per field per day (additional fees will be added based on the permit needs) **There will be NO discounts given for this fee**
2. Synthetic Field fee is \$2200.00 per field per day (additional fees will be added based on permit needs) **There will be NO discounts given for this fee**
3. **Synthetic fields may require staff at games. There will be NO discounts given for this fee**

BUSKING/STREET PERFORMERS:

1. The fee for the busking/street performer is \$50.00 for a two-week permit.

ADMINISTRATIVE CHARGE: A \$125.00 Administrative fee is included in the permit fee to cover staff, secretarial costs, office supplies, mailings, utility costs, etc. An additional \$125.00 fee will be charged for any changes made to your permit that have been finalized.

REFUND POLICY: City of Worcester Department of Public Works & Park, Parks, Recreation & Cemetery Division will not issue any refunds permits due to weather conditions. All will be determined on an individual basis. Sports organizations will be given the opportunity to call and change the date 24 hours prior to the assigned date.

FEE STRUCTURE: \$125.00 Non-refundable down payment will be required at the time of request. Fees will be applied to each individual event as per each individual's/organization's needs. Filing false information to the City of Worcester DPW & Parks, Parks, Recreation & Cemetery Division could result in loss of permit, the organization, individual/group will be required to attend a Parks & Recreation Commission meeting to justify the alleged filing and would consequently need approval from the Parks & Recreation Commission for future requests. A 2% Late fee will be assessed to all individual/organizations each month if the invoice is not paid within 45 days of the invoice date