



PARKS & RECREATION COMMISSION

POLICY & PROCEDURE

FIRE PLACE REQUIREMENTS FOR SALISBURY PARK - BANCROFT TOWER

I PURPOSE

To outline the criteria and procedures for use of the fire places within Salisbury Park - Bancroft Tower in the City of Worcester under management and control of the Department of Public Works and Parks, Parks, Recreation and Cemetery Division.

II POLICY

- 1) This policy shall cover Salisbury Park - Bancroft Tower under the jurisdiction of the City of Worcester Department of Public Works and Parks, Parks, Recreation and Cemetery Division.
- 2) The use of these fire places needs to have a set policy approved by the Parks & Recreation Commission.
- 3) Permits for use of Salisbury Park – Bancroft Tower and use of the fire places must be requested from the Department of Public Works and Parks, Parks, Recreation and Cemetery Division. This application must be submitted, reviewed by the Department and approved by the Department.
- 4) The Department of Public Works and Parks, Parks, Recreation and Cemetery Division shall determine if size, fee structure or use of facility requires submission of said event to the Parks & Recreation Commission. The applicant shall be responsible to attend said Parks & Recreation Commission meeting to address any and all concerns of the Department and Commission if necessary.
- 5) The Parks & Recreation Commission and the Department of Public Works and Parks, Parks, Recreation and Cemetery Division shall recommend modifications for the event based on public comment for inclusion in the final permit.

III PROCEDURE

1. Events shall follow all of the Rules & Regulations of the Department of Public Works and Parks, Parks, Recreation and Cemetery Division as stated within the Permit Application.
2. All events shall be in compliance with the City's Human Rights Commission's Policy Statement (See Attached).
3. Applicants shall complete as required by the Department all necessary sections of said permit.
4. The Worcester Department of Public Works and Parks; Parks, Recreation and Cemetery Division will provide no guarantee of event approval until all necessary paper work (as required by the Department) is completed and approved.
5. The Worcester Department of Public Works and Parks, Parks, Recreation and Cemetery Division reserves the right to require changes & additional submissions for any event.
6. The Commissioner or his/her designee of the Department of Public Works and Parks, Parks, Recreation and Cemetery Division shall ensure this policy is adhered to. He / She shall have final approval of all events.
7. This policy/procedure may be amended by a majority vote of the Parks & Recreation Commission.

Parks and Recreation Commission Approval Record

1. This policy was reviewed by the Parks and Recreation Commission on 11-19-15 and approved on 11-19-15, voted 4 – 0.
2. This policy was reviewed, updated, and approved by the Parks and Recreation Commission on January 19, 2023, with a vote of 5-0.

HUMAN RIGHTS COMMISSION POLICY STATEMENT

It is the policy of the city to assure that every individual shall have equal access to and benefit from all public services, to protect every individual in the enjoyment and exercise of civil rights and to encourage and bring about mutual understanding and respect among all individuals of the city. It is clear that behavior which denies equal treatment to any of our citizens as a result of their race, color, religious creed, status, sexual orientation, disability or source of income undermines civil order and deprives person of the benefits of a free and open society. Nothing in this ordinance shall be constructed as supporting or advocating any particular religious view or lifestyle. To the contrary, it is the intention of this ordinance that all persons be treated fairly and equally and it is the expressed intent of this ordinance to bring about the elimination of prejudice, intolerance, bigotry, discrimination and the disorder occasioned thereby.

