

CITY OF WORCESTER, MA



CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (CAPER)

Draft

REPORTING ON YEAR TWO OF THE 2015-2020
CONSOLIDATED PLAN:

7/1/16 – 6/30/17



*Prepared by:
City Manager's Executive Office of Economic Development*

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During this Consolidated Annual Performance Evaluation Report (CAPER) period (July 1, 2016 – June 30, 2017), Worcester made progress toward many of its five year community development goals and priority needs.

To help low-to moderate income populations that may be homeless, at risk of homelessness, living with HIV/AIDS, or struggling with housing security, the Executive Office of Economic Development (EOED) implemented eight (8) Emergency Solutions Grant (ESG) program contracts with six (6) local project sponsors totaling \$358,800 for 400 homeless or at-risk households. The Housing Opportunities for Persons with Aids (HOPWA) program generated seven (7) contracts with five (5) agencies worth \$496,605 to assist approximately 130 households throughout the Worcester Eligible Metropolitan Statistical Area (EMSA). The HOME funded Tenant-Based Rental Assistance (TBRA) provided \$128,264 to provide 30 single adults experiencing homelessness with the opportunity of stable housing in conjunction with supportive services.

Affordable housing activities made steady progress in meeting the outcomes outlined by the ConPlan Goals. The following is a summary of the highlights that were completed this year. In conjunction with the City of Worcester Department of Inspectional Services (DIS), five (5) blighted buildings with demolition orders were demolished with \$190,500 of Community Development Block CDBG funds. The Systematic Housing Inspections Program (“Sweeps” program) run in conjunction with DIS utilized \$119,680 in CDBG to inspected 1,408 units of housing in low-mod areas of the City. The First Time Homebuyer down payment assistance program utilized \$106,281 during the year with the funds assisting twenty-five (25) households. During the second year action plan period \$967,086 of CDBG funds were used to rehabilitate 30 housing units (9 homeowner units and 11 rental units) to assist with energy improvements, reduce lead hazards, repair code violations, and allow for safe and healthy rental units for low- to moderate-income populations, and the the Tenant Based Rental Assistance (TBRA) program funded through the HOME Program utilized \$165,332 in HOME funds to assist 70 extremely low- to moderate income individuals with housing rental assistance.

The City’s Neighborhood Development Division in the Executive Office of Economic Development made significant inroads toward assisting various low- to moderate-income populations through a total of 13 contracted CDBG programs (12 with area non-profits and one with the Worcester Public Schools) utilizing \$608,270 in CDBG to provide services to 5,210 low- and moderate-income

persons by addressing identified needs for health services, emergency food, counseling, education & training, information and social service referrals, volunteer income tax preparation services, youth recreation and after school programming.

The Neighborhood Development Division also partnered with City of Worcester departments including the Department of Public Works & Parks, Department of Administration & Finance Energy and Asset Management Division, and the Worcester Fire Department, the Worcester Public Schools as well as various non-profits, to make significant inroads toward the goal of improving public facilities. During the second Action Plan year, 12 public facilities projects were completed with \$3.04 million in CDBG, including the purchase of one (1) fire pumper truck, facility improvements at the Worcester Senior Center, the revitalization of one (1) city park, renovation of (1) playground within an affordable housing development, improvements at two (2) community health center including the replacement of worn-out dental operatory chairs and installation of security cameras and fencing, five (5) energy efficiency improvement projects at three (3) shelters, a neighborhood center, and the Boys & Girls Club, and the relocation and restoration of an historic, former tavern which will be renovated as a job training site for persons with disabilities. Another seven (7) public facilities projects worth \$2.74 million in CDBG were underway in summer of 2017 with completion to take place during the third Action Plan year. Additionally, \$1.85 million in CDBG funded public infrastructure improvements for street repaving, sidewalk reconstructions, and other comprehensive streetscape improvements were implemented in the Union Hill Neighborhood (including \$1.31 million for the completion of projects commenced in 2016 and \$845,000 in projects commenced in 2017).

Under CDBG Economic Development & Business Assistance 10 businesses were assisted which resulted in the creation or retention of 13 jobs. The CDBG investment of \$220,000 in these 10 businesses leveraged \$715,120 in other/private funds.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing Development & Preservation	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	190	14	7.36%	8	14	175.00%
Affordable Housing Development & Preservation	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	32	8	25.00%	34	8	23.53%
Affordable Housing Development & Preservation	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	14	0	0.00%	3	0	0.00%
Affordable Housing Development & Preservation	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	127	3	2.36%	3	2	66.67%
Affordable Housing Development & Preservation	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	68	32	47.06%	20	32	160.00%
Affordable Housing Development & Preservation	Affordable Housing	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	90	70	77.78%	30	33	110.00%

Economic Development & Business Assistance	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	14	11	78.57%	4	6	150.00%
Economic Development & Business Assistance	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	23	31	134.78%	7	13	185.71%
Economic Development & Business Assistance	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	36	19	52.78%	11	10	90.91%
Expanded Resources for Homeless Prevention	Homeless	ESG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	271	60	22.14%	80	0	0.00%
Healthy and Sustainable Housing	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	14	8	57.14%	5	5	100.00%
Healthy and Sustainable Housing	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	7194	4,040	56.15%	2262	1,408	62.24%
Housing Opportunities for Persons with HIV/AIDS	Homeless Non-Homeless Special Needs	HOPWA: \$	Homelessness Prevention	Persons Assisted	0	0		60	0	0.00%
Housing Opportunities for Persons with HIV/AIDS	Homeless Non-Homeless Special Needs	HOPWA: \$	Housing for People with HIV/AIDS added	Household Housing Unit	27	20	22.22%	13	14	107.69%

Housing Opportunities for Persons with HIV/AIDS	Homeless Non-Homeless Special Needs	HOPWA: \$	HIV/AIDS Housing Operations	Household Housing Unit	167	56	33.53%	60	20	33.33%
Improvements and Preservation of Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	23278	30826	132.43%	4857	30826	634.67%
Neighborhood Stabilization & Revitalization	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	22283	6760	30.34%	4925	6760	137.26%
Public Services for Low-Moderate Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	24613	9407	38.22%	4855	5210	107.31%
Resolve Barriers to Housing for Homeless Persons	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	747	196	26.24%	96	124	129.17%
Resolve Barriers to Housing for Homeless Persons	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	158	273	172.78%	400	400	100.00%

Resolve Barriers to Housing for Homeless Persons	Homeless	ESG: \$	Housing for Homeless added	Household Housing Unit	747	196	26.24%	96	124	129.17%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA	ESG
White	4,678	4		
Black or African American	1,302	3		
Asian	62	0		
American Indian or American Native	24	0		
Native Hawaiian or Other Pacific Islander	3	0		
Total	6,069	7		
Hispanic	3,334	0		
Not Hispanic	2,735	7		

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Please see attached HOPWA CAPER and ESG eCart analysis for racial and ethnic populations assisted with HOPWA and ESG funds, respectively.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	5,027,347	7,284,542
HOME	HOME	2,635,456	648,205
HOPWA	HOPWA	513,715	446,272
ESG	ESG	397,364	304,208

Table 3 - Resources Made Available

Narrative

During year two of the ConPlan the amount of CDBG funds expended was larger than normal to address the CDBG timeliness issue.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Low-Moderate Income Census Tracts	87	95	Census Tract 7324.00
Union Hill Target Area	46	48	Census Tracts > 51.0% LMI

Table 4 – Identify the geographic distribution and location of investments

Narrative

The originally planned geographic targeting of second Action Plan year funds was modified as a result \$607,100 in additional CDBG funds being allocated for additional public facilities through a substantial amendment, which resulted in an increased percentage of overall allocations being of benefit to census tracts in which a majority of persons were of low- and moderate-income. The targeting of allocations towards projects within the Union Hill Target Area remained consistent with second Action Plan year objectives.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The HOME Match report below shows the Match requirement of the program was met with an excessive match to be carried over to next year. The primary source of funds used to meet the program match requirement was achieved through the Massachusetts Rental Voucher Payments (MRVP) which occurred in the City of Worcester. Primary source of this data was through verification with the Worcester Housing Authority (WHA) and the Massachusetts Department of Housing and Community Development (DHCD).

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	2,870,651
2. Match contributed during current Federal fiscal year	1,116,313
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	3,986,964
4. Match liability for current Federal fiscal year	135,245.25
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	3,851,718.75

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
MRVP Vouchers01	07/01/2016	29,814	0	0	0	0	0	29,814
MRVP Vouchers02	08/01/2016	29,098	0	0	0	0	0	29,098
MRVP Vouchers03	09/01/2016	28,886	0	0	0	0	0	28,886
MRVP Vouchers04	10/01/2016	28,398	0	0	0	0	0	28,398
MRVP Vouchers05	11/01/2016	25,943	0	0	0	0	0	25,943
MRVP Vouchers06	12/01/2016	27,576	0	0	0	0	0	27,576
MRVP Vouchers07	01/01/2017	30,028	0	0	0	0	0	30,028
MRVP Vouchers08	02/01/2017	28,215	0	0	0	0	0	28,215
MRVP Vouchers09	03/01/2017	26,444	0	0	0	0	0	26,444
MRVP Vouchers10	04/01/2017	31,375	0	0	0	0	0	31,375
MRVP Vouchers11	05/01/2017	32,114	0	0	0	0	0	32,114
MRVP Vouchers12	06/01/2017	32,955	0	0	0	0	0	32,955

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
State of Massachusetts MRVP	06/01/2017	674,151	0	0	0	0	0	674,151

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	258,557	258,557	\$128,264	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	90	33
Number of Non-Homeless households to be provided affordable housing units	69	0
Number of Special-Needs households to be provided affordable housing units	122	13
Total	281	46

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	65	33
Number of households supported through The Production of New Units	8	0
Number of households supported through Rehab of Existing Units	33	30
Number of households supported through Acquisition of Existing Units	20	25
Total	126	88

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In Table 12 above the One-Year Goal for Number of households supported through rental assistance was 126, which was met through an actual number of 266 through the HOME and ESG TBRA programs. For the Number of households supported through the production of new units there was a One-Year goal of 8 units. For this year we have 3 homeowner units in process and at least 8 new rental units in production. Although this was under the estimate for year two it is anticipated that the amount per year will increase over years 2 through 5 of the ConPlan. The goal for production of new units needs to

be reviewed to make sure the total amount of units projected to be created still falls in line with the amount of production expected. For the Number of households supported through the rehab of existing units there was a One-Year Goal of 35 units (28 Homeowner units and 7 Rental units) of which we achieved 30 units rehabbed (9 Homeowner units and 21 Rental units). Overall this number is expected to fall in line with expectations or will be adjusted in coming ConPlan years. For this year we had a goal of 20 households supported through the acquisition of existing units. During the year there was 25 households assisted through the acquisition of existing units.

Discuss how these outcomes will impact future annual action plans.

Outcomes achieved will be analyzed and used to adjust future annual action plans. There is still time to adjust the totals for 5-year plan in light of what is and can be achieved in ConPlan years 3 through 5.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	4	44
Low-income	6	0
Moderate-income	20	0
Total	30	0

Table 13 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City has continued its strategies in reaching out to sheltered and unsheltered homeless persons and assessing their individual needs. This action is associated with Action Plan Goal 8: Resolve Barriers to Housing for Homeless Persons. City ESG funds supported salary costs for .5 FTE Outreach Case Manager who works as part of the City of Worcester Quality of Life Task Force to conduct assessment of individual needs, enable access to mainstream resources, and housing referrals for households without children that are unsheltered. In one year, the outreach case manager contacted an estimated 131 individuals living in places not meant for human habitation; of those 131 individuals, 32 engaged with the Outreach Case Manager to develop a housing placement to achieve or maintain ongoing stability.

In addition to ESG Outreach, there are homeless outreach services offered through a variety of different service providers in the City that offer immediate and long-term assistance to unsheltered persons by frequenting locations such as the downtown corridor of Union Station, the Public Library, other parks and roadways prone to panhandling and loitering throughout the City, soup kitchens, and food pantries to identify and engage with such individuals/families. The goal is to engage with people over time; those who typically refuse services so that they may accept help through long-term engagement of the street outreach workers focused on mental health assessments, treatment, advocacy, and benefit assistance.

Community organizations continue to engage with partners and stakeholders to create a holistic system of outreach. For example, engaging with hospitals, law enforcement, detox centers, and other services that may commonly encounter homeless individuals. Without disclosing sensitive personal information, the partners then strategize using common resources and learning from success stories on how to ensure the safety and improved life condition of the individuals and the community. Outreach to homeless families focuses on collaboration with first responders, local governments, and neighborhood centers that most frequently come into contact with newly homeless families. All outreach workers in the community are connected to one another and other housing service providers through the Coordinated Entry & Assessment Working Group facilitated by the Worcester City and County Continuum of Care.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City's one-year plan to address emergency shelter and transitional shelter needs for the homeless were encompassed in Strategic Plan Goal 8: Resolve Barriers to Housing for Homeless

Persons, and Goal 9: Housing Opportunities for People Living with HIV/AIDS. These actions were supported by both ESG and HOPWA funds through the following activities.

ESG Shelter funds supported shelter Case Management for Triage and Assessment services at the primary shelter for unaccompanied homeless adults and the operations of transitional housing for victims fleeing domestic violence and. In total, 1,060 unaccompanied adults experiencing homelessness benefitted from ESG emergency shelter funds through the Triage and Assessment Center, while 35 individuals fleeing from domestic violence benefitted from emergency shelter operations funds. Each of these activities helped address the shelter and transitional housing needs of homeless populations because of the crisis-intervention nature of the program support. They supported the operations and case management of facilities to ensure the safety and stability first and foremost, followed by re-entry skills such as employment before the transition to permanent housing so that individual needs can be addressed towards greater housing outcomes. These programs recognize that permanent housing is the ultimate goal, but some populations that are particularly at-risk may need enhanced stabilization and case management.

HOPWA funds supported the operations and supportive services associated with Transitional Housing needs, including the intensive case management costs for HIV-positive women with or without children, and special needs population including those being discharged from institutions, or with severe mental health and substance abuse barriers. HOPWA Supportive Services served 22 women in the Maranda's House and Homeless Outreach and Advocacy Program (HOAP) programs. The Summit House program in Willimantic, CT served 13 individuals by providing transitional housing support with clear goals towards employment, volunteer engagement, and self-sufficiency.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In working towards Goal 7: Expand Resources for Homelessness Prevention, HOPWA dollars were used to support 19 low-income individuals with an HIV/AIDS diagnosis in avoiding homelessness through the provision of short-term rent, utilities and mortgage (STRMU) assistance. An additional 21 low-income individuals with an HIV/AIDS diagnosis were provided with Permanent Housing Placement (PHP) Support to stabilize in permanent housing through the payment of first and last month's rent, thus avoiding homelessness and stabilizing in permanent housing.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's Plan to Address Homelessness strives to expand on the successful "housing-first" model which moves away from extensive and costly shelter stays and to focus on homeless prevention to stabilize vulnerable individual adults, families, youth and young adults. The City's ultimate goal is to quickly stabilize those in our community who are homeless so they can ultimately obtain safe and affordable permanent housing. The City recognizes the need to develop units for individuals and families through innovative strategies including rehabilitating existing housing stock along with furthering efforts to prevent homelessness, and improve the delivery of comprehensive service strategies that address the health, employment, and long term self-sufficiency skills targeted to specific populations struggling with homelessness and other special needs.

ESG Rapid Re-Housing funds provided short-term and medium-term rental assistance as well as housing relocation and stabilization services. 122 homeless households were served with rapid re-housing funds throughout the program year. Individuals served include chronically homeless individuals and families, families with children, unaccompanied youth ages 18-24 (with a particular emphasis on LGBTQ+ youth), and individuals with dually-diagnoses mental health and addiction challenges.

HOPWA funds focused on stabilization in the transition to permanent housing by providing supportive services to 130 individuals with an HIV/AIDS diagnosis in the Worcester Eligible Metropolitan Service Area. HOPWA programs for Tenant-Based Housing Assistance and supportive services focused on the attainment of permanent housing through mobile vouchers. Additional permanent housing was facilitated through facility-based programs and Permanent Housing Placement rental start-up assistance. See separately attached HOPWA CAPER for full results and outcomes of HOPWA assistance in the 2016-2017 performance period.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Worcester Housing Authority (WHA) owns and manages approximately 3,000 Public Housing (PH) units and administers 3,934 housing vouchers in its federal Housing Choice Voucher and state MRVP programs. WHA previously completed an annual redevelopment plan for its public housing portfolio investment exceeded \$3.1 million dollars. This redevelopment plan included concrete repairs, sidewalk repairs, tree trimming, fence replacement and major landscape work. In addition to these site improvements, the WHA is replacing floors and kitchens at some of its family developments.

WHA continues to address the needs of public housing tenants and applicants through reasonable accommodation requests.

The success of the WHA Transitional Housing Program continues to be recognized by the Worcester community. All participants of this program are referred to the WHA from state funded homeless shelters and are provided with opportunities to get their lives back on track; having successful and enriched lives. Through the dedication of the case manager, participants are provided with an array of services tailored to their individual needs. Many participants who have benefited from this program have transitioned into conventional tenancies with the WHA, moved on into jobs and careers and have relinquished their dependency on public assistance and services as a means of survival.

Over the past few years, the WHA has developed and implemented a self-sufficiency program called "A Better Life". This program provides intensive case management to families. The program requires that all adult household members go to work, attend school or perform community service for a minimum of 30 hours a week. The comprehensive case management focuses on five major areas:

education, employment, health, finances and family challenges.

The WHA provides housing opportunities for men in recovery through its New Beginnings program. New Beginnings is a sober living program designed for men who want to live and enjoy life in a drug and alcohol free environment. Accountability is a common value that needs to be shared by all who participate in the program. This is a zero tolerance program and all residents will be responsible for maintaining a clean and sober lifestyle.

Applicants are referred to the WHA from a community partner specializing in substance abuse recovery. Acceptance into New Beginnings is contingent upon two simple conditions; a desire to live in a drug and alcohol free setting and adherence to the program guidelines. The

maximum stay in the program is 24 months and each participant is required to work or volunteer a minimum of 30 hours a week, regularly attend AA or NA meetings, undergo random toxicology screenings and adhere to an individual service plan. After a year, successful program participants have an opportunity to transition into a conventional apartment with the WHA.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The WHA continues its mission in providing decent, safe and affordable housing for low-income people; economic and educational opportunities to promote and sustain an environment in which families can achieve self-sufficiency and improve their quality of life.

Through various self-sufficiency programs, the WHA provides its resident with opportunities in employment, job training and education. Through its "Step-Up" Apprenticeship and Clerical Apprenticeship programs, the WHA has provided many residents with an opportunity of gaining meaningful employment, some for the first time in their lives. The WHA continues to believe that education is the key to success and GED and ESL classes are held on site, as well as two computer and homework centers in an effort to promote the importance of education.

Additionally, WHA continued the Family Self-Sufficiency (FSS) program to assist families with the transition from renting to home ownership. FSS participants are provided assistance with resources and referrals for credit counseling, banking information and their escrow accounts and may use these funds as a resource to help with down payments and/or closing costs or other expenses related to the purchase of a new home.

The WHA has long realized that a portion of its success is dependent upon the satisfaction of its residents. Continuing its efforts in fostering partnerships with them, the WHA has encouraged the formation and organization of tenant organizations. These recognized tenant organizations are the conduit through which ideas and issues are presented to the WHA administration and through which policy, operational and program changes and enhancements are presented to its residents. The Executive Director meets monthly with the WHA Jurisdiction-wide Resident Council to discuss policy changes, program implementation and other areas of the WHA operation that have a direct effect on the people it serves. The WHA recognizes and appreciates the knowledge, life experiences and ideas that it receives from its resident population.

Keeping its communities safe and crime-free is the Worcester Housing Authority's first priority. To be successful, the WHA needs to rely on partnerships with the Worcester Police Department and its residents. To that end, the WHA has 13 active Crime Watch groups that represent 13 of its largest communities. All of its Crime Watch groups meet regularly and are attended by key WHA personnel, members of the WPD and tenant leaders. Representatives from City

government, the District Attorney's office and other agencies also attend. These meetings are open to any resident of the WHA

The WHA will continue in its proactive approach in providing decent, safe affordable housing and be innovative in its programming and services that it provides its residents. It will also explore new opportunities that will hopefully increase the numbers of affordable housing opportunities for its residents and the community at large.

Actions taken to provide assistance to troubled PHAs

The Worcester Housing Authority (WHA) was not classified as a troubled Public Housing Authority (PHA), but was classified as a High Performing PHA during the reporting program year by the U.S. Department of Housing & Urban Development (HUD).

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Challenges to meeting underserved needs in the past year stemmed primarily from increasing demand for program activities combined with decreasing amounts of funding. In order to maximize efficiency and achieve a greater impact, the City's Executive Office of Economic Development conducts funding overview and technical assistance workshops for parties interested in applying for HUD entitlement funds through CDBG, HOPWA, and ESG in the Fall of each year. These annual workshops are designed to focus and facilitate discussion with interested parties in order to define the key social service issues and community needs in Worcester, to identify gaps in service, and to brainstorm potential strategies to address needs and gaps. The workshops are also designed to foster dialogue among agencies/departments to enhance collaboration and the sharing of information.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Worcester Lead Abatement Program was awarded a \$3.71 million Lead Hazard Reduction Demonstration Control Grant from the HUD Office of Healthy Homes in 2015 for the lead paint and soil abatement of low income and very low income housing units, as well as the provision of primary prevention services in the form of outreach and education to low- and moderate-income families with children under age six. The City plans to continue these efforts through subsequent rounds of HUD Healthy Homes funding, and anticipates addressing lead-based paint hazards in 62 housing units over the next year. Previously the city had a 2.48 million 2012 LHC grant from HUD.

The City's Housing Development Division (HDD) administers the Worcester Lead Abatement program that can provide up to \$10,000 per unit to assist with lead abatement in approved properties with low- to moderate-income tenants. HDD also coordinates the Massachusetts "Get the Lead Out" loan program funded by MassHousing for additional abatement assistance over the \$10,000 per unit threshold.

In addition, any CDBG funded housing rehabilitation project over \$25,000 will be deleaded in conjunction with the rehabilitation activities to take place. For projects between \$5,000 and

\$24,999, a lead report will be obtained prior to rehabilitation work taking place.

The city has completed deleading in 16 units of Low/Moderate Income Housing totaling \$140,290 in CDBG funding. This funding serves as matching funds for 2012 HUD LHC and 2015 LHRD lead funds.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Given the high proportion of residents living in poverty, the City focuses on using its HUD entitlement program funds for initiatives and projects that provide the maximum benefit to very low, low and moderate income individuals and households. The City's anti-poverty strategy seeks to support programs that provide job and life skills training and other advancement opportunities, and is part of a coordinated effort to create jobs and improve the local economy. This two-pronged approach helps families achieve and maintain economic security and self-sufficiency. In addition, the Executive Office of Economic Development (EOED) continues coordinating with the Central Massachusetts Workforce Investment Board (CMWIB) around programs and initiatives that support the City's goal of reducing poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In July of 2014, the Worcester City and County Continuum of Care (CoC) formed its Board, which is the primary planning and decision-making body on homeless assistance in Worcester County. The Board consists of committees for HMIS Data collection, Program Outcomes and Monitoring, Mainstream Resources, Veterans, and Coordinated Entry.

The Program Outcomes and Monitoring Committee is chaired by a representative from the City of Worcester's Department of Health & Human Services, and has set in motion the development of system performance measures that will better institutionalize monitoring, evaluation, and progress towards ending homelessness in Worcester and Worcester County.

Coordinated Assessment & Entry for Homeless Persons is convened by the Central Massachusetts Housing Alliance, Inc. (CMHA), the lead agency for the Worcester City and County Continuum of Care (CoC) in partnership with the City of Worcester and CoC-funded agencies. The purpose of the Coordinated Entry system is to improve the quality of the CoC and greater Worcester's homeless housing and service system, and to improve outcomes for individuals and families in the continuum that are threatened with or experiencing homelessness. Two Work Groups convene bi-weekly to develop the coordinated entry policy, with one group focused on the needs of homeless families and the other on homeless individuals (including veterans and their families, and unaccompanied youth). The work groups implement processes that prioritize individuals and families with the greatest needs (especially chronically homeless households) for housing and service assistance, and attempt to minimize barriers to entry because of lack of employment or income, drug or alcohol use, or having a criminal record. The City and the CoC encourage a Housing First model, but recognize that some housing and service resources are required by funding agencies or providers to give preferences to certain populations including sub-groups determined by age, disability, or gender. The Coordinated Entry system ensures appropriate access to housing based on individual needs and assessments, and promotes effective referrals and partnerships throughout the homeless services system.

Finally, the Homeless Management Information System (HMIS) is additionally managed by the Central Massachusetts Housing Alliance, Inc. (CMHA) and supported in part by ESG dollars. The HMIS allows for streamlined data collection among ESG and CoC-funded entities. These data have been used, in addition to annual and quarterly point-in-time counts, to track the number of homeless individuals and families both sheltered and unsheltered throughout Worcester County. These data have been critical in the resource allocation process, as resources have been strategically allocated to areas of highest need within the homeless services system.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Executive Office of Economic Development (EOED) works to foster strong relationships and enhance cooperation and coordination between public and private service and housing providers. Development of the Consolidated Plan benefitted from input from a broad range of stakeholders who contributed through interviews and focus groups, in addition to those who were represented at public meetings and hearings. Entities participating in the process included agencies and groups with expertise in areas such as housing, youth services, case management, mental health, education, employment assistance, basic needs, and health services. As a means of gaining input, individual and group consultations were held in the fall of 2016 with providers of public and affordable housing, and services for homeless, special needs, and low-income populations. The workshop was designed as focus and update groups to discuss what each agency defines as the key homeless and social service issues in Worcester, to identify gaps in service, and to brainstorm potential strategies to address needs and gaps. The workshops were also designed to foster dialogue among agencies/departments to enhance collaboration and the sharing of information.

The City of Worcester actively participates in ongoing efforts to enhance coordination with private industry, businesses, developers, and social service agencies in order to foster economic development. EOED, through the Business Assistance Division, plays a leadership role in the Worcester Business Resource Alliance (WBRA), a centralized network of business professionals, technical assistance providers, lenders, and community development organizations that collectively provide services to entrepreneurs and small business owners and managers. EOED also meets regularly with neighborhood business associations, and coordinates with the Worcester Regional Chamber of Commerce and Worcester Business Development Corporation. At the state level, EOED has strong partnerships with the Mass. Office of Business Development and MassDevelopment, as well as relationships with the Massachusetts Life Sciences Center and the Massachusetts Manufacturing Extension Partnership (MassMEP).

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The following actions were addressed in year two of the Consolidated Annual Performance and Evaluation Report to overcome impediments identified in the Analysis of Impediments to Fair Housing:

Mortgage Lending and Foreclosure

During ConPlan Year T, 25 persons received home ownership down payment assistance to lower the barriers of homeownership. The program is designed to make sure the person receives HUD approved counseling a review of their finances to ensure successful home ownership.

Affordable Housing Distribution

Multiple development projects in the HOME Program encourage mixed-income housing and mixed-income neighborhoods, including encouraging market-rate development in low-income areas and creating and preserving affordable housing units in areas of the city where they are currently scarce – particularly where strong neighborhood amenities are available such as schools, parks and shopping. The Public Facilities which allow varied affordable housing distributions were also upgraded and repaired addressing Goal 6 in the Consolidated Plan. The affordable housing projects also address ConPlan Goals 1, 2, 3, 8, & 9.

Housing Cost Burdens

Assistance was provided during the year to 88 persons to assist with energy improvements, reduce lead hazards allowing rental of units, and repair of code violations. The different approaches these programs take allow the burdens of housing costs to be reduced and allow affordable, safe, and decent units to be provided in the City of Worcester. These actions address ConPlan Goals 1, 2, 3, 8, & 9.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Worcester has an internal management plan to assure the proper and compliant implementation of the Strategic Plan and the Annual Plan activities. Procedures have been put in place to assure proper compliance with all program requirements for the CDBG, HOME, HOPWA, and ESG entitlements.

Project managers are responsible for monitoring their assigned projects and activities. Priority is given to new projects or organizations. Monthly “desk audits” of grant subrecipients’ programs allow project managers a chance to track the timeliness of expenditures and the status of program outcomes, through subrecipient Project Cash Requests (PCR) documentation. Additionally on-site monitoring provides an opportunity for staff members to ensure subrecipients are in compliance with Federal regulations and are actively working to achieve the objectives outlined in their grant agreements and the Annual Action Plan. Site visits also allow subrecipients to receive technical assistance and provide feedback about program administration. By carefully examining subrecipients’ performance through desk audits and on-site monitoring, the City can conduct a risk assessment to identify which subrecipients require more comprehensive monitoring. High-risk sub-recipients might include those new to the CDBG, HOME, ESG, or HOPWA programs, those who experienced turnover in key staff positions or a change in goals or direction, those with previous compliance or performance problems including failure to meet schedules, submit timely reports, or clear monitoring or audit findings, and those undertaking multiple CDBG, HOME, ESG, or HOPWA funded activities for the first time.

An on-site monitoring schedule is prepared based on this risk assessment. First, the assigned monitor will contact the agency to explain the purpose of monitoring and schedule a date and time for the on-site visit. Once this is completed, a confirmation letter is sent before the scheduled visit to confirm all aspects of the monitoring and to explain what can be expected.

During the actual visit, a thorough review of the subrecipient’s files ensures they comply with all regulations governing their administrative, financial and programmatic operations and that they are achieving their performance objectives within schedule and budget. A clear written record of the on-site visit is kept by using one or more of the City of Worcester/HUD monitoring checklists. The assigned monitor will fill out the form during the visit. At the end of the visit, the monitor concludes the visit by reviewing the tentative conclusions from the monitoring. Once the on-site visit is completed, the monitor prepares a formal written letter describing the results of the visit, providing recognition of the subrecipient’s strengths and weaknesses. If the subrecipient is experiencing problems or is failing to comply with regulations, these issues will be specifically outlined in the monitoring follow-up letter, along with recommendations or

requirements to address and rectify problems. If a concern or finding is issued for noncompliance with Federal rules and regulations, the monitoring follow-up letter will provide recommendations on how the situation can be remedied. When a finding is issued, the monitoring follow-up letter will identify a deadline for when the specific issues must be corrected. The monitor will then follow-up with the organization to make sure the corrections have been made.

Citizen Participation Plan 91.105(d); 91.115(d)

Beginning in 2014, the city of Worcester embarked on the development and implementation of a new Five (5) Year Consolidated Plan (2015-2020). In order to establish an updated baseline of community needs for last year's first year action plan as well as the draft of the overall Consolidated Plan, the city sponsored an extensive public outreach effort in 2014 and 2015, holding a series of eight (8) community needs assessment meetings in various neighborhoods throughout the city, with at least one in each of the city council districts. The meetings were attended by over 110 total participants. This neighborhood outreach was complimented by various individual and group consultations with numerous housing, human, and social service providers in the areas of homelessness, public housing, and services for special needs and low-income populations.

In the Fall of 2015, the city of Worcester began development of the Second Year Annual Action Plan for programs that would be funded during the second program year (7/1/2016 – 6/30/2017). The new Five (5) Year Consolidated Plan helped to inform this second year (2016-2017) annual action plan outreach/funding recommendation process. Additionally, after the announcement of the availability of Request for Proposals (RFP) for second year action plan funding through CDBG, HOPWA, and ESG, a Community Needs Public Hearing was held in December 2015 at City Hall to review public input received from the neighborhood outreach workshops and add any additional community input.

The Community Development Advisory Committee (CDAC), continued to serve as the formal citizen body that provides input on funding applications submitted as part of the city's CDBG RFP process. The CDAC is a citizen advisory committee comprised of ten members, with two from each of Worcester's five council districts. This year, following a mandatory RFP applicant presentation session, the CDAC met on several occasions throughout January and February 2016 to review and evaluate the CDBG proposals for Public Services, Public Facilities and Improvements, and City Interdepartmental Programs submitted in response to the RFP. In a separate process, the CDAC also meets every six months with the EOED Housing Development Division to review and provide oversight with regard to the status of underway and proposed HOME and CDBG housing development projects.

While the CDAC issues initial advisory recommendations on funding allocations, it is the city administration, through the city manager, that ultimately recommends which projects and activities to fund which form the basis of the annual action plan.

HOPWA proposals were vetted by the city administration together with the HOPWA Advisory Committee. This committee is composed of experts in community health and the HIV/AIDS field in Worcester County and Connecticut. The process was similar to CDAC in its review, including holding a

public meeting to introduce the HOPWA process and guidelines, a technical assistance meeting for interested applicants, and a review and ranking session held in public at City Hall.

ESG proposals were vetted by an ESG RFP Review Committee that was comprised of members of the Worcester City and County Continuum of Care (CoC), and local funders of such social services such as the United Way. The ESG RFP Review Committee also followed a similar process to the CDAC in its review, including holding a public meeting to introduce the ESG process and guidelines, a technical assistance meeting for interested applicants, and an RFP review and ranking session at City Hall.

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A draft of this proposed Consolidated Annual Performance Evaluation Report (CAPER) for July 1, 2016 through June 30, 2017 was released for citizen review and comments as advertised in the Worcester Telegram & Gazette on September, 13, 2017 for a 15-day public comment period from September 14, 2017 through September 28, 2017. The Draft CAPER was also made available during regular business hours between 8:30 a.m. and 5:00 p.m., Monday through Friday at one or more of the following locations: 1. Neighborhood Development Division, 455 Main Street, Worcester, MA 01608; 2. The City of Worcester website, Neighborhood Development Division documents page.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Worcester's second year action plan was modified as a result of \$607,100 in additional CDBG funds (taken from prior year balances/unexpended funds) being allocated for three additional public facilities through a substantial amendment. Projects funded through CDBG through this substantial amendment included: Worcester Fire Department – purchase of new fire pumper truck (\$492,100), Boys & Girls Club of Worcester – energy efficiency improvements (\$65,000), and Worcester East Middle School – Health Clinic Rehabilitation (\$50,000).

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

The City of Worcester does not have any open Brownfields Economic Development Initiative (BEDI) grants.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not Applicable.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

During the prior year to this report all of the HOME rental units were monitored and an on-site inspection of a sample of the units was conducted. Based on the recommended schedule described in HUD regulation 92.504(d), a monitoring schedule was developed, and tracking spreadsheets were developed to facilitate this process (see sample attached below). All the projects will be monitored again in year two of the current Consolidated Plan and results will be reported then. Last years results which were summarized after the CAPER was submitted are as follows:

During the course of the HOME program monitoring of rental units, 136 sample units were inspected with HUD Housing Quality Standards checklist. Of these sampling of units inspected, there were issues identified with 38 units or 27% of the sample selected. The most prevalent issue by far was with smoke/carbon monoxide detectors. Issue with smoke/ carbon monoxide detectors ranged from beeping units to units totally missing from premises. Reasons given were that tenants had removed them because they were beeping to it is the tenants responsibility. It is not recommended to allow tenants to be in charge of replacing batteries as they are not familiar with how to replace batteries, are unfamiliar with what battery type to buy, or they could forget.

Of all the 519 HOME rental funded rental units, 54 or 10% had rents that were over the allowable HOME rent limits. As part of the HOME monitoring review a final report was sent and the owners had to reimburse tenants for any over payments over rent limits. Overall the rents paid by tenants Table 1 are below HOME rent limits on average.

Number of Bedrooms	Average Rent paid by tenants in HOME units
SRO	\$431
1	\$749
2	\$863
3	\$964
4	\$1,152

Table 14 - Average HOME unit rents

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

City of Worcester shall require all rental and homebuyer projects/programs containing five (5) or more

HOME-assisted housing units to develop and follow affirmative marketing procedures. The affirmative marketing procedures must be approved by City of Worcester prior to marketing any HOME-assisted housing unit. The affirmative marketing procedures must continue throughout the period of affordability and must contain the following:

- Targeting: Identify the segments of the eligible population which are least likely to apply for housing without special outreach efforts.
- Outreach: Outline an outreach program which includes special measures designed to attract those groups identified as least likely to apply and other efforts designed to attract persons from the total population.
- Indicators: State the indicators to be used to measure the success of the marketing program as well as the manner and frequency in which those indicators will be reviewed.
- Staff Training: Demonstrate the capacity to provide training and information on fair housing laws and objectives to staff.
- Projects/Programs are required to make a good faith effort to carry out the provisions of their approved affirmative marketing procedures. Good faith efforts are documented activities such as:
 - Advertising in print and electronic media that is used and viewed or listened to by those identified as least likely to apply.
 - Marketing housing to specific community, religious or other organizations frequented by those least likely to apply.
 - Developing a brochure or handout that describes the facility and any services to be provided as well as the accessibility for persons with physical disabilities.
 - Insuring that the sales/management staff has read and understands the Fair Housing Act and the purpose and objectives of the affirmative marketing procedures.

In addition, all programs/projects should use the Equal Housing Opportunity logotype or slogan in press releases and advertisements and display a fair housing poster in their management office. The program/project must keep files documenting affirmative marketing efforts which will include: copies of correspondence, public advertisements, lists of areas in which flyers have been distributed, contacts with other Equal Opportunity agencies, and any other relevant documents.

During the routine HOME monitoring visits, City of Worcester has reviewed the affirmative marketing files as well as the indicators that the program/project used to measure the success of the affirmative marketing procedures. City of Worcester will indicate any corrective action that is required in the City's monitoring report.

In the event that a project/program violates the City of Worcester Affirmative Marketing Policy, City of Worcester will counsel the owner about the proper program procedures to ensure future compliance. If there is a second incidence of noncompliance, or in any event of willful noncompliance, the owner will be required to seek counseling from the City of Worcester Fair Housing Center. Upon further noncompliance, the owner will be debarred from future participation in City of Worcester HUD-funded programs and face possible foreclosure of the lien. (Continued in below text box).

Fair Housing Continued

The City of Worcester's HOME program will also require that property owners market available units to low-income residence through the Worcester Housing Authority. The WHA has partnered with www.Gosection8.com, which provides an enhanced program to list rental properties on line. Listings are available to potential Housing Choice Voucher tenants seeking apartment units, duplexes or single-family homes in the private market in the City of Worcester. Like the Neighborworks Homeownership website, www.Gosection8.com will help to market available units further to regional rental prospects.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

During the Second year of the five year Consolidated Plan a total of \$258,557.38 of HOME program income was received and expended according to IDIS report PR-09. This amount was expended on 4 different projects over the year:

- The Tenant Based Rental Assistance program run by a non-profit that helped about 20 low mod individuals during the year.
- 39-41 Irving Street project owned by a private developer that will create 18 SRO units of which 11 will be affordable home units.
- 21 Aetna Street is a partnership with Habitat for Humanity to build 2 units of homeownership housing in Union Hill.
- 7 Forbes Street is a new construction project, which will create 8 units of handicap accessible single bedrooms units.

Additionally, the City enhanced its affirmative marketing for the TBRA program as part of its tenant selection plan, by requiring that HOME units dedicated to homeless individuals be available as inventory for the Continuum of Care Coordinated Entry working group. (See section CR-35 Institutional Structure).

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Not Applicable.

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	30	19
Tenant-based rental assistance	6	7
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds		
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	6	7
Total	42	33

Table 15 – HOPWA Number of Households Served

Narrative

See attached HOPWA CAPER.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name WORCESTER
Organizational DUNS Number 065782575
EIN/TIN Number 046001418
Identify the Field Office BOSTON
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance Worcester City and County CoC

ESG Contact Name

Prefix
First Name Tom
 CAPER

Middle Name
Last Name Baker
Suffix
Title Supportive Housing Program Coordinator

ESG Contact Address

Street Address 1 455 Main Street
Street Address 2
City Worcester
State MA
ZIP Code 01608
Phone Number 508-799-1400
Extension 31407
Fax Number 508-799-1406
Email Address bakert@worcesterma.gov

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date 07/01/2016
Program Year End Date 06/30/2017

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: CENTRAL MASSACHUSETTS HOUSING ALLIANCE INC
City: Worcester
State: MA
Zip Code: 01609
DUNS Number: 152234865
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 15000

Subrecipient or Contractor Name: City of Worcester, Department of Health & Human Services
City: Worcester
State: MA

Zip Code: 01608
DUNS Number: 065782575
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Government Organization
ESG Subgrant or Contract Award Amount: 50000

Subrecipient or Contractor Name: LUK Crisis Center, Inc.
City: Fitchburg
State: MA
Zip Code: 01420
DUNS Number: 1613233894
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 35000

Subrecipient or Contractor Name: SOUTH MIDDLESEX OPPORTUNITY COUNCIL INC
City: Framingham
State: MA
Zip Code: 01702
DUNS Number: 030806830
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 188800

Subrecipient or Contractor Name: The Bridge of Central Massachusetts
City: Worcester
State: MA
Zip Code: 01602
DUNS Number: 097451108
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 60000

Subrecipient or Contractor Name: YWCA of Central MA
City: Worcester
State: MA
Zip Code: 01608
DUNS Number: 084216308
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 10000

CR-65 - Persons Assisted

*Note this section is blank as it has been replaced by reporting in the ESG eCART CAPER 2016-2017 attachment per HUD's Instructions

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	24,093.65
Total Number of bed - nights provided	24,093.65
Capacity Utilization	100%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	7,104	131,437	120,759
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	19,270
Expenditures for Housing Relocation & Stabilization Services - Services	0	3,220	31,025
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	
Subtotal Rapid Re-Housing	7,104	134,657	171,054

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Essential Services	0	67,823	50,000
Operations	6,187	15,001	5,520
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	6,187	82,824	55,520

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Street Outreach	15,000	0	39,072
HMIS	1,320	23,124	15,000
Administration	1,970	24,688	23,562

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2014	2015	2016
	29,611	240,605	304,208

Table 29 - Total ESG Funds Expended

11f. Match Source

	2014	2015	2016
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2014	2015	2016
	29,611	240,605	304,208

Table 31 - Total Amount of Funds Expended on ESG Activities

MAHJ



Housing Opportunities for Persons with AIDS (HOPWA) Program

Consolidated Annual Performance and Evaluation Report (**CAPER**) Measuring Performance Outcomes

Revised 1/22/15

OMB Number 2506-0133 (Expiration Date: 12/31/2017)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. The public reporting burden for the collection of information is estimated to average 42 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, Subrecipient organizations, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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Continued Use Periods. Grantees that received HOPWA funding for new construction, acquisition, or substantial rehabilitations are required to operate their facilities for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

In connection with the development of the Department’s standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor/subrecipient records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, and Housing Status or Destination at the end of the operating year. Other suggested but optional elements are: Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Date of Contact, Date of Engagement, Financial

Assistance, Housing Relocation & Stabilization Services, Employment, Education, General Health Status, , Pregnancy Status, Reasons for Leaving, Veteran’s Information, and Children’s Education. Other HOPWA projects sponsors may also benefit from collecting these data elements.

Final Assembly of Report. After the entire report is assembled, please number each page sequentially.

Filing Requirements. Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee’s State or Local HUD Field Office, and to the HOPWA Program Office: at HOPWA@hud.gov. Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7212, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C.

Record Keeping. Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

Definitions

Adjustment for Duplication: Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

Administrative Costs: Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

Beneficiary(ies): All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

Central Contractor Registration (CCR): The primary registrant database for the U.S. Federal Government. CCR collects, validates, stores, and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. Both current and potential federal government registrants (**grantees**) are required to register in CCR in order to be awarded contracts by the federal government. Registrants must update or renew their registration at least once per year to maintain an active status. Although recipients of direct federal contracts and grant awards have been required to be registered with CCR since 2003, this requirement is now being extended to indirect recipients of federal funds with the passage of ARRA (American Recovery and Reinvestment Act). Per ARRA and FFATA (Federal Funding Accountability and Transparency Act) federal regulations, all **grantees** and sub-grantees or subcontractors receiving federal grant awards or contracts must have a DUNS (Data Universal Numbering System) Number.

Chronically Homeless Person: An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

Disabling Condition: Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

Facility-Based Housing Assistance: All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

Faith-Based Organization: Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered

“grassroots.”

HOPWA Eligible Individual: The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered “Head of Household.” When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

HOPWA Housing Information Services: Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

HOPWA Housing Subsidy Assistance Total: The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

Household: A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

Housing Stability: The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

In-kind Leveraged Resources: These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

Live-In Aide: A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See the *Code of Federal Regulations Title 24, Part 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.*

Master Leasing: Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

Operating Costs: Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing

function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

Outcome: The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

Output: The number of units of housing or households that receive HOPWA assistance during the operating year.

Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

Project-Based Rental Assistance (PBRA): A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor or Subrecipient. Assistance is tied directly to the properties and is not portable or transferable.

Project Sponsor Organizations: Any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended. Funding flows to a project sponsor as follows:

HUD Funding → Grantee → Project Sponsor

Short-Term Rent, Mortgage, and Utility (STRMU) Assistance: A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52 week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

Stewardship Units: Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

Subrecipient Organization: Any organization that receives funds from a project sponsor to provide eligible housing and other support services and/or administrative services as defined in 24 CFR 574.300. If a subrecipient organization provides housing and/or other supportive services directly to clients, the subrecipient organization must provide performance data on household served and funds expended. Funding flows to subrecipients as follows:

HUD Funding → Grantee → Project Sponsor → Subrecipient

Tenant-Based Rental Assistance (TBRA): TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

Transgender: Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

Veteran: A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Housing Opportunities for Person with AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 10/31/2017)

Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by CFR 574.3. In Chart 3, indicate each subrecipient organization with a contract/agreement of \$25,000 or greater that assists grantees or project sponsors carrying out their administrative or evaluation activities. In Chart 4, indicate each subrecipient organization with a contract/agreement to provide HOPWA-funded services to client households. These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Note: Please see the definition section for distinctions between project sponsor and subrecipient.

Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.

1. Grantee Information

HUD Grant Number MAH16F004		Operating Year for this report From (mm/dd/yy) 07/01/16 To (mm/dd/yy) 06/30/17		
Grantee Name Worcester EMSA, MA				
Business Address		Executive Office of Economic Development, 455 Main Street, 4th Floor		
City, County, State, Zip		Worcester	Worcester County	MA 01608
Employer Identification Number (EIN) or Tax Identification Number (TIN)		046001418		
DUN & Bradstreet Number (DUNs):		065782578	Central Contractor Registration (CCR): Is the grantee's CCR status currently active? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide CCR Number:	
Congressional District of Grantee's Business Address		2 nd Congressional District of Massachusetts		
*Congressional District of Primary Service Area(s)		N/A		
*City(ies) and County(ies) of Primary Service Area(s)		Cities: N/A		Counties: N/A
Organization's Website Address http://www.worcesterma.gov/development		Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee service Area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered. Justice Resource Institute; Montachusett Opportunity Council, Inc.		

* Service delivery area information only needed for program activities being directly carried out by the grantee.

2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households. These elements address requirements in the Federal Financial Accountability and Transparency Act of 2006 (Public Law 109-282).

Note: Please see the definitions for distinctions between project sponsor and subrecipient.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name AIDS PROJECT WORCESTER, INC		Parent Company Name, if applicable Not Applicable	
Name and Title of Contact at Project Sponsor Agency		Linford Cunningham, Housing Case Manager	
Email Address		linford@aidspjorctworcester.org	
Business Address		85 Green Street	
City, County, State, Zip		Worcester, Worcester County, MA, 01604	
Phone Number (with area code)		508-755-3773	Fax Number (with area code) 508-795-1665
Employer Identification Number (EIN) or Tax Identification Number (TIN)		042970467	
DUN & Bradstreet Number (DUNs):		605428002	
Congressional District of Project Sponsor's Business Address		2 nd Congressional District of Massachusetts	
Congressional District(s) of Primary Service Area(s)		2 nd Congressional District of Massachusetts	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Worcester	Counties: Worcester
Total HOPWA contract amount for this Organization for the operating year		\$181,779.00	
Organization's Website Address		www.aidspjorctworcester.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name COMMUNITY HEALTHLINK, INC		Parent Company Name, if applicable UMass Memorial Health Care	
Name and Title of Contact at Project Sponsor Agency		Christine O'Connell, Director of Housing & Licensing	
Email Address		coconnell@communityhealthlink.org	
Business Address		72 Jacques Avenue	
City, County, State, Zip		Worcester, Worcester County, MA, 01610	
Phone Number (with area code)		508-421-4382	Fax Number (with area code) 508-752-0577
Employer Identification Number (EIN) or Tax Identification Number (TIN)		042626179	
DUN & Bradstreet Number (DUNs):		115242349	
Congressional District of Project Sponsor's Business Address		2 nd Congressional District of Massachusetts	
Congressional District(s) of Primary Service Area(s)		2 nd Congressional District of Massachusetts	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Worcester	Counties: Worcester
Total HOPWA contract amount for this Organization for the operating year		\$102,579.00	
Organization's Website Address www.communityhealthlink.org		www.communityhealthlink.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Justice Resource Institute		Parent Company Name, if applicable Not Applicable	
Name and Title of Contact at Project Sponsor Agency		Susan Buoncuore, Director of JRI Health Housing Programs	
Email Address		sbuoncuore@jri.org	
Business Address		75 Amory Street	
City, County, State, Zip,		Boston, Suffolk County, MA, 02119	
Phone Number (with area code)		857-399-1915	Fax Number (with area code) 781-559-4901
Employer Identification Number (EIN) or Tax Identification Number (TIN)		042526357	
DUN & Bradstreet Number (DUNs):		076575646	
Congressional District of Project Sponsor's Business Address		8 th Congressional District of Massachusetts	
Congressional District(s) of Primary Service Area(s)		2 nd Congressional District of Massachusetts	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Worcester, Leominster, Fitchburg, Southbridge, Webster, Milford, Leicester, Oxford	Counties: Worcester
Total HOPWA contract amount for this Organization for the operating year		\$9,539.00	
Organization's Website Address		www.jri.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Montachusett Opportunity Council, Inc.		Parent Company Name, if applicable Not Applicable	
Name and Title of Contact at Project Sponsor Agency		Nancy Madore, Director of CARE AIDS Services Project	
Email Address		nmadore@mocinc.org	
Business Address		601 River Street	
City, County, State, Zip		Fitchburg, Worcester County, MA, 01420	
Phone Number (with area code)		978-345-7040	Fax Number (with area code) 978-345-7066
Employer Identification Number (EIN) or Tax Identification Number (TIN)		042401111	
DUN & Bradstreet Number (DUNs):		075367243	
Congressional District of Project Sponsor's Business Address		3 rd Congressional District of Massachusetts	
Congressional District(s) of Primary Service Area(s)		3 rd Congressional District of Massachusetts	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Fitchburg Leominster Gardner	Counties: Worcester
Total HOPWA contract amount for this Organization for the operating year		\$118,000.00	
Organization's Website Address		www.moc.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Perception Programs, Inc.		Parent Company Name, if applicable Not Applicable	
Name and Title of Contact at Project Sponsor Agency	Kristie Scott, Chief Executive Officer		
Email Address	Kristie.scott@perceptionprograms.org		
Business Address	226 Jackson Street		
City, County, State, Zip,	Willimantic, Windham County, CT, 06226		
Phone Number (with area code)	860-450-7122 Administrative Offices	860-450-7248 Omega House	Fax Number (with area code) 860-450-7127
Employer Identification Number (EIN) or Tax Identification Number (TIN)	060873149		
DUN & Bradstreet Number (DUNs):	153601919		
Congressional District of Project Sponsor's Business Address	2 nd Congressional District of CT		
Congressional District(s) of Primary Service Area(s)	2 nd Congressional District of CT		
City(ies) and County(ies) of Primary Service Area(s)	Cities: Willimantic	Counties: Windham	
Total HOPWA contract amount for this Organization for the operating year	\$84,708.00		
Organization's Website Address	www.perceptionprograms.org		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

3. Administrative Subrecipient Information

Use Chart 3 to provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assists project sponsors to carry out their administrative services but no services directly to client households. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Note: Please see the definitions for distinctions between project sponsor and subrecipient.

Note: If any information does not apply to your organization, please enter N/A.

Subrecipient Name	N/A			Parent Company Name, if applicable
	N/A			
Name and Title of Contact at Subrecipient	N/A			
Email Address	N/A			
Business Address	N/A			
City, State, Zip, County	N/A	N/A	N/A	N/A
Phone Number (with area code)	N/A			Fax Number (include area code)
				N/A
Employer Identification Number (EIN) or Tax Identification Number (TIN)	N/A			
DUN & Bradstreet Number (DUNs):	N/A			
North American Industry Classification System (NAICS) Code	N/A			
Congressional District of Subrecipient's Business Address	N/A			
Congressional District of Primary Service Area	N/A			
City (ies) <u>and</u> County (ies) of Primary Service Area(s)	Cities: N/A			Counties: N/A
Total HOPWA Subcontract Amount of this Organization for the operating year	N/A			

4. Program Subrecipient Information

Complete the following information for each subrecipient organization providing HOPWA-funded services to client households. These organizations would hold a contract/agreement with a project sponsor(s) to provide these services. For example, a subrecipient organization may receive funds from a project sponsor to provide nutritional services for clients residing within a HOPWA facility-based housing program. Please note that subrecipients who work directly with client households must provide performance data for the grantee to include in Parts 2-7 of the CAPER.

Note: Please see the definition of a subrecipient for more information.

Note: Types of contracts/agreements may include: grants, sub-grants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders.

Note: If any information is not applicable to the organization, please report N/A in the appropriate box. Do not leave boxes blank.

Sub-recipient Name	N/A		Parent Company Name, if applicable	
			N/A	
Name <u>and</u> Title of Contact at Contractor/ Sub-contractor Agency	N/A			
Email Address	N/A			
Business Address	N/A			
City, County, State, Zip	N/A	N/A	N/A	N/A
Phone Number (included area code)	N/A		Fax Number (include area code)	
			N/A	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	N/A			
DUN & Bradstreet Number (DUNs)	N/A			
North American Industry Classification System (NAICS) Code	N/A			
Congressional District of the Sub-recipient's Business Address	N/A			
Congressional District(s) of Primary Service Area	N/A			
City(ies) <u>and</u> County(ies) of Primary Service Area	Cities: N/A		Counties: N/A	
Total HOPWA Subcontract Amount of this Organization for the operating year	N/A			

5. Grantee Narrative and Performance Assessment

a. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

Grantee & Community Overview (see table 1. For grantee contact information)

Beginning in 2004, the City of Worcester was first awarded a HUD HOPWA formula grant. Worcester's eligibility was due to data collected by the Centers for Disease Control (CDC), which indicated that the Worcester Eligible Metropolitan Statistical Area (EMSA), exceeded the statutory criterion of 1,500 reported cases of AIDS. As the HOPWA grantee, the City of Worcester has received an annual direct formula allocation of HOPWA funds. Over the last 11 years, the City's annual HOPWA allocation has ranged from \$348,000.00 and \$457,025.00, with a total allocation of \$454,988.00 in FY16. Funds provide housing and access to services through sponsor agencies for low- and medium- income persons living with HIV/AIDS and their families within the Worcester EMSA. The City of Worcester selected HOPWA project sponsor funding with local input by a HOPWA Advisory Committee comprised of community experts in the field of serving People Living with HIV/AIDS. Applicants who apply for HOPWA grant funding are then scored based on their capacity to meet local community needs. In 2011, the Technical Assistance Program at Victory Programs, Inc. (VPI) conducted a needs assessment in an effort to ensure the effectiveness of the HOPWA program in achieving positive outcomes and addressing the needs of the Worcester community. The needs analysis identified the following recommendations for the City of Worcester's HOPWA program: 1) Increase Affordable Housing Options for Persons Living with HIV/ AIDS; 2) Maintain and Expand Access to Supportive Services; 3) Encourage Collaboration and Linkages. In 2014, the Office of Management and Budget (OMB) issued revisions to metropolitan statistical areas in Bulletin 13-01, which affected the City of Worcester's HOPWA formula grant jurisdiction as of FY 2014. The revised EMSA includes Windham County, CT, which was previously covered under the Connecticut State grant. In order to fulfill the HOPWA service needs of households located in Windham County, and in accordance with the procurement process of the original Fifth Year Action Plan for HOPWA activities in the Worcester EMSA, the City released a Request for Proposals (RFP) to target HOPWA-eligible funding activities to Windham County, CT in August of 2014. This decision-making process for funding allocations was then submitted as part of a substantial amendment to HUD in order to allow Perception Programs, Inc. to become a project sponsor that primarily serves HIV-positive households in Windham County. Perception Programs, Inc. was one of five project sponsors supported with HOPWA funds in the Worcester EMSA in FY16.

Project Sponsors (see table 2 for sponsor contact information)

AIDS PROJECT WORCESTER, INC. (APW), 85 Green St., Worcester, MA (7/16-6/17 HOPWA Allocation: \$181,779.00 Categories: Housing Supportive Services (HSS); Permanent Housing Placement (PHP) Program (first and last month's rent); Short-Term Rent, Mortgage and Utilities (STRMU) Assistance's goal of the STRMU assistance is to provide short-term interventions that help maintain stable living environments for households who are experiencing a financial crisis, and Tenant-Based Rental Assistance (TBRA) provides first and last month's "rental start-up" payments to households. HOWPA funds support 1FTE for housing specialist position. With HOPWA funds, 62 unduplicated individuals stabilized their housing situation. APW's HOPWA program successfully provided housing supportive services to 62 unduplicated HIV positive eligible individuals and 45 beneficiaries, one of whom is HIV-positive; 36 received financial support; seven enrolled in the TBRA program; and 19 received supportive services only. Twenty-three of the 62 eligible individuals served were placed on housing waitlists, 49 accessed APW's nutrition services, 39 received transportation services (cab vouchers and bus passes), and 27 participated in one-on-one budgeting counseling provided by APW housing staff.

COMMUNITY HEALTHLINK, INC. (CHL), 72 Jaques Ave., Worcester, MA (7/16-6/17 HOPWA Allocation: \$102,579.00. Categories: Housing Supportive Services. HOPWA funds support the salary & fringe costs for 2.0 FTE Residential Counselors for the Maranda's House and 0.45 FTE HOAP Program Case Manager Position for the Homeless Outreach and Advocacy Project (HOAP). The residential counselors are responsible for implementing programming for residents and the implementation of treatment plans. It was anticipated that Maranda's House and HOAP Housing would serve 20 unduplicated households in the program year. This proposed outcome was exceeded, as the program served 21 unduplicated households with HOPWA Supportive Service funds; 17 households were served by the staff of the Maranda's House project, while 4 households were served by HOAP case management. All participants served reside within Worcester city proper and are in the extremely low income category. 90% of 21 households served successfully maintained permanent housing.

JUSTICE RESOURCE INSTITUTE, INC. (JRI), 75 Amory Street, Boston, MA (7/16-6/17 HOPWA Allocation: \$9,539.00, Category: Housing Supportive Services). JRI was funded to provide housing supportive services in maintenance of existing Tenant Based Rental Assistance (TBRA) in place or sub-contracted through other agencies throughout the Worcester EMSA. Supportive services include applicant screening, housing search & counseling and coordination. JRI has memoranda of agreements with local service providers AIDS Project Worcester and the Montachusett CARE AIDS Services Project of Fitchburg. The JRI TBRA follows the Housing First principle. JRI ensures that all households are provided low barrier, flexible housing for both singles and families through Section 8 subsidies administered by RCAP Solutions. During this reporting period; 7/1/2016 – 6/30/2017, JRI served a total of 27 households through the JRI TBRA Initiative. Of the 27 households, housing stability continues to be primary goal of this program. Households have been leased from 3 to 17 years. All JRI TBRA households are all linked to primary care and with supportive services provided by AIDS Project Worcester and CARE AIDS Services. JRI TBRA waitlist has 186 applicants, reflecting the ongoing need for affordable housing in Worcester County.

MONTACHUSETT OPPORTUNITY COUNCIL, INC. (MOC) – CARE AIDS SERVICES PROJECT, 601 River Street, Fitchburg, MA (7/16-6/17 HOPWA Allocation: \$118,000.00. Categories: Housing Supportive Services and Rental Assistance). In 2004, MOC established the first HIV residential program in North Worcester county through funding from HOPWA in combination with a HUD Supportive Housing Program grant. The program is a low threshold, “Housing First” model where clients do not have to prove housing readiness. The HF model eliminates all barriers that may exist in other residential programs. There is no clean time requirement, credit check or criminal background checks that prohibit many chronically homeless individuals from obtaining housing. Clients are required to sign off on a program participant agreement that asks them to be a compliant tenant. MOC CARE AIDS Services Project subsidizes 100% client’s rent at fair market rates and the clients pay MOC CARE up to 30% of their income for rent. During the program year, the program provided rental support and housing case management for seven households in six project-based supportive housing units in scattered sites in Fitchburg, Gardner and Leominster. Six out of seven households achieved HOPWA goals identified on their Individualized Service Plans through the CARE AIDS Supportive Housing Program. MOC reports a deficit in permanent supportive housing and thus a waitlist for entry to their program as a secondary consequence of long wait lists for voucher programs administered through JRI and RCAP Solutions.

PERCEPTION PROGRAMS, INC. (PPI) –226 Jackson Street, Willimantic, CT (7/16-6/30 HOPWA Allocation: \$84,708.00 Categories: Housing Supportive Services, Operating, Permanent Housing Placement). PPI is a private, non-profit behavioral health agency that has been serving Windham County for over 35 years. PPI has contracted with the CT Department of Housing (DOH) to provide housing and supportive services through Summit House to homeless adults with HIV/AIDS for over 20 years. Through the attainment of HOPWA funds, Summit House was able to add a full time Housing Support Specialist (HSS), tasked with providing vocational assessments, life skills groups, transportation for housing and employment searches, assistance in attaining and maintaining employment, and facilitating volunteer opportunities, and/or vocational training. During the contract year, HOPWA funds helped Summit House serve 13 individuals. On May of 2017, DOH advised that Summit House will be closing on June 30, 2017 due to budget cuts. Residents were able to receive funds from DOH-Scattered Site Program and HOPWA to secure an apartment. 2 residents received DOH-Scattered Site funding to obtain permanent housing. 4 residents received HOPWA PHP which levered additional DOH funds to secure permanent housing. Risk Reduction Outreach Workers from PPI will continue to provide case management to those who are in need of more support.

b. Annual Performance under the Action Plan

Provide a narrative addressing each of the following four items:

1. Outputs Reported. Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your program year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

The HOPWA programs covered by this 2016-17 CAPER are consistent with the recommendations of the Worcester County HOPWA Needs Analysis (10/11, Victory Programs, Inc, Boston). As recommended in the analysis, they addressed a wide variety of housing options for Persons Living With HIV/AIDS (PLWHA) across the Worcester (County) EMSA, by directly funding seven (7) low-threshold housing first units and 21 permanent rental assistance units supported through a combination of HOPWA and other resources. The long-term, permanent rental assistance included seven (7) Tenant-based rental assistance

units. Short-Term, Rent, Mortgage & Utilities (STRMU) direct assistance for 19 households and the payment of first/last month's rents for 21 households. They fostered collaboration and linkages among the Worcester County network providers and other mainstream housing and social services. They maximized existing resources by establishing and continuing formal linkages between HIV/AIDS, mental health, affordable housing, substance abuse resources, elder and homeless assistance programs.

Geographically, beneficiaries from across the Worcester EMSA were well represented. Of the households assisted with HOPWA and other funded rental assistance, representation was widespread across the EMSA, including residents within the City of Worcester/Central Worcester (EMSA) County, Northern Worcester (EMSA) County, Southern Worcester (EMSA) County Eastern Worcester County and Western Worcester County. 13 households resided in Willimantic CT at the Summit House over the program year, which supports PLWHA in Windham County, CT.

2. Outcomes Assessed. Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

An assessment of Worcester EMSA HOPWA program goals against actual client outcomes shows that significant progress was achieved during the 7/16-6/17 reporting period for achieving housing stability, reducing the risks of homelessness and improving access to care. A total of 130 households (54 that received housing subsidy) had improved access to care through case management services provided by HOPWA funded sponsors. Meanwhile, 19 households were prevented from becoming homeless with the help of STRMU short-term assistance, as well as 21 households who were stably housed with permanent housing placement services in order to establish a stable living environment.

All program outcomes were met or exceeded, with the exception of the STRMU and PHP goals through APW. Partially through the contract year, APW was granted a contract amendment to move funds from their STRMU/PHP contract to support funding gaps in their TBRA program. With the adjusted funding amount, their new goal was to serve 27 households with STRMU assistance and 27 households with PHP assistance. In total, 19 households (70% of goal) were served with STRMU assistance; individuals served with PHP assistance totaled 17 households (63% of goal). While program outcomes were not met, APW drew down all of their funds for both STRMU and PHP. For STRMU, it was reported that households that needed assistance with rental, utility, or with mortgage costs, required more funds in order to be stabilized in their housing situation. While these factors may be out of the program's control, the program has begun to assess what a more realistic outcome may be moving forward as a response to an increased demand for higher levels of prevention support. PHP outcomes were not met because many individuals accessing supportive services through APW already had a subsidy and- rather than PHP support- were in need of job search, budgeting, computer literacy and employment training support. To respond to this lower number of referrals seeking PHP assistance, APW has begun a partnership with Perception Programs, Inc. to facilitate and accept referrals from Windham County, within the Worcester EMSA. This partnership has been going well so far, as additionally PHP dollars are being made available for PLWA in Windham County, and the two project sponsors have exchanged best practices and streamlined efforts throughout the region.

In the Permanent Supportive Housing program operated by CHL, 90% of the 21 households maintained permanent housing and 100% of the 21 households established and/or maintained care for assessed treatment needs to include primary care, specialty care, behavioral healthcare, and substance abuse treatment. These outcomes were achieved through the holistic HOPWA-funded Housing Supportive Services offered to clients in the program. Each client is assessed for self-sufficiency goals and is supported by case management staff in the pursuit of those goals. The combination of these supportive services alongside permanent housing leads to positive client outcomes. Supportive Services provided by PPI and MOC also led to exceeded program goals. In total, 13 individuals were stabilized in facility-based housing alongside Supportive Services provided by PPI; of those 13, 4 were assisted with PHP dollars to be placed individuals into permanent housing. MOC's facility-based, housing first program exceeded its goal of serving 6 clients, serving 7 total throughout the program year. The continuum of "housing first" facility-based housing alongside intensive support services contributed to positive housing outcomes for individuals in each program.

3. Coordination. Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

The City Manager's Executive Office of Economic Development (EOED) is the lead administering agency for the City of Worcester, MA Five Year Consolidated Submission for Community Planning and Development (7/1/15-6/30/20) and subsequent annual action plans including the City of Worcester, MA Second Year Action Plan (7/1/16-6/30/17).

Project Sponsors maintain important working relationships with other mainstream housing and supportive service resources, including healthcare providers, advocates, food bank donations, transportation, and other support to address the needs for eligible persons and make accessible a wide range of community resources. **Coordination efforts are further detailed in the Entitlement CAPER Section CR-35 - Other Actions 91.220.**

4. Technical Assistance. Describe any program technical assistance needs and how they would benefit program beneficiaries.

Program sponsors have benefitted from timely, individualized technical assistance from the City during on-site monitoring visits and when/if questions or concerns arise. It would be of benefit if an annual technical training was implemented which included each Worcester EMSA project sponsors. This will create an opportunity for best practices to be shared amongst providers and also reduce the risk of service duplication.

c. Barriers and Trends Overview

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program’s ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program’s ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

During this reporting period a significant challenge was access to housing by those with criminal records. Many landlords are hesitant to provide housing for individuals with criminal records, therefore limiting the stock of housing affordable and accessible to individuals receiving HOPWA services who also have criminal records. Project sponsors have worked to build and maintain relationships with landlords and property owners who are willing to rent to individuals with criminal records. Through responding to any tenancy issues that have arisen, landlord trust has slowly arisen and hopefully this leads to more housing opportunities moving forward for individuals with criminal records.

Another barrier is poor planning on the part of refugee resettlement programs. Upon arrival, a refugee is placed in a unit that will not be affordable when the 90 days of financial assistance expires. As a result, many of those served face severe hardships in maintaining their unit, which impacts their HIV health and emotional well-being. In an effort to reduce this barrier, dialogue and strategizing efforts with refugee resettlement agencies are ongoing.

A third barrier is that participants who might be best served in congregate settings are reluctant to choose a congregate setting in lieu of independent housing. Project sponsors remain committed to providing the appropriate level of care to each client and work to find a holistic solution through the provision of Supportive Services and housing subsidies. CHL continues to operate the Maranda’s House congregate living facility with highly successful outcomes.

Finally, the complexity of clients who are living with the co-occurring disorders of mental illness and substance use disorders has a direct impact on eligibility for HOPWA programs and can present challenges to maintained housing stability once enrolled in the program. Clients often are reluctant to share their histories when it comes to the application program for the HOPWA program and there is a perception that honesty will jeopardize their housing so they may not be so forthcoming with their challenges around co-occurring disorders in the beginning of the process.

<input checked="" type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input checked="" type="checkbox"/> Discrimination/Confidentiality	<input checked="" type="checkbox"/> Multiple Diagnoses	<input checked="" type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input checked="" type="checkbox"/> Supportive Services	<input checked="" type="checkbox"/> Credit History	<input checked="" type="checkbox"/> Rental History	<input checked="" type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input checked="" type="checkbox"/> Other, please explain further: Immigration Status	

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

A noted trend in the Worcester EMSA is a lack of housing affordable to extremely low income households at or below 30% Area Median Income. This trend deters participants who could otherwise successfully reside independently within the community from being able to leave the congregate environment. Due to the lack of affordable housing, beneficiaries of Supportive Services who have gained skills towards community integration and independent living are unable to move on.

An additional trend is that citizens from the continent of Africa and the Caribbean Islands are now beginning to access HOPWA services; however, disclosure and fear of discrimination remains a barrier. APW has taken steps to reach these individuals by working in partnership with agencies that serve immigrant populations.

A final, positive trend is the advance in the pharmacological treatment of HIV and Hepatitis C. It is possible for more individuals to their immune systems rebuild slowly and to achieve greater self- sufficiency outcomes.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

At this time, the research information available regarding HOPWA services in the Worcester EMSA is limited, inadequate and/or outdated. The city of Worcester’s five year consolidated plan 2015 - 2020, the Community Health Improvement Plan (CHIP) 2016, and Worcester County HOPWA Needs Analysis 2011 are some of the available research documents that mention HIV and or housing related services. The CHIP identifies the need to have available more affordable units that likely will result in greater access to care; however, there is no specific mention of how lack of housing impacts those living with HIV/AIDS. On the other hand, the consolidated plan during its data gathering process did involve providers and people living with HIV/AIDS in the process. The plan did identify that there is a need to have a wide range of housing available for PLWH. Per the guidance provided through the HOPWA Institute, the City of Worcester would like to use client health outcome data to inform ongoing program design, community planning and advocacy efforts.

d. Unmet Housing Needs: An Assessment of Unmet Housing Needs

In Chart 1, provide an assessment of the number of HOPWA-eligible households that require HOPWA housing subsidy assistance but are not currently served by any HOPWA-funded housing subsidy assistance in this service area.

In Row 1, report the total unmet need of the geographical service area, as reported in *Unmet Needs for Persons with HIV/AIDS*, Chart 1B of the Consolidated or Annual Plan(s), or as reported under HOPWA worksheet in the Needs Workbook of the Consolidated Planning Management Process (CPMP) tool.

Note: Report most current data available, through Consolidated or Annual Plan(s), and account for local housing issues, or changes in HIV/AIDS cases, by using combination of one or more of the sources in Chart 2.

If data is collected on the type of housing that is needed in Rows a. through c., enter the number of HOPWA-eligible households by type of housing subsidy assistance needed. For an approximate breakdown of overall unmet need by type of housing subsidy assistance refer to the Consolidated or Annual Plan (s), CPMP tool or local distribution of funds. Do not include clients who are already receiving HOPWA-funded housing subsidy assistance.

Refer to Chart 2, and check all sources consulted to calculate unmet need. Reference any data from neighboring states’ or municipalities’ Consolidated Plan or other planning efforts that informed the assessment of Unmet Need in your service area.

Note: In order to ensure that the unmet need assessment for the region is comprehensive, HOPWA formula grantees should include those unmet needs assessed by HOPWA competitive grantees operating within the service area.

1. Planning Estimate of Area’s Unmet Needs for HOPWA-Eligible Households

1. Total number of households that have unmet housing subsidy assistance need.	186
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<p>2. From the total reported in Row 1, identify the number of households with unmet housing needs by type of housing subsidy assistance:</p> <p>a. Tenant-Based Rental Assistance (TBRA)</p> <p>b. Short-Term Rent, Mortgage and Utility payments (STRMU)</p> <ul style="list-style-type: none"> • Assistance with rental costs • Assistance with mortgage payments • Assistance with utility costs. <p>c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities</p>	<p>186</p>
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2. Recommended Data Sources for Assessing Unmet Need (check all sources used)

X = Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
X = Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
X = Data from client information provided in Homeless Management Information Systems (HMIS)
X = Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need including those completed by HOPWA competitive grantees operating in the region.
= Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
= Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
X = Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

End of PART 1

PART 2: Sources of Leveraging and Program Income

1. Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$610,746.00	Client Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Shelter Plus Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: State of MA Department of Public Health	\$533,018.99	Case Management	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public: State of CT Department of Housing	\$206,461.00	Operating funds	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public: HOPWA Competitive Funding	\$299,578.00	Client Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public: Homeless Assistance Supportive Housing	\$55,122.00	Housing Subsidy	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants	\$8,748.00	Client Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
In-kind Resources	\$27,559.23	Operating; Client Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Private: UMASS Memorial; Family Health Center	\$66,842.00	Medical Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Private	\$16,946.00	Food; Client Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor/Subrecipient (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$18,492.00		
TOTAL (Sum of all Rows)	\$1,843,513.22		

2. Program Income and Resident Rent Payments

In Section 2, Chart A., report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	\$18,613.50
2.	Resident Rent Payments made directly to HOPWA Program	\$20,490.20
3.	Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)	\$39,103.70

B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	\$9,149.20
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	\$11,341.00
3.	Total Program Income Expended (Sum of Rows 1 and 2)	\$20,490.20

End of PART 2

PART 3: Accomplishment Data Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

Note: The total households assisted with HOPWA funds and reported in PART 3 of the CAPER should be the same as reported in the annual year-end IDIS data, and goals reported should be consistent with the Annual Plan information. Any discrepancies or deviations should be explained in the narrative section of PART 1.

1. HOPWA Performance Planned Goal and Actual Outputs

HOPWA Performance Planned Goal and Actual		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
HOPWA Housing Subsidy Assistance		[1] Output: Households				[2] Output: Funding	
1.	Tenant-Based Rental Assistance	6	7			\$32,486.35	\$32,486.35
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units (Households Served)	6	7			\$60,826.23	\$60,468.89
2b.	Transitional/Short-term Facilities: Received Operating Subsidies/Leased units (Households Served) (Households Served)						
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
4.	Short-Term Rent, Mortgage and Utility Assistance	30	19			\$52,258.79	\$52,258.79
5.	Permanent Housing Placement Services	32	21			\$37,991.00	\$37,503.00
6.	Adjustments for duplication (subtract)						
7.	Total HOPWA Housing Subsidy Assistance (Columns a. – d. equal the sum of Rows 1-5 minus Row 6; Columns e. and f. equal the sum of Rows 1-5)	74	54			\$183,562.37	\$182,717.03
Housing Development (Construction and Stewardship of facility based housing)		[1] Output: Housing Units				[2] Output: Funding	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)						
9.	Stewardship Units subject to 3 or 10 year use agreements						
10.	Total Housing Developed (Sum of Rows 8 & 9)						
Supportive Services		[1] Output Households				[2] Output: Funding	
11a.	Supportive Services provided by project sponsors/subrecipient that also delivered HOPWA housing subsidy assistance	68	54			\$80,481.60	\$68,694.56
11b.	Supportive Services provided by project sponsors/subrecipient that only provided supportive services.	57	80			\$160,284.76	\$163,706.21
12.	Adjustment for duplication (subtract)	0	-4				
13.	Total Supportive Services (Columns a. – d. equal the sum of Rows 11 a. & b. minus Row 12; Columns e. and f. equal the sum of Rows 11a. & 11b.)	125	130			\$240,766.36	\$232,400.77
Housing Information Services		[1] Output Households				[2] Output: Funding	
14.	Housing Information Services						
15.	Total Housing Information Services						

Grant Administration and Other Activities		[1] Output Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources						
17.	Technical Assistance (if approved in grant agreement)					\$840.25	\$840.25
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$13,649.64	\$9,373.43
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$22,239.19	\$20,940.54
20.	Total Grant Administration and Other Activities (Sum of Rows 16 – 19)					\$36,729.08	\$31,154.22
Total Expended						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	Total Expenditures for program year (Sum of Rows 7, 10, 13, 15, and 20)					\$461,057.81	\$446,272.02

2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services	16	\$15,284.00
3.	Case management	130	\$152,093.83
4.	Child care and other child services		
5.	Education	19	\$9,232.00
6.	Employment assistance and training	18	\$9,335.00
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services	1	\$4,808.94
9.	Life skills management (outside of case management)	21	\$14,361.00
10.	Meals/nutritional services	19	\$12,002.00
11.	Mental health services	19	\$9,642.00
12.	Outreach	8	\$5,129.00
13.	Transportation	19	\$513.00
14.	Other Activity (if approved in grant agreement). Specify:		
15.	Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)	270	
16.	Adjustment for Duplication (subtract)	140	
17.	TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)	130	\$232,400.77

3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a., enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b., enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c., enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d., enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e., enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f., enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g., report the amount of STRMU funds expended to support direct program costs such as program operation staff.

Data Check: The total households reported as served with STRMU in Row a., column [1] and the total amount of HOPWA funds reported as expended in Row a., column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b. and f., respectively.

Data Check: The total number of households reported in Column [1], Rows b., c., d., e., and f. equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b., c., d., e., f., and g. equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	19	\$52,258.79
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	1	\$5,373.57
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.		
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	17	\$45,280.22
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.		
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	1	\$1,605.00
g.	Direct program delivery costs (e.g., program operations staff time)		

End of PART 3

Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	7	3	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	2	Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy	1	
			6 Institution	1	Unstable Arrangements
			7 Jail/Prison		
			8 Disconnected/Unknown		
			9 Death		Life Event
Permanent Supportive Housing Facilities/ Units	7	6	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		Unstable Arrangements
			7 Jail/Prison		
			8 Disconnected/Unknown	1	
			9 Death		Life Event

B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units			1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		Unstable Arrangements
			7 Jail/Prison		
			8 Disconnected/unknown		
			9 Death		Life Event

B1:Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months	
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Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor or subrecipient’s best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a., report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b., report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

Data Check: The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

Data Check: The sum of Column [2] should equal the number of households reported in Column [1].

Assessment of Households that Received STRMU Assistance

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
19	Maintain Private Housing <u>without</u> subsidy <i>(e.g. Assistance provided/completed and client is stable, not likely to seek additional support)</i>	19	<i>Stable/Permanent Housing (PH)</i>
	Other Private Housing without subsidy <i>(e.g. client switched housing units and is now stable, not likely to seek additional support)</i>		
	Other HOPWA Housing Subsidy Assistance		
	Other Housing Subsidy (PH)		
	Institution <i>(e.g. residential and long-term care)</i>		
	Likely that additional STRMU is needed to maintain current housing arrangements		<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	Transitional Facilities/Short-term <i>(e.g. temporary or transitional arrangement)</i>		
	Temporary/Non-Permanent Housing arrangement <i>(e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)</i>		
	Emergency Shelter/street		<i>Unstable Arrangements</i>
	Jail/Prison		
	Disconnected		
	Death		<i>Life Event</i>
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			6
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			3

Section 3. HOPWA Outcomes on Access to Care and Support

1a. Total Number of Households

Line [1]: For project sponsors/subrecipients that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c. to adjust for duplication among the service categories and Row d. to provide an unduplicated household total.

Line [2]: For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

Note: These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b. below.

Total Number of Households	
1. For Project Sponsors/Subrecipients that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following <u>HOPWA-funded</u> services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	54
b. Case Management	54
c. Adjustment for duplication (subtraction)	54
d. Total Households Served by Project Sponsors/Subrecipients with Housing Subsidy Assistance (Sum of Rows a.b. minus Row c.)	54
2. For Project Sponsors/Subrecipients did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following <u>HOPWA-funded</u> service:	
a. HOPWA Case Management	76
b. Total Households Served by Project Sponsors/Subrecipients without Housing Subsidy Assistance	76

1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report the number of households that demonstrated access or maintained connections to care and support within the program year.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report the number of households that demonstrated improved access or maintained connections to care and support within the program year.

Note: For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	54	76	<i>Support for Stable Housing</i>
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	54	76	<i>Access to Support</i>
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	54	76	<i>Access to Health Care</i>
4. Accessed and maintained medical insurance/assistance	54	76	<i>Access to Health Care</i>
5. Successfully accessed or maintained qualification for sources of income	54	76	<i>Sources of Income</i>

Chart 1b., Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • MEDICAID Health Insurance Program, or use local program name • MEDICARE Health Insurance Program, or use local program name 	<ul style="list-style-type: none"> • Veterans Affairs Medical Services • AIDS Drug Assistance Program (ADAP) • State Children’s Health Insurance Program (SCHIP), or use local program name 	<ul style="list-style-type: none"> • Ryan White-funded Medical or Dental Assistance
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Chart 1b., Row 5: Sources of Income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • Earned Income • Veteran’s Pension • Unemployment Insurance • Pension from Former Job • Supplemental Security Income (SSI) 	<ul style="list-style-type: none"> • Child Support • Social Security Disability Income (SSDI) • Alimony or other Spousal Support • Veteran’s Disability Payment • Retirement Income from Social Security • Worker’s Compensation 	<ul style="list-style-type: none"> • General Assistance (GA), or use local program name • Private Disability Insurance • Temporary Assistance for Needy Families (TANF) • Other Income Sources
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1c. Households that Obtained Employment

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

Note: This includes jobs created by this project sponsor/subrecipients or obtained outside this agency.

Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.

Categories of Services Accessed	[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	1	9

End of PART 4

PART 5: Worksheet - Determining Housing Stability Outcomes (optional)

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
Total Permanent HOPWA Housing Subsidy Assistance				
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
Total HOPWA Housing Subsidy Assistance				

Background on HOPWA Housing Stability Codes
Stable Permanent Housing/Ongoing Participation

- 3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.
- 4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.
- 5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).
- 6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

Unstable Arrangements

- 1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).
- 7 = Jail /prison.
- 8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

PART 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)

The Annual Certification of Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

Note: See definition of Stewardship Units.

1. General information

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name	Date Facility Began Operations (mm/dd/yy)

2. Number of Units and Non-HOPWA Expenditures

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

3. Details of Project Site

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
If the site is not confidential: Please provide the contact information, phone, email address/location, if business address is different from facility address	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

<i>I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.</i>	
Name & Title of Authorized Official of the organization that continues to operate the facility:	Signature & Date (mm/dd/yy)
Name & Title of Contact at Grantee Agency (person who can answer questions about the report and program)	Contact Phone (with area code)

End of PART 6

Part 7: Summary Overview of Grant Activities**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).

Section 1. HOPWA-Eligible Individuals who Received HOPWA Housing Subsidy Assistance**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	54

Chart b. Prior Living Situation

In Chart b., report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

Data Check: The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a. above.

Category		Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	15
New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	1
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	1
4.	Transitional housing for homeless persons	
5.	Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)	2
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	
7.	Psychiatric hospital or other psychiatric facility	
8.	Substance abuse treatment facility or detox center	
9.	Hospital (non-psychiatric facility)	
10.	Foster care home or foster care group home	
11.	Jail, prison or juvenile detention facility	
12.	Rented room, apartment, or house	29
13.	House you own	2
14.	Staying or living in someone else's (family and friends) room, apartment, or house	6
15.	Hotel or motel paid for without emergency shelter voucher	
16.	Other	
17.	Don't Know or Refused	
18.	TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)	54

c. Homeless Individual Summary

In Chart c., indicate the number of eligible individuals reported in Chart b., Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c. do not need to equal the total in Chart b., Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	1	1

Section 2. Beneficiaries

In Chart a., report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (as reported in Part 7A, Section 1, Chart a.), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

Note: See definition of HOPWA Eligible Individual

Note: See definition of Transgender.

Note: See definition of Beneficiaries.

Data Check: The sum of each of the Charts b. & c. on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a., Row 4 below.

a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a.)	54
2. Number of ALL other persons diagnosed as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	3
3. Number of ALL other persons NOT diagnosed as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefited from the HOPWA housing subsidy	53
4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1,2, & 3)	110

b. Age and Gender

In Chart b., indicate the Age and Gender of all beneficiaries as reported in Chart a. directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a., Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a., Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E. equals the total number of beneficiaries reported in Part 7, Section 2, Chart a., Row 4.

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18					
2.	18 to 30 years	2	2			4
3.	31 to 50 years	17	11	1		29
4.	51 years and Older	11	10			21
5.	Subtotal (Sum of Rows 1-4)	30	23	1		54
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	16	8			24
7.	18 to 30 years	6	4			10
8.	31 to 50 years	3	12			15
9.	51 years and Older	4	3			7
10.	Subtotal (Sum of Rows 6-9)	29	27			56
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	59	50	1		110

c. Race and Ethnicity*

In Chart c., indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a., Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a., Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a., Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a., Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native				
2.	Asian				
3.	Black/African American	15	6	28	2
4.	Native Hawaiian/Other Pacific Islander	1			
5.	White	29	17	24	14
6.	American Indian/Alaskan Native & White				
7.	Asian & White				
8.	Black/African American & White			3	1
9.	American Indian/Alaskan Native & Black/African American				
10.	Other Multi-Racial	9	3	1	
11.	Column Totals (Sum of Rows 1-10)	54	26	56	17
Data Check: Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a., Row 4.					

*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

Section 3. Households

Household Area Median Income

Report the area median income(s) for all households served with HOPWA housing subsidy assistance.

Data Check: The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

Note: Refer to http://www.huduser.org/portal/datasets/il/il2010/select_Geography_mfi.odn for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	49
2.	31-50% of area median income (very low)	5
3.	51-80% of area median income (low)	
4.	Total (Sum of Rows 1-3)	54

Part 7: Summary Overview of Grant Activities

B. Facility-Based Housing Assistance

Complete one Part 7B for each facility developed or supported through HOPWA funds.

Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds. If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor or subrecipient should complete Part 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a., Project Site Information, and 2b., Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

1. Project Sponsor/Subrecipient Agency Name (Required)

--

2. Capital Development

2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)

Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."

	Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
	<input type="checkbox"/> New construction	\$	\$	Type of Facility [Check <u>only one</u> box.] <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
	<input type="checkbox"/> Rehabilitation	\$	\$	
	<input type="checkbox"/> Acquisition	\$	\$	
	<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:			Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:			Date started: Date Completed:
c.	Operation dates:			Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:			Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:			HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?			<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?			
h.	Is the address of the project site confidential?			<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a. please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor or Subrecipient

Charts 3a., 3b. and 4 are required for each facility. In Charts 3a. and 3b., indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

3a. Check one only

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: Montachusett Opportunity Council, Inc.

Type of housing facility operated by the project sponsor/subrecipient		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
c.	Project-based rental assistance units or leased units		4	3		
d.	Other housing facility <u>Specify:</u>					

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor/subrecipient on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor/subrecipient
a.	Leasing Costs		\$51,450.80
b.	Operating Costs	7	\$9,018.09
c.	Project-Based Rental Assistance (PBRA) or other leased units	7	\$
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)	7	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a. through d. minus Row e.)	7	\$60,468.89

Q5. HMIS DQ & Participation

**5a. HMIS or
Comparable Database
Data Quality**

Q5a

Data Element	Client Doesn't Know or Client Refused	Data not collected
First name	0	0
Last name	0	0
SSN	14	8
Date of Birth	2	1
Race	1	5
Ethnicity	0	1
Gender	0	0
Veteran Status	0	3
Disabling condition	6	23
Living situation (Head of Household and Adults)	7	3
Relationship to Head of Household	0	1
Destination	2	15
Client location for project entry	0	0

Q6. Persons Served

6a. Report Validations

Table Q6a

a. Total number of persons served	1315
b. Number of adults (age 18 or over)	1314
c. Number of children (under age 18)	0
d. Number of persons with unknown age	1
e. Total number of leavers	1200
f. Number of adult leavers	1199
g. Total number of stayers	115
h. Number of adult stayers	115
i. Number of veterans	42
j. Number of chronically homeless persons	105
k. Number of adult heads of household	1310
l. Number of child heads of household	1
m. Number of unaccompanied youth under age 25	180
n. Number of parenting youth under age 25 with children	0

6b. Number of Persons Served

Q6b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Adults	1314	1314	0	0	0
b. Children	0	0	0	0	0
c. Don't know / refused	1	0	0	0	1
d. Information missing	1	0	0	0	1
e. Total	1315	1314	0	0	1

Q7a. Households Served

7a. Number of Households Served Q7a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
Total Households	1312	1311	0	0	1

7b. Point-in-Time Count of Households on the

Last Wednesday Q7b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
January	63	63	0	0	0
April	81	81	0	0	0
July	47	47	0	0	0
October	53	53	0	0	0

Q9. Contacts and Engagements

9a. Number of Persons

Contacted Q9a

	Total	a. First contact was at a place not meant for human habitation	b. First contact was at a non-residential service setting	c. First contact was at a residential service setting	d. First contact place was missing
a1. Contacted once?	568	568	0	0	0
a2. Contacted 2-5 times?	1	1	0	0	0
a3. Contacted 6-9 times?	0	0	0	0	0
a4. Contacted 10 or more times?	0	0	0	0	0
az. Total persons contacted	569	569	0	0	0

9b. Number of Persons

Engaged Q9b

	Total	a. First contact was at a place not meant for human habitation	b. First contact was at a non-residential service setting	c. First contact was at a residential service setting	d. First contact place was missing
b1. Engaged after 1 contact?	565	565	0	0	0
b2. Engaged after 2-5 contacts?	1	1	0	0	0
b3. Engaged after 6-9 contacts?	0	0	0	0	0
b4. Engaged after 10 or more contacts?	0	0	0	0	0
bz. Total persons engaged	566	566	0	0	0
c. Rate of engagement (%)	99%	99%	N/A	N/A	N/A

Q10. Gender

10a. Gender of Adults Q10a

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Male	909	909	0	0
b. Female	399	399	0	0
c. Transgender male to female	4	4	0	0
d. Transgender female to male	1	1	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Don't know / refused	0	0	0	0
g. Information missing	1	1	0	0
h. Subtotal	1314	1314	0	0

10b. Gender of Children Q10b

	Total	a. With children and adults	b. With only children	c. Unknown household type
a. Male	0	0	0	0
b. Female	0	0	0	0
c. Transgender male to female	0	0	0	0
d. Transgender female to male	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Don't know / refused	0	0	0	0
g. Information missing	0	0	0	0
h. Subtotal	0	0	0	0

10c. Gender of Persons

Missing Age Information

Q10c

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Male	0	0	0	0	0
b. Female	1	0	0	0	1
c. Transgender male to female	0	0	0	0	0
d. Transgender female to male	0	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0	0
f. Don't know / refused	0	0	0	0	0
g. Information missing	0	0	0	0	0
h. Subtotal	1	0	0	0	1

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10d. Gender by Age

Ranges

Q10d

	Total	a. Under age 18	b. Age 18-24	c. Age 25-61	d. Age 62 and over	e. Client Doesn't Know/Client Refused	f. Data not collected
a. Male	909	0	104	749	56	0	0
b. Female	400	0	74	309	16	1	0
c. Transgender male to female	4	0	2	2	0	0	0
d. Transgender female to male	1	0	0	1	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0	0	0	0
f. Don't know / refused	0	0	0	0	0	0	0
g. Information missing	1	0	0	1	0	0	0
h. Total	1315	0	180	1062	72	1	0

Q11. Age

Q11

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Under 5	0	0	0	0	0
b. 5 - 12	0	0	0	0	0
c. 13 - 17	0	0	0	0	0
d. 18 - 24	180	180	0	0	0
e. 25 - 34	354	354	0	0	0
f. 35 - 44	265	265	0	0	0
g. 45 - 54	314	314	0	0	0
h. 55 - 61	129	129	0	0	0
i. 62+	72	72	0	0	0
j. Don't know / refused	1	0	0	0	1
k. Information missing	0	0	0	0	0
l. Total	1315	1314	0	0	1

Q12. Race & Ethnicity

12a. Race Q12a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. White	971	970	0	0	1
b. Black or African-American	287	287	0	0	0
c. Asian	8	8	0	0	0
d. American Indian or Alaska Native	17	17	0	0	0
e. Native Hawaiian or Other Pacific Islander	3	3	0	0	0
f. Multiple races	14	14	0	0	0
g. Don't know / refused	2	2	0	0	0
h. Information missing	13	13	0	0	0
i. Total	1315	1314	0	0	1

12b. Ethnicity Q12b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Non-Hispanic/non-Latino	917	916	0	0	1
b. Hispanic/Latino	388	388	0	0	0
c. Don't know / refused	1	1	0	0	0
d. Information missing	9	9	0	0	0
e. Total	1315	1314	0	0	1

Q13. Physical and Mental Health Conditions

13a1. Physical and Mental Health

Conditions at Entry Q13a1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	736	736	0	0	0
b. Alcohol abuse	189	189	0	0	0
c. Drug abuse	443	443	0	0	0
d. Both alcohol and drug abuse	132	132	0	0	0
e. Chronic health condition	324	324	0	0	0
f. HIV/AIDS and related diseases	23	23	0	0	0
g. Developmental disability	70	70	0	0	0
h. Physical disability	181	181	0	0	0

13b1. Physical and Mental Health

Conditions of Leavers Q13b1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	660	660	0	0	0
b. Alcohol abuse	0	0	0	0	0
c. Drug abuse	403	403	0	0	0
d. Both alcohol and drug abuse	115	115	0	0	0
e. Chronic health condition	305	305	0	0	0
f. HIV/AIDS and related diseases	22	22	0	0	0
g. Developmental disability	66	66	0	0	0
h. Physical disability	156	156	0	0	0

13c1. Physical and Mental Health Conditions of Stayers Q13c1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	77	77	0	0	0
b. Alcohol abuse	16	16	0	0	0
c. Drug abuse	39	39	0	0	0
d. Both alcohol and drug abuse	17	17	0	0	0
e. Chronic health condition	21	21	0	0	0
f. HIV/AIDS and related diseases	2	2	0	0	0
g. Developmental disability	4	4	0	0	0
h. Physical disability	24	24	0	0	0

Q14. Domestic Violence

14a. Persons with Domestic Violence History Q14a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	152	152	0	0	0
b. No	1025	1024	0	0	1
c. Don't know / refused	7	7	0	0	0
d. Information missing	131	131	0	0	0
e. Total	1315	1314	0	0	1

14b. Persons Fleeing Domestic Violence Q14b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	29	29	0	0	0
b. No	119	119	0	0	0
c. Don't know / refused	4	4	0	0	0
d. Information missing	0	0	0	0	0
e. Total	152	152	0	0	0

Q15. Living Situation Q15

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Homeless situations					
a1. Emergency shelter	71	71	0	0	0
a2. Transitional housing for homeless persons	22	22	0	0	0
a3. Place not meant for human habitation	349	349	0	0	0
a4. Safe haven	4	4	0	0	0
a5. Interim housing	1	1	0	0	0
az. Total	447	447	0	0	0
b. Institutional settings					
b1. Psychiatric facility	47	47	0	0	0
b2. Substance abuse or detox center	92	92	0	0	0
b3. Hospital (non-psychiatric)	54	54	0	0	0
b4. Jail, prison or juvenile detention	72	72	0	0	0
b5. Foster care home or foster care group home	4	4	0	0	0
b6. Long-term care facility or nursing home	2	2	0	0	0
b7. Residential project or halfway house with no homeless criteria	12	12	0	0	0
bz. Total	283	283	0	0	0

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c. Other locations					
c01. PH for homeless persons	3	3	0	0	0
c02. Owned by client, no subsidy	0	0	0	0	0
c03. Owned by client, with subsidy	0	0	0	0	0
c04. Rental by client, no subsidy	86	86	0	0	0
c05. Rental by client, with VASH subsidy	0	0	0	0	0
c06. Rental by client, with GPD TIP subsidy	0	0	0	0	0
c07. Rental by client, with other subsidy	16	16	0	0	0
c08. Hotel or motel paid by client	14	14	0	0	0
c09. Staying or living with friend(s)	245	244	0	0	1
c10. Staying or living with family	207	207	0	0	0
c11. Don't know / refused	7	7	0	0	0
c12. Information missing	0	0	0	0	0
cz. Total	585	584	0	0	1
d. Total	1315	1314	0	0	1

Q20. Non-Cash Benefits

20a. Type of Non-Cash

Benefit Sources

Q20a

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. Supplemental Nutritional Assistance Program	444	0	401
b. WIC	2	0	2
c. TANF Child Care services	1	0	1
d. TANF transportation services	0	0	0
e. Other TANF-funded services	0	0	0
f. Other source	2	0	3

Q21. Health Insurance Q21

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. MEDICAID health insurance	974	0	872
b. MEDICARE health insurance	127	0	117
c. State Children's Health Insurance	0	0	0
d. VA Medical Services	5	0	4
e. Employer-provided health insurance	2	0	1
f. Health insurance through COBRA	0	0	0
g. Private pay health insurance	12	0	11
h. State Health Insurance for Adults	26	0	29
i. Indian Health Services Program	1	0	1
j. Other	5	0	4
k. No health insurance	127	0	122
l. Client doesn't know/Client refused	4	0	3
m. Data not collected	133	0	130
n. Number of adult stayers not yet required to have an annual assessment	0	115	0
o. 1 source of health insurance	951	0	853
p. More than 1 source of health insurance	100	0	93

Q22. Length of Participation

Q22a2. Length of Participation—ESG projects

Q22a2

	Total	Leavers	Stayers
a. 0 to 7 days	572	556	16
b. 8 to 14 days	143	130	13
c. 15 to 21 days	94	86	8
d. 22 to 30 days	82	69	13
e. 31 to 60 days	169	156	13
f. 61 to 90 days	97	88	9
g. 91 to 180 days	104	75	29
h. 181 to 365 days	50	36	14
i. 366 to 730 days (1-2 yrs.)	3	3	0
j. 731 to 1095 days (2-3 yrs.)	0	0	0
k. 1096 to 1460 days (3-4 yrs.)	0	0	0
l. 1461 to 1825 days (4-5 yrs.)	0	0	0
m. More than 1825 days (>5 yrs.)	1	1	0
n. Information missing	0	0	0
o. Total	1315	1200	115

Q22c. RRH Length of Time between Project Entry Date and Residential Move-in Date

Q22c

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 0-7 days	39	39	0	0	0
b. 8-14 days	2	2	0	0	0
c. 15-21 days	2	2	0	0	0
d. 22 to 30 days	4	4	0	0	0
e. 31 to 60 days	6	6	0	0	0
f. 61 to 180 days	4	4	0	0	0
g. 181 to 365 days	0	0	0	0	0
h. 366 to 730 days (1-2 yrs.)	1	1	0	0	0
i. Data Not Collected	28	28	0	0	0
j. Total	91	91	0	0	0

Q22d. Length of Participation by Household type

Q22d

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 0 to 7 days	572	571	0	0	1
b. 8 to 14 days	143	143	0	0	0
c. 15 to 21 days	94	94	0	0	0
d. 22 to 30 days	82	82	0	0	0
e. 31 to 60 days	169	169	0	0	0
f. 61 to 90 days	97	97	0	0	0
g. 91 to 180 days	104	104	0	0	0
h. 181 to 365 days	50	50	0	0	0
i. 366 to 730 days (1-2 yrs.)	3	3	0	0	0
j. 731 to 1095 days (2-3 yrs.)	0	0	0	0	0
k. 1096 to 1460 days (3-4 yrs.)	0	0	0	0	0
l. 1461 to 1825 days (4-5 yrs.)	0	0	0	0	0
m. More than 1825 days (>5 yrs.)	1	1	0	0	0
n. Information missing	0	0	0	0	0
o. Total	1315	1314	0	0	1

**Q23. Exit Destination –
More than 90 Days** Q23

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	1	1	0	0	0
a04. Rental by client, no ongoing subsidy	28	28	0	0	0
a05. Rental by client, VASH subsidy	1	1	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	3	3	0	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	1	1	0	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0
az. Total	34	34	0	0	0

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b. Temporary destinations						
b1. Emergency shelter	0	0	0	0	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0	0
b4. Staying with family, temporary tenure	0	0	0	0	0	0
b5. Staying with friends, temporary tenure	0	0	0	0	0	0
b6. Place not meant for human habitation	0	0	0	0	0	0
b7. Safe Haven	0	0	0	0	0	0
b8. Hotel or motel paid by client	1	1	0	0	0	0
bz. Total	1	1	0	0	0	0
c. Institutional settings						
c1. Foster care home or group foster care home	0	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	1	1	0	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0	0
cz. Total	1	1	0	0	0	0

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d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	0	0	0	0	0
d4. Don't know / refused	0	0	0	0	0
d5. Information missing	0	0	0	0	0
dz. Total	0	0	0	0	0
e. Total	36	36	0	0	0

Q23a. Exit

Destination—All persons

Q23a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	1	1	0	0	0
a04. Rental by client, no ongoing subsidy	103	103	0	0	0
a05. Rental by client, VASH subsidy	1	1	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	61	61	0	0	0
a08. Permanent housing for homeless persons	20	20	0	0	0
a09. Staying or living with family, permanent tenure	38	38	0	0	0
a10. Staying or living with friends, permanent tenure	13	13	0	0	0
az. Total	237	237	0	0	0

Combined Report

b. Temporary destinations					
b1. Emergency shelter	26	26	0	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	64	64	0	0	0
b4. Staying with family, temporary tenure	19	19	0	0	0
b5. Staying with friends, temporary tenure	9	9	0	0	0
b6. Place not meant for human habitation	17	17	0	0	0
b7. Safe Haven	1	1	0	0	0
b8. Hotel or motel paid by client	2	2	0	0	0
bz. Total	138	138	0	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	5	5	0	0	0
c3. Substance abuse treatment facility or detox center	24	24	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	17	17	0	0	0
c5. Jail, prison or juvenile detention facility	15	15	0	0	0
c6. Long term care facility or nursing home	3	3	0	0	0
cz. Total	64	64	0	0	0

Combined Report

d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	12	12	0	0	0
d2. Deceased	2	2	0	0	0
d3. Other	661	660	0	0	1
d4. Don't know / refused	4	4	0	0	0
d5. Information missing	82	82	0	0	0
dz. Total	761	760	0	0	1
e. Total	1200	1199	0	0	1

**Q23b. Homeless
Prevention Housing
Assessment at Exit**

Q23b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Able to maintain the housing they had at project entry--Without a subsidy	0	0	0	0	0
b. Able to maintain the housing they had at project entry--With the subsidy they had at project entry	0	0	0	0	0
c. Able to maintain the housing they had at project entry--With an on-going subsidy acquired since project entry	0	0	0	0	0
d. Able to maintain the housing they had at project entry--Only with financial assistance other than a subsidy	0	0	0	0	0
e. Moved to new housing unit--With on-going subsidy	0	0	0	0	0
f. Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
g. Moved in with family/friends on a temporary basis	0	0	0	0	0
h. Moved in with family/friends on a permanent basis	0	0	0	0	0
i. Moved to a transitional or temporary housing facility or program	0	0	0	0	0
j. Client became homeless-moving to a shelter or other place unfit for human habitation	0	0	0	0	0
k. Client went to jail/prison	0	0	0	0	0
l. Client died	0	0	0	0	0
m. Client doesn't know/Client refused	0	0	0	0	0
n. Data not collected (no exit interview completed)	0	0	0	0	0
o. Total	0	0	0	0	0

**Q24. Exit Destination –
90 Days or Less** Q24

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	5	5	0	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	3	3	0	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	0	0	0	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0
az. Total	8	8	0	0	0

Combined Report

b. Temporary destinations						
b1. Emergency shelter	0	0	0	0	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0	0
b3. Transitional housing for homeless persons	1	1	0	0	0	0
b4. Staying with family, temporary tenure	2	2	0	0	0	0
b5. Staying with friends, temporary tenure	0	0	0	0	0	0
b6. Place not meant for human habitation	0	0	0	0	0	0
b7. Safe Haven	0	0	0	0	0	0
b8. Hotel or motel paid by client	0	0	0	0	0	0
bz. Total	3	3	0	0	0	0
c. Institutional settings						
c1. Foster care home or group foster care home	0	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	0	0	0	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0	0
cz. Total	0	0	0	0	0	0

Combined Report

d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	4	4	0	0	0
d4. Don't know / refused	1	1	0	0	0
d5. Information missing	0	0	0	0	0
dz. Total	5	5	0	0	0
e. Total	16	16	0	0	0

25a. Number of Veterans Q25a

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Chronically homeless veteran	3	3	0	0
b. Non-chronically homeless veteran	39	39	0	0
c. Not a veteran	1256	1256	0	0
d. Client Doesn't Know/Client Refused	0	0	0	0
e. Data Not Collected	16	16	0	0
f. Total	1314	1314	0	0

Q26b. Number of Chronically Homeless Persons by Household Q26b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Chronically homeless	105	105	0	0	0
b. Not chronically homeless	1079	1078	0	0	1
c. Client Doesn't Know/Client Refused	9	9	0	0	0
d. Data Not Collected	122	122	0	0	0
e. Total	1315	1314	0	0	1