

CLERK OF THE SCHOOL COMMITTEE
WORCESTER PUBLIC SCHOOLS
20 IRVING STREET
WORCESTER, MASSACHUSETTS 01609

AGENDA #13

on: Thursday, April 2, 2020
at: 6:00 p.m. – Executive Session
7:00 p.m. – Regular Session
in: Esther Howland South Chamber, City Hall

ORDER OF BUSINESS

ACTION

I. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

NATIONAL ANTHEM

II. ROLL CALL

III. APPROVAL OF RECORDS

aor #0-13 - Clerk
(March 25, 2020)

To consider approval of the Executive Session Minutes of February 6, 2020 and March 5, 2020.

aor #0-14 - Clerk
(March 27, 2020)

To consider approval of the Minutes of the School Committee Meeting of Thursday, March 26, 2020.

IV. MOTION FOR RECONSIDERATION – NONE

V. IMMEDIATE ACTION

gb #0-112 - Administration
(March 25, 2020)

To consider input from the School Committee's student representatives.

ACTION

- VI. REPORT OF THE SUPERINTENDENT - NONE
- VII. COMMUNICATIONS AND PETITIONS - NONE
- VIII. REPORT OF THE STANDING COMMITTEE - NONE
- IX. PERSONNEL - NONE
- X. GENERAL BUSINESS

gb #0-113 - Administration
(March 26, 2020)

To consider approval of the following donations:

- \$12 from a donor to the Worcester Public Schools
- \$200 from donors to the Head Start Programs at Greendale & Mill Swan in memory of Tig Richardson to be used for books and other educational materials.

gb #0-114 - Administration
(March 26, 2020)

To approve a prior fiscal year payment to Central MA Transit Management in the amount of \$127.50 for bus passes.

gb #0-115 - Administration
(March 26, 2020)

To approve a prior fiscal year payment to DATTCO Sales & Service in the amount of \$1,388.20 for services rendered in FY19.

gb #0-116 - Administration
(March 26, 2020)

To approve a prior fiscal year payment to Ransford Environmental Solutions in the total amount of \$425.00 for services rendered in FY19 at Wawecus Road School (\$150), Clark Street Developmental Learning (\$150) and Foley Stadium (\$125).

gb #0-117 - Administration
(March 26, 2020)

To approve a prior fiscal year payment to S&S Worldwide in the amount of \$30.49 for items received for the Child Study Department in FY19.

GENERAL BUSINESS (continued)

ACTION

gb #0-118 - Administration
(March 26, 2020)

To accept the MassHire Central Regional Workforce Grant in the amount of \$5,300.

gb #0-119 - Administration
(March 26, 2020)

To accept the School Nutrition Equipment Assistance Grant in the amount of \$65,755.

gb #0-120 - Ms. McCullough
(March 26, 2020)

To provide an update on the virtual learning occurring within the district; including, but not limited to, Special Ed, IEPs, 504s, AP and Dual Enrollment.

gb #0-121 - Miss Biancheria
(March 26, 2020)

Request that the Administration consider a pass or fail system for third quarter grades.

gb #0-122 - Miss Biancheria
(March 26, 2020)

Request that the Administration notify the seniors regarding the granting of diplomas to those who meet the requirements.

gb #0-123 - Mr. Monfredo
(March 26, 2020)

Request that the Administration share with families the Drop Everything and Read Day Program (DEAR) during the month of April in honor of Beverly Cleary's birthday and consider implementing the POEM IN YOUR POCKET DAYS during the weekend of April 25th.

gb #0-124 - Mr. Monfredo
(March 26, 2020)

Request that the Administration notify the Citywide Parent Planning Advisory Council and PTOs about the website on the Parents' Guide to Student Success from the National PTA's website regarding ideas for working with your child/ren at home.

GENERAL BUSINESS (continued)ACTION

gb #0-125 - Mr. Foley
(March 27, 2020)

In response to a question from the Student Opportunity Act proposal regarding the success of the Early Literacy initiatives and curriculum, request that the Administration present comprehensive data showing the test scores for all student subgroups since these initiatives started. This data should show changes over the years, with a particular emphasis upon the WPS student subgroups targeted through SOA funding (Hispanic students, English Language Learners, and students with disabilities).

gb #0-126 - Mr. Foley
(March 27, 2020)

Request that the Administration provide data from the current Early College Program in the WPS that would show the demographic make-up of those students who have participated in the program. In particular, indicate the number of students from the targeted WPS student subgroups (Hispanic students, English Language Learners, students with disabilities) and provide evidence that the Early College program is attracting students from these subgroups who were achieving at a lower level than their peers until high school.

gb #0-127 - Ms. Novick
(March 27, 2020)

Request that the Mayor ask the City Administration to reconsider the decision to continue construction on school building projects during the current pandemic.

gb #0-128 - Ms. Novick
(March 27, 2020)

Request that the Administration report on the current payment of vendors, in light of MGL Ch. 41, sec. 56, requiring that services be received in order to be paid for.

gb #0-129 - Ms. Novick
(March 27, 2020)

Request that the Administration report on coverage of classes of students whose teachers are on an extended leave or otherwise not working.

GENERAL BUSINESS (continued)

ACTION

gb #0-130 - Ms. Novick
(March 27, 2020)

To waive the policy requiring that students who take A.P. courses must take the A.P. test for that course.

gb #0-131 - Mrs. Clancey
(March 27, 2020)

Request that the Administration provide a report regarding how the City is utilizing Durham busses and drivers during the pandemic.

gb #0-132 - Mrs. Clancey
(March 27, 2020)

Request that the Administration provide a report regarding the way in which it will provide service, including compensatory services, for students with IEPs.

gb #0-133 - Mrs. Clancey
(March 27, 2020)

Request that the Administration provide a report on ongoing efforts to engage students in learning during the shutdown.

XI. EXECUTIVE SESSION

gb #0-134 - Administration
(March 27, 2020)

To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – Contractual Arbitration – Three Teachers – Evaluation Grievance/ Educational Association of Worcester, Unit A.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – All District Labor Unions – Coronavirus/COVID-19 Related Issues.

To conduct strategy sessions in preparation for negotiations with nonunion personnel – Non Represented Employees of the District – Coronavirus/COVID – 19 Related Issues.

XII. ADJOURNMENT

Helen A. Friel, Ed.D.
Clerk of the School Committee

III. APPROVAL OF RECORDS
Clerk
(March 25, 2020)

ITEM - aor #0-13
S.C. MEETING - 4-2-20

ITEM:

To consider approval of the Executive Session Minutes of February 6, 2020 and March 5, 2020.

PRIOR ACTION:

BACKUP:

Annex A (4 pages) contains a copy of the Executive Session Minutes of February 6, 2020 and March 5, 2020.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve.

IN SCHOOL COMMITTEE
Worcester, Massachusetts
Thursday, February 6, 2020

EXECUTIVE SESSION

The Mayor convened in Open Session in order to recess to Executive Session to:

- To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Janie Lanza Vowles, Personal Representative Estate of Suzanne F. Miville v. Worcester Public Schools, MCAD Docket No. 1785CV00162
- To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – International Union of Public Employees, Local 125 - Plumbers and Steamfitters.
- To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – International Union of Public Employees, Local 135 - Tradesmen
- To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares –Massachusetts Laborers’ District Council for and in behalf of Worcester Public Service Employees Local Union 272 of the Laborers’ International Union of North America, AFL-CIO, Unit D, Computer Technicians
- To discuss strategy with respect to litigation for Worker’s Compensation-Instructional Assistant, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.
- To discuss strategy with respect to litigation for Worker’s Compensation-School Nurse, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.
- To discuss strategy with respect to litigation for Worker’s Compensation-School Secretary, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

On a roll call of 6-0-1 (absent Miss Biancheria), the motion was approved.

Mayor Petty stated that the committee may reconvene in Open Session after Executive Session.

The School Committee recessed to Executive Session at 6:10 p.m.

There were present at the Call to Order:

Mrs. Clancey, Mr. Foley, Miss McCullough, Mr. Monfredo, Ms. Novick and Mayor Petty

There was absent: Miss Biancheria

Miss Biancheria arrived at 6:15 p.m.

Superintendent Binienda represented the Administration.

Others in attendance: Mr. Allen, Dr. O'Neil, Mr. Sweeney and Dr. Friel

To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Janie Lanza Vowles, Personal Representative Estate of Suzanne F. Miville v. Worcester Public Schools, MCAD Docket No. 1785CV00162.

Attorney Sweeney discussed a proposed litigation regarding Janie Lanza Vowles, Personal Representative Estate of Suzanne F. Miville v. Worcester Public Schools, MCAD Docket No. 1785CV00162.

The School Committee granted authority to Attorney Sweeney to settle the case for \$15,000.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – International Union of Public Employees, Local 125 - Plumbers and Steamfitters.

Attorney Sweeney discussed the proposed bargaining position and held it for the ratification.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – International Union of Public Employees, Local 135 - Tradesmen

Attorney Sweeney discussed the proposed Memorandum of Agreement for the Tradesmen.

It was moved to ratify the Memorandum of Agreement between the School Committee and the International Union of Public Employees, Local 135 - Tradesmen, effective July 1, 2019 through June 30, 2020.

On a roll call of 7-0, the Memorandum of Agreement was approved.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares –Massachusetts Laborers’ District Council for and in behalf of Worcester Public Service Employees Local Union 272 of the Laborers’ International Union of North America, AFL-CIO, Unit D, Computer Technicians

Attorney Sweeney discussed the proposed one-year agreement for the Computer Technicians.

It was moved to approve a one-year agreement between the School Committee and the Worcester Public Service Employees Local Union 272 of the Laborers’ International Union of North America, AFL-CIO, Unit D, Computer Technicians, effective July 1, 2019 through June 30, 2020.

On a roll call of 7-0, the agreement was approved.

To discuss strategy with respect to litigation for Worker’s Compensation-Instructional Assistant, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

Held

To discuss strategy with respect to litigation for Worker’s Compensation-School Nurse, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

Held

To discuss strategy with respect to litigation for Worker’s Compensation-School Secretary, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

Held

The Executive Session adjourned at 7:00 p.m.

EXECUTIVE SESSION

The Vice Chair convened in Open Session in order to recess to Executive Session to:

- To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – International Union of Public Employees, Local 125 - Plumbers and Steamfitters.

On a roll call of 6-0-1 (absent Mayor Petty), the motion was approved.

Vice-chairman Foley stated that the committee may reconvene in Open Session after Executive Session.

The School Committee recessed to Executive Session at 6:36 p.m.

There were present at the Call to Order:

Miss Biancheria, Ms. Clancey, Mr. Foley, Miss McCullough, Mr. Monfredo and Ms. Novick

There was absent: Mayor Petty

Mayor Petty arrived at 7:00 p.m.

Superintendent Binienda represented the Administration.

Others in attendance: Attorney Sweeney, Mr. Allen, Dr. O'Neil and Dr. Friel

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – International Union of Public Employees, Local 125 - Plumbers and Steamfitters.

Attorney Sweeney discussed the proposed Memorandum of Agreement for the Plumbers and Steamfitters with the inclusion of the salary schedule.

It was moved to ratify the Memorandum of Agreement between the School Committee and the International Union of Public Employees, Local 125 - Plumbers and Steamfitters, effective July 1, 2019 through June 30, 2020 with the salary scale as affixed to the contract.

On a roll call of 7-0, the agreement was approved.

The Executive Session adjourned at 7:05 p.m.

III. APPROVAL OF RECORDS
Clerk
(March 27, 2020)

ITEM - aor #0-14
S.C. MEETING - 4-2-20

ITEM:

To consider approval of the Minutes of the School Committee Meeting of Thursday, March 26, 2020.

PRIOR ACTION:

BACKUP:

The backup will be provide prior to the meeting for the School Committee minutes of Thursday, March 26, 2020.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve.

V. IMMEDIATE ACTION
Administration
(March 25, 2020)

ITEM - gb #0-112
S.C. MEETING - 4-4-20

ITEM:

To consider input from the School Committee's student representatives.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

File.

X. GENERAL BUSINESS
Administration
(March 26, 2020)

ITEM - gb #0-113
S.C. MEETING - 4-2-20

ITEM:

To consider approval of the following donations:

- \$12 from a donor to the Worcester Public Schools
- \$200 from donors to the Head Start Programs at Greendale & Mill Swan in memory of Tig Richardson to be used for books and other educational materials.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve on a roll call.

X. GENERAL BUSINESS
Administration
(March 26, 2020)

ITEM - gb #0-114
S.C. MEETING - 4-2-20

ITEM:

To approve a prior fiscal year payment to Central MA Transit Management in the amount of \$127.50 for bus passes.

PRIOR ACTION:

BACKUP: The Invoice was received after the close of the FY19 Purchase Orders.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve on a roll call.

X. GENERAL BUSINESS
Administration
(March 26, 2020)

ITEM - gb #0-115
S.C. MEETING - 4-2-20

ITEM:

To approve a prior fiscal year payment to DATTCO Sales & Service in the amount of \$1,388.20 for services rendered in FY19.

PRIOR ACTION:

BACKUP: The Invoice was received after the close of the FY19 Purchase Orders.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve on a roll call.

X. GENERAL BUSINESS
Administration
(March 26, 2020)

ITEM - gb #0-116
S.C. MEETING - 4-2-20

ITEM:

To approve a prior fiscal year payment to Ransford Environmental Solutions in the total amount of \$425.00 for services rendered in FY19 at Wawecus Road School (\$150), Clark Street Developmental Learning (\$150) and Foley Stadium (\$125).

PRIOR ACTION:

BACKUP: The three Invoices were received after the close of the FY19 Purchase Orders.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve on a roll call.

X. GENERAL BUSINESS
Administration
(March 26, 2020)

ITEM - gb #0-117
S.C. MEETING - 4-2-20

ITEM:

To approve a prior fiscal year payment to S&S Worldwide in the amount of \$30.49 for items received for the Child Study Department in FY19.

PRIOR ACTION:

BACKUP: The vendor realized that there were two open invoices for FY19 and contacted Accounts Payable in February 2020 after Purchase Orders were closed.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve on a roll call.

X. GENERAL BUSINESS
Administration
(March 26, 2020)

ITEM - gb #0-118
S.C. MEETING - 4-2-20

ITEM:

To accept the MassHire Central Regional Workforce Grant in the amount of \$5,300.

PRIOR ACTION:

BACKUP: The purpose of this grant is to provide employment to a minimum of 15 youths through the YouthWorks Program.

Annex A (16 pages) contains a copy of the grant.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve on a roll call.

*Worcester Public Schools
Office of Grants Management*

Grant Acceptance Form

Name of Grant: YouthWorks Year-Round FY2020

Type of Funder: Mass Hire

Awarded Amount: \$5,300.00

Grant Funding Period: September 1, 2019 – May 31, 2020

Project title: YouthWorks Year-Round

Program coordinator: Weymouth, Brenner

Purpose: To provide employment to a minimum of 15 youth through the YouthWorks Program.

Description of the program: Youth will participate in a mandatory 25 hours of Signal Success work-readiness training delivered by the Worcester Community Action Council. In addition, youth will complete a 90 hour Advanced Basic Machine Operations course at WTHS. The course is designed to provide students with hands-on training of machining processes used in the Advanced manufacturing field.

Program location: Worcester Technical High School

Outcomes and Measures: To provide employment to a minimum of 15 youth in the Innovation Pathways Program for Advanced Manufacturing. Youth will work a minimum of 20 hours per week for profit businesses and non-profit organizations at a rate of \$12.75 per hour.

CONTRACT SUMMARY SHEET

- I. OPERATING AGENCY: Worcester Public Schools
20 Irving Street
Worcester, MA 01609
- II. ACTIVITY: FY2020 Year-Round Youth Employment Program
- III. CONTRACT #: FY2020 – 556
- IV. FUNDING SOURCE: Commonwealth Corporation – YouthWorks Year-Round FY2020
Jobs for Youth Option A
- V. GRANT AMOUNT: \$5,300.00
- VI. TERM OF CONTRACT: September 1, 2019 – May 31, 2020
- VII. DESCRIPTION: This grant will provide employment to a minimum of 15 youth through the YouthWorks Year-round program. Applicants will be students enrolled at Worcester Technical High School in the Innovation Pathways Program for Advanced Manufacturing, who meet the grant's income and program eligibility requirements. Youth will work a minimum of 20 hours per week for profit businesses and non-profit organizations at a rate of \$12.75 per hour as described in Exhibit A: Scope of Grant Services.
- VIII. CONTACT PERSON TELEPHONE& EMAIL ADDRESS
Program – Drew Weymouth (508) 799-3108 weymouthdg@worcesterschools.net
Fiscal – Gregg Bares (508) 799-3108 baresg@worcesterschools.net
- IX. CITY DEPARTMENT
Executive Office Economic Development / MassHire Central Region Workforce Board
- X. CONTRACT SPECIALIST
Jeff Turgeon (508) 799-1590; TurgeonJ@masshirecentral.com
- XI. FINANCIAL CONTACT
Carlene A. Campanale (508) 799-1506; CampanaleC@masshirecentralcc.com

GRANT AGREEMENT FOR YOUTH EMPLOYMENT AND
TRAINING PROGRAMS (YouthWorks Year-round) BY AND BETWEEN THE
CITY OF WORCESTER AND WORCESTER PUBLIC SCHOOLS

This Agreement entered into this _____ day of _____ ~~2019~~ by and between the City of Worcester, a Massachusetts municipal corporation acting by and through its Executive Office of Economic Development, MassHire Central Region Workforce Board Division, located at 340 Main Street Suite 400, Worcester, Massachusetts 01608, (hereinafter referred to as "City") and Worcester Public Schools, department of the City of Worcester, with an address at 20 Irving Street, Worcester, MA 01609 (hereinafter referred to as the "Operating Agency").

WITNESSETH

WHEREAS, the City has been awarded a grant through the Commonwealth Corporation (hereinafter referred to as the "Granting Authority") under the Workforce Innovation and Opportunity Act to fund employment and training programs in the Southern Worcester County Workforce Investment Area;

WHEREAS, the MassHire Central Region Workforce Board has selected a qualified Operating Agency to utilize grant funding to provide certain employment and training services

WHEREAS, the City desires to enter into an agreement with the selected Operating Agency to provide certain employment and training services in Worcester, MA; and

WHEREAS, the Operating Agency desires to provide such services and represents that it is qualified to do so;

NOW THEREFORE, in consideration of the mutual promises herein contained and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed as follows:

1. GRANT SERVICES

The Operating Agency shall perform and render the grant services hereinafter set forth in the terms and conditions of this Agreement and more specifically set forth in Exhibit A, Scope of Grant Services, attached hereto and incorporated by reference. The Operating Agency shall further comply with all requirements of the Granting Authority, and acknowledges receipt of the grant agreement between the City and the Granting Authority.

2. TERM

This Agreement shall be effective from 1st day of September, 2019, through the 31st day of May, 2020. The term of this Agreement may be amended, extended or renewed only by duly signed written agreement of the parties.

3. GRANT AMOUNT

Subject to the terms and conditions set forth herein, the City agrees to provide the Operating Agency with a grant in an amount not to exceed \$5,300.00 ("Grant Amount"). Payment to the Operating Agency under this Agreement is expressly conditioned upon the availability of funding and the City's continued eligibility to receive such funding. The Operating Agency shall not expend more than the amounts allocated for the certain expenditures, as set forth in the Line Item Budget, Exhibit B, attached hereto and incorporated by referenced.

The Operating Agency shall not revise, adjust or modify the submitted budget in attached Exhibit B without a prior written amendment. The Operating Agency shall expend all monies in accordance with the line items identified in Exhibit B. Requests for alterations of the budget allocation shall be submitted to the City prior to expenditure. The City shall pay the Operating Agency only on the basis of written invoices or official documentation evidencing in complete detail, the propriety of the charges. Payments by the City of any portion of the Grant Amount shall be made within thirty (30) days after receipt of such invoice. Failure of the Operating Agency to submit invoices within thirty (30) days of the activity shall relieve the City of any obligation to pay.

The Operating Agency shall account for the funds received under this Agreement separately and shall use such funds for eligible activities as described herein and for no other purposes. The City may suspend, reduce or terminate the amount paid under this Agreement if it determines that any expenditure by the Operating Agency has been made for ineligible activities. Upon notice, the Operating Agency shall reimburse the City any and all expended funds that have been classified as ineligible by the City. In the event of termination or suspension of this Agreement, the Operating Agency shall immediately reimburse and turnover to the City any and all funds not properly expended.

If the Operating Agency is a Pell accredited or Pell eligible agency, Pell funds shall be expended prior to the expenditure of any funds under this Agreement. The Operating Agency agrees to report within fifteen (15) days of receipt of any Pell award or notification it receives for services provided under said agreement. The report shall include each participant's name and Social Security number as well as the amount received for each participant.

4. PROGRAM INCOME, REVERSION OF ASSETS AND BUDGET ADJUSTMENTS

The Operating Agency shall report to the City monthly all program income generated by activities carried out with funds made available under this Agreement. All program income shall be retained by the Operating Agency and shall be added to the funds received by the Operating Agency under this Agreement and used in accordance with the terms and conditions stated herein. Program income so earned and recommitted

to the employment and training activities shall be subject to budget adjustments requirements, if applicable. All unexpended program income shall be returned to the City at the termination of this Agreement. All program income returned to the City or recommitted to program activity shall be properly documented and accounted for separately. Prior written approval by the City for the use of such funds is required.

Title to any equipment purchased with funds under this Agreement shall, at the option of the City, become property of City at the termination of this Agreement. The Operating Agency shall establish and keep current an inventory of all non-expendable supplies and equipment purchased by funds provided under this Agreement.

5. TERMINATION OF CONTRACT:

a. Termination for Cause: If either party fails to fulfill in a timely and proper manner its obligations under this Agreement for any cause, or if either party violates any of the terms, covenants and conditions of this Agreement, then the offended party shall have the right to terminate this Agreement by giving written notice to the breaching party of such termination and specifying the effective date thereof, said written notice to be given at least five (5) days before the effective date of such termination. In such event, all records, documents, assets, property and equipment, of any nature whatsoever or wheresoever situated, prepared or purchased by the Operating Agency with funds under this Agreement shall, at the option of the City, become its property. Notwithstanding the above, the Operating Agency shall not be relieved of liability to the City for damages sustained by the City for personal injury, property damage or otherwise by virtue of any termination of this Agreement, and the City may withhold any payments to the Operating Agency for the purpose of set-off until such time as the exact amount of damages to the City from the Operating Agency is determined.

b. Termination for Convenience: The City may terminate this Agreement at any time by giving at least fifteen (15) days notice in writing to the Operating Agency. In such event, all records, documents, assets, property and equipment, of any nature whatsoever or wheresoever situated, prepared or purchased by the Operating Agency with funds under this Agreement shall, at the option of the City, become its property. Notwithstanding the above, the Operating Agency shall not be relieved of liability to the City for damages sustained by the City for personal injury, property damage or otherwise by virtue of any termination of this Agreement, and the City may withhold any payments to the Operating Agency for the purpose of set-off until such time as the exact amount of damages to the City from the Operating Agency is determined.

c. Termination Expenses: In the event of any termination of this Agreement, the Operating Agency shall be paid for services satisfactorily performed to the termination date. No other termination expenses shall be allowed.

6. COMPLIANCE WITH LAW

The Operating Agency shall comply with the requirements of the Granting Authority . The Operating Agency shall further comply with any and all applicable federal, state and local laws, rules, regulations, policies, directives, ordinances and guidelines related to this Agreement.

7. PROCUREMENT

To the extent applicable, the Operating Agency certifies that its procurement procedures comply with G.L. c. 30B. Without modifying the foregoing, the Operating Agency's procurement procedures shall include (a) maintaining written standards of conduct for employees engaged in the award and administration of contracts, (b) conducting procurement transactions in a manner to provide open and free competition and reasonable price, (c) identify methods of procurement to be used, (d) identifying persons with authority to take procurement actions, (e) maintaining records for every procurement, including, a cost or price analysis and (f) making positive steps to use minority firms, women's business enterprises and labor surplus area firms whenever possible. The Operating Agency shall maintain a system for contract administration to insure compliance with the requirements set forth in this Agreement.

8. SUBCONTRACTORS

The Operating Agency shall not employ consultants, sublet, assign or transfer any part of its services or obligations under this Agreement without the prior approval of and written consent of the City. The City shall not unreasonably withhold such approval. The written consent shall not in any way relieve the Operating Agency from its responsibility for the coordination and performance of all services or work furnished under this Agreement.

9. CONFLICT OF INTEREST

The Operating Agency certifies that it has complied with all provisions of law regarding the award of this Agreement and that it, or its employees, agents, officers, directors or trustees have not offered or attempted to offer, and shall not during the course of this Agreement offer, any thing of value to any employee of the City in connection with this Agreement. Issues of conflict of interest shall be resolved according to G.L. c. 268A and it is the responsibility of the Operating Agency to ensure that all conflicts of interest requirements are adhered to.

10. RECORD KEEPING, AUDITS AND REPORTING REQUIREMENTS

The Operating Agency shall maintain and provide the City with access to any and all records, files, documents, papers, books, accounts or other materials, related to this Agreement. The Operating Agency agrees:

- a. To maintain financial, participant, statistical, audit, property records and other documents pertaining to the services provided and participants of programs funded by this Agreement. Such records and documents shall be retained and kept available for audit purposes for a period of six (6) years or until any open audit is resolved or until all litigation, claims or audit findings involving the records are resolved, whichever occurs later. Such retention period starts from the date of the City's approval of the Operating Agency's closeout. The Operating Agency agrees to comply with any and all applicable federal, state or local laws, rules or regulations regarding record retention under this Agreement, including, but not limited to, Massachusetts Public Records Law, G.L. c. 66, as applicable.
- b. To permit the City and its agents and authorized representatives and any authorized representatives of the federal or state governments to have access and the authority to audit, examine and make excerpts, copies or transcripts from records, including all contracts, invoices, materials, payrolls, personnel records, participant records, programmatic documents and other data or records related to this Agreement. This right of inspection includes the right to enter the premises of the Operating Agency at all reasonable times to examine such records, including the Operating Agency's office or any other site at which the books and records are kept.
- c. If the account books, records or documents kept by the Operating Agency for expenses incurred and program income received under this Agreement, do not meet the minimum standards of accepted accounting practices and records management of the City, the City reserves the right to withhold any portion of its funding to the Operating Agency until such time as the City determines the standards are met.
- d. To establish and maintain an auditable accounting system, and report on an accrual basis in accordance with recognized accounting practices and the City's requirements for fiscal and program reports.
- e. To adhere to the audit provisions contained in OMB Circular A-133. Audits are to be performed annually and audit reports shall be submitted to the City within thirty (30) days of completion, but no later than nine (9) months after the end of the organization's fiscal year. The audit shall include the following reports:

- (1) Supplementary Schedule of Federal Assistance;

- (2) Accountant's Report on internal control and administrative requirement;
 - (3) Accountant's Report on specific compliance matters;
 - (4) Resolution or status of prior audit findings; and
 - (5) Corrective Action Plan to explain findings or why corrective action is not needed.
- f. To repay the City amounts found not to have been expended in accordance with this Agreement or disallowed in the final resolution of an audit report.
- g. To complete in a timely manner, all reports that may be required from time to time by the City for the administration and monitoring of the program and services being provided under this Agreement.

11. Reserved.

12. Reserved.

13. Reserved.

14. AMENDMENTS

This Agreement may be amended or modified only by written instrument duly executed by the parties. The City may, in its discretion, amend this Agreement to conform with federal, state or local laws, regulations, orders, guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications shall be incorporated only by written amendment signed by both parties.

15. ADVERTISING

The Operating Agency shall recognize the City as a funding source in any and all advertisements, notifications, publications, articles, signs, brochures and other promotional or informational material related to this Agreement. Any such advertisements, notifications, publications, signs, brochures or other promotional or informational material shall be provided to the City prior to any release and are subject to the express written approval of the City.

16. SEVERABILITY AND WAIVER

If any provision in this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect.

The City's failure to act with respect to a breach by the Operating Agency does not waive its right to act with respect to subsequent or similar breaches. The failure of the City to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

17. RIGHTS RESERVED

The City reserves the right to change policy expounded herein due to policy changes dictated by federal, state or municipal agencies.

18. NOTICES

Any formal notices necessary under this Agreement shall be given by certified mail, return receipt requested, and addressed to the City by its Chief Economic Development Officer, Executive Office of Economic Development, 455 Main Street, Worcester, Massachusetts 01608 and addressed to the Operating Agency at the address appearing in the first paragraph of page 1 of this Agreement.

19. COPYRIGHT

No reports, maps, curriculum or other documents produced in whole or in part under this Agreement shall be subject to a copyright or patent by or on behalf of the Operating Agency

20. ADDITIONAL REQUIREMENTS

I. Non-Discrimination and Equal Opportunity

The Operating Agency shall comply with Title VI and VII of the Civil Rights Act of 1964 and with 29 CFR Part 37, the nondiscrimination and equal opportunity provisions of Granting Authority, and further agrees that no person in the United States shall on the basis of race, color, religion, sex, sexual preference or identity, age, political affiliation, national origin or beliefs be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity funded in whole or in part with funds made available by this Agreement. The Operating Agency shall further comply with Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1972 and G.L. c. 151B.

The Operating Agency shall not discriminate against any employee, including participants for employment and training activities under this Agreement, on the basis of race, color, age, sex, sexual preference or identify, religion, disability, political affiliation or national origin. The Operating Agency shall take affirmative action to ensure that applicants are employed and that employees and program participants are treated equally and fairly without regard to race, color, age, sex, sexual preference or identity, religion, disability, political affiliation or national origin.

II. *Hatch Act*

The Operating Agency shall insure that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of 5 U.S.C. Secs 7321-7326, as amended.

III. *Labor, Health and Safety Standards*

The Operating Agency shall adhere to the requirements of the Fair Labor Standards Act and insure that any individual or entity receiving funding under this Agreement adheres to its requirements. The Operating Agency shall also comply with the requirements of the Davis-Bacon Act, as amended, the Contract Work Hours and Safety Standards Act and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Operating Agency also agrees as follows:

- a. The Operating Agency shall insure that any individual employed in activities authorized by this Agreement shall be paid wages which shall not be less than the highest of (A) the minimum wage under the Fair Labor Standards Act, (B) the minimum wage under applicable state or local minimum wage law, or (C) the prevailing rate of pay for individuals employed in similar occupations by the same employer.
- b. The Operating Agency shall maintain appropriate standards for health and safety in work and training situations. The health and safety standards established under state and federal law, including child labor laws, otherwise applicable to working conditions of employees, shall be equally applicable to working conditions of participants. The Operating Agency shall prohibit employees and participants from working, training or receiving services in buildings or surroundings or under working conditions which are unsanitary, hazardous or dangerous to their health or safety.
- c. The Operating Agency shall insure that each employer receiving funding under this Agreement obtains worker's compensation insurance meeting state statutory requirements and general liability insurance sufficient to insure program participants and property, if any, purchased with grant funding.
- d. Notwithstanding anything herein to the contrary, all individuals employed in subsidized jobs shall be provided benefits and working conditions at the same level and to the same extent as other employees working a similar length of time and doing the same type of work.
- e. The Operating Agency shall insure that no funds provided by this Agreement are used for contributions on behalf of any participant to retirement systems or plans.

f. The Operating Agency agrees that no currently employed worker may be displaced by any participant (including partial displacement such as a reduction in the hours of non-overtime work, wages, or employment benefits). Further, the Operating Agency agrees that no participant shall be employed or job opening filled (A) when any other individual is on layoff from the same or any substantially equivalent job, or (B) when the employer has terminated the employment of any regular employee or otherwise reduced its workforce with the intention of filling the vacancy so created by hiring a participant whose wages are subsidized by this Agreement. No program may impair existing contracts for services or collective bargaining agreements, except that no program under the Act which would be inconsistent with the terms of a collective bargaining agreement shall be undertaken without the written concurrence of the labor organization or the employer concerned.

g. No jobs shall be created in a promotional line that will infringe in any way upon the promotional opportunities of currently employed individuals.

IV. *Religious Activities*

The Operating Agency agrees that funds provided under this Agreement shall not be used for inherently religious activities, such as worship or religious instruction nor shall any program participant be employed on the construction, operation or maintenance of any facility that is used or to be used for religious instruction or a place of religious worship.

V. *Lobbying*

The Operating Agency hereby makes the following certifications:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

c. It shall require that the language of paragraph (d) of this certification be included in the award documents for all sub-awards at all tiers (including

subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

d. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. Section 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

VI. *Drug-Free Workplace Requirements*

The Drug-Free Workplace Act of 1988 (42 U.S.C. 701) requires grantees (including individuals) of federal agencies, as a prior condition of being awarded a grant, to certify that they will provide drug-free workplaces. Each potential recipient must certify that it will comply with drug-free workplace requirements in accordance with the Act. The Operating Agency shall publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited by the Operating Agency's workplace and specifying the actions that will be taken against an employee for a violation of such policy. The Operating Agency shall also establish an ongoing drug free awareness program for its employees.

VII. *Debarment and Suspension*

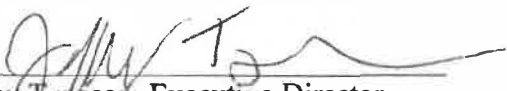
By its execution of this Agreement, the Operating Agency certifies that it is not debarred or suspended under Federal or Massachusetts law, rule, regulation, order or directive.

VIII. *Union Activities*

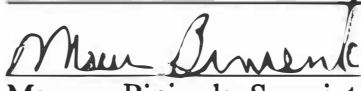
No Granting Authority funds under this Agreement shall be used to assist, promote or deter union organizing.

IN WITNESS WHEREOF the parties hereto, by their duly authorized representatives, set their hands and seals on the day and year first above written.

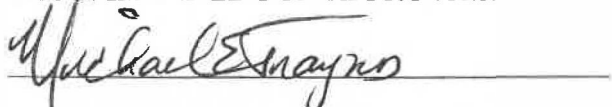
RECOMMENDED FOR APPROVAL:


Jeffrey Turgeon, Executive Director
MassHire Central Region Workforce
Board

FOR THE OPERATING AGENCY:
WORCESTER PUBLIC SCHOOLS


Maureen Binienda, Superintendent

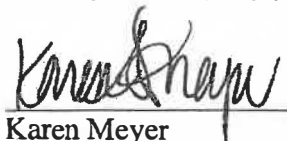
RECOMMENDED FOR APPROVAL:


Michael E. Traynor, Esq., Chief Development Officer
Executive Office of Economic Development

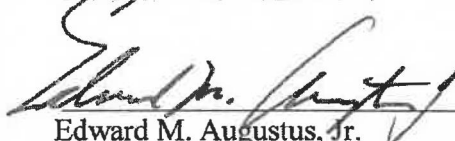
PURCHASING DIVISION:


Christopher J. Gagliastro, Purchasing Agent

APPROVED AS TO FORM:

 11/8/19
Karen Meyer
Assistant City Solicitor

CITY OF WORCESTER:


Edward M. Augustus, Jr.
City Manager

Funds for this Agreement are available from Organization Numbers: 31S122 20


Budget Analyst
Department of Administration and Finance

EXHIBIT A
SCOPE OF GRANT SERVICES
WORCESTER PUBLIC SCHOOLS

The Operating Agency shall provide the following professional services related to employment and training under this Agreement as follows:

Worcester Public Schools (WPS), in partnership with the Worcester Community Action Council (WCAC), I will recruit, document and verify a minimum of 15 income eligible students from the it's Innovation Pathways Program (IPP) Advanced Manufacturing program for the 2019/20 YouthWorks Year-round program. WPS will work with WCAC on outreach, recruitment and placement strategies as well as providing support to the MassHire Central Region Workforce Board (MCRWB) with its oversight, data collection and reporting.

Youth will participate in a mandatory 25 hours of Signal Success work-readiness training delivered by WCAC at Worcester Technical High School. The work experience will begin as early as March 1, 2020 and will end no later than May 29, 2020. YouthWorks program participants will work a minimum of 20/hours per week, (includes 1 hour of paid work-readiness follow up) and earn a minimum of \$12.75/hour. In addition, youth will complete a 90 hour Advanced Basic Machine Operations course at Worcester Technical High School delivered by WPS. The course is designed to provide students with hands-on training of machining processes used in the Advanced Manufacturing field. The course teaches the proper use of turning, milling, and grinding machine tools, and introduces students to Computer Numerical Controls (CNC) Programming and Operation. WPS will take the lead on curriculum development and delivery of the occupational training.

WPS will support WCAC with recruitment and orientation for participating youth and provide joint (w/WCAC) case management services to the participating youth. WPS will be subcontracted \$5,300.00 from the MCRWB to support grant activity.

EXHIBIT B
LINE ITEM BUDGET

2019-2020 YouthWorks Line Item Budget | FY20 Budget Compo
 Budget - WPS Option A

Option A	FY20 Budget: YW Year Round
Option A	
Number of Youth	15

Line Item	Line Item Total
A. Personnel – Salaries	
1. Program Staff	\$5,300.00
2. Youth work experience payroll paid by grantee	\$0.00
Subtotal Personnel – Salaries:	\$5,300.00
B. Personnel – Fringe Benefits	
1. Fringe for Program Staff	\$0.00
2. Fringe for Youth work experience	\$0.00
Subtotal Personnel – Fringe Benefits:	\$0.00
C. Staff Travel	
1. Mileage	\$0.00
2. Meal Reimbursement	\$0.00
3. Parking / tolls / taxi / other	\$0.00
Subtotal Staff Travel:	\$0.00
D. Equipment Purchases	
1. Equipment Purchases	\$0.00
Subtotal Equipment Purchases:	\$0.00
E. Supplies and Materials	
1. Program Supplies	\$0.00
2. Training Materials and Textbooks	\$0.00
3. Office Supplies	\$0.00
Subtotal Supplies and Materials:	\$0.00
F. Construction	
1. Construction	\$0.00
Subtotal Construction:	\$0.00
G. Contractual and Consultants	
1. Subcontracts to Other Organizations	\$0.00
2. Contracts for Training	\$0.00
3. Contracted Staff	\$0.00
4. Professional Services Consultants	\$0.00
Subtotal Contractual and Consultants:	\$0.00
H. Other Costs	
1. Meetings and Events	\$0.00
2. Conference registration / fees (attended by staff)	\$0.00
3. Recruiting and Advertising	\$0.00
4. Equipment Rental and Leasing	\$0.00
5. Postage, Mailing, Delivery	\$0.00
6. Publications / Printing / Copying	\$0.00
7. Rent and Occupancy	\$0.00
8. MIS Costs	\$0.00
9. Telephone and Communications	\$0.00
10. Youth Participant Tuition and Fees	\$0.00
11. Stipends for Youth Participants	\$0.00
12. Support Services for Youth Participants	\$0.00
Subtotal Other Costs:	\$0.00
I. Indirect Costs	
1. Indirect Costs	\$0.00
Subtotal Indirect Costs:	\$0.00
J. Total Implementation Project Costs	\$5,300.00

X. GENERAL BUSINESS
Administration
(March 26, 2020)

ITEM - gb #0-119
S.C. MEETING - 4-2-20

ITEM:

To accept the School Nutrition Equipment Assistance Grant in the amount of \$65,755.

PRIOR ACTION:

BACKUP: The purpose of this grant is to enhance and improve the school breakfast and national school lunch programs so that all students will receive the nutrition they need to achieve in school.

Annex A (41 pages) contains a copy of the grant.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Approve on a roll call.

*Worcester Public Schools
Office of Grants Management*

Grant Acceptance Form

Name of Grant: School Nutrition Equipment Assistance

Type of Funder: Mass Department of Elementary and Secondary Education

Awarded Amount: \$65,755.00

Grant Funding Period: January 15,2020 – August 31, 2020

Project title: School Nutrition Equipment Assistance

Program coordinator: Lombardi

Purpose: To encourage eligible schools to increase their capacity to serve healthier meals that meet the 2018-2019 USDA meal pattern as part of participating In the National School Lunch Program.

Description of the program: To enhance and improve the school breakfast and national school lunch programs so that all students will receive nutrition they need to achieve in school

Program locations: Burncoat Middle School, Elm Park School, Grafton St. School, Heard St. School, Tatnuck Magnet School, Worcester Technical School.

Outcomes and Measures: Schools with fewer hungry students benefit from students that are more engaged in learning; visit the school nurse less for hunger pains; and have improved attendance. Reducing these barriers to learning and increasing the overall health of students supports the effectiveness of the school.

NAME OF GRANT PROGRAM: School Nutrition Equipment Assistance Grant for **FUND CODE:** 722 High Need Districts

FUNDS ALLOCATED: \$ 569,961 (Federal)

FUNDS REQUESTED: \$ 562,470

PURPOSE: The purpose of the School Nutrition Equipment Assistance Grant for High Need Districts is to encourage eligible schools to increase their capacity to serve healthier meals that meet the 2018-2019 USDA meal pattern as part of participating in the National School Lunch Program.

Grants are recommended to school districts for specific schools. The school districts must have participated in the National School Lunch Program during the 2018-2019 school year and be in good standing with the Child Nutrition Program reporting requirements, including being in compliance with the meal pattern regulations.

Priority was given to schools that have 50 percent or more students eligible for free and reduced- priced meals and did not receive a School Nutrition Equipment Assistance for High Need Districts grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA).

The Office for Food and Nutrition Programs received twenty-eight grant proposals (representing 49 schools); a total of twenty-seven grants for \$490,497 are recommended. One LEA proposal came from a Collaborative not participating in the National School Lunch program. For more information please see the RFP

<http://www.doe.mass.edu/grants/2020/722/>

NUMBER OF PROPOSALS RECEIVED: 28

NUMBER OF PROPOSALS RECOMMENDED: 27

NUMBER OF PROPOSALS NOT RECOMMENDED:

Two schools applied that were not eligible for the USDA grant. One LEA proposal came from a Collaborative not participating in the National School Lunch program. One LEA applied for a school site that did not exist yet, though their first school did receive a grant.

RESULT OF FUNDING: Twenty-seven school districts representing forty-seven schools are recommended for grants ranging in amounts from \$3,011 to \$ \$65,755.

In general, the funds may be used for purchasing equipment for the implementation of the National School Lunch Program (NSLP) in **(and only in) the specific school requesting the grant**. Examples include equipment for heating, cooking, holding, serving, and refrigeration of foods used in the NSLP. The grant funds can be used for installation and delivery costs of the equipment purchased. If the equipment purchased for the school is ever sold, the proceeds must be returned to the School's Nutrition Program Account. All equipment purchased with these grant funds must be tagged with a label identifying it as being purchased with FY20 USDA School Nutrition Assistance Grant Funds.

The goal of the competitive grant is to enhance and improve the school breakfast and national school lunch programs so that all students will receive the nutrition they need to achieve in school. Equipment such as a refrigerator, freezer, or cold and hot serving counters increases the capacity of schools to store and offer a wider variety of fruits and vegetables from which the students can choose. Investing in cooking equipment such as tilt skillets, steamers, and convection ovens enhances the quality, safety, and appeal of meals offered to students by improving cooking methods, such as batch cooking closer to when the meal is served. The equipment also helps the school meet the USDA meal pattern requirements.

Schools with fewer hungry students benefit from students that are more engaged in learning; visit the school nurse less for hunger pains; and have improved attendance. Reducing these barriers to learning and increasing the overall health of students supports the effectiveness of the school.

RECIPIENTS	AMOUNTS
Barnstable Public Schools	\$35,617
Berkshire Arts & Technology Charter School	3,011
Brockton Public Schools	20,000

Codman Academy Public School	3,650
Concord Carlisle Regional Schools	16,105
Dighton Rehoboth Regional School District	16,165
Gardner Public Schools	16,260
Georgetown Public Schools	13,676
Gil-Montague Regional School District	4,855
Greenfield Public Schools	11,432
Hatfield Public Schools	2,278
Hingham Public Schools	5,140
Leominster Public Schools	2,685
Lowell Community Charter School	4,594
Mohawk Trail Regional School District	40,631
New Heights Charter School	3,658
Newburyport Public Schools	9,100
North Adams Public Schools	14,658
North Berkshire School Union	20,000
Pittsfield Public Schools	28,230
Provincetown Public Schools	7,645
Quaboag Regional School District	20,000
Quincy Public Schools	17,661
Southbridge Public Schools	48,540
The Learning Center for the Deaf	19,151
Wareham Public Schools	40,000
Worcester Public Schools	65,755
TOTAL FEDERAL FUNDS	\$490,497

BMS

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools, Burncoat Middle School		District Code:	0	3	4	8
ADDRESS: 135 Burncoat Street						
Worcester, MA 01606						
TELEPHONE: (508) 799-3390						

B. APPLICATION FOR PROGRAM FUNDING				
FUND CODE	PROGRAM NAME	PROJECT DURATION		AMOUNT REQUESTED
		FROM	TO	
FY2019	FEDERAL COMPETITIVE GRANT administered by the Office for Food and Nutrition Programs			
722	School Nutrition Equipment Assistance for High Need Districts	Upon Approval	08/31/2020	\$7,580

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: 	TITLE: Superintendent
TYPED NAME: Maureen Binlenda	DATE: 9/11/19

Due Date: Friday, September 13, 2019

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mail the FUND CODE 722 proposal listed on this signature page to:

Kerry Callahan
Office for Food and Nutrition Programs
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

Number of sets: 3

Grant Program: School Nutrition Equipment Assistance for High Need Districts Fund Code: 722

PART III – REQUIRED PROGRAM INFORMATION

Please complete the required program information below for each school/ site applying for grant funds.

I. School Information

1. School District: Worcester Public Schools Agreement Number: 14-348

2. School Name: Burncoat Middle School Site Number: 348-405

3. School Address: 135 Burncoat Street, Worcester, MA

4. Did this school receive a School Nutrition Equipment grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA)? Yes No

II. School Data (ESE will verify this data)

1. Total enrollment data (use October 2018 claim data)

Enrollment as of October 2018: 622

Number of students approved/ eligible for free meals: 622

Number of students approved/ eligible for reduced meals: _____

Percentage of free and reduced-priced eligible students as of October 2018: 100%

2. Grade levels for the site applying: 7-8

3. Meals offered (check all that apply):
 SBP NSLP Afterschool Snack CACFP At Risk Meals Summer Meals Program

4. How would you describe the school's location? (check one): Urban Rural Suburban

5. Is this school an approved Summer Food Service Program (SFSP) feeding site? Yes No
If yes, is the site a SFSP central kitchen? Yes No

6. Does this school participate in the Community Eligibility Program (CEP)? Yes No

7. Does this school participate in Provision 2? Yes No
If yes, for: NSLP SBP Both NSLP and SBP

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

IV. Staffing Information

Site Name: Burncoat Middle School

Contact information of person responsible for overseeing the grant:

Name:	<u>Gregg Bares</u>
Title:	<u>Manager of Grant Resources</u>
Email address:	<u>BaresG@worcesterschools.net</u>
Phone number:	<u>(508) 799-3108</u>

V. Signatures

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and the procedures established by the USDA.

1. We attest that the School Food Authority (SFA) is in good standing with the Child Nutrition Program reporting requirements.
2. We attest that the funds will be used to purchase equipment for the implementation of the School Nutrition Program in **(and only in) the specific school requesting the grant.**
3. **We have provided copies of support documentation that includes the prices for each piece of equipment we are requesting as found in Chapter 30B (Uniform Procurement Act).**
4. We agree to participate in any USDA sponsored evaluations, and to provide the information requested by the specified deadlines.
5. We will tag all equipment purchased with a label identifying it as being purchased with FY20 USDA School Nutrition Assistance Grant Funds.
6. I hereby certify that the **LEA duly solicited three quotes for each piece of equipment** requested and has adhered to all Federal, State, and Local procurement laws and standards, including, if applicable, as found in 7 CFR Part 210.21 and 2 CFR 200.317 through 2 CFR 200.326

Please provide the contacts shown below or equivalent positions as determined by the school.

School Nutrition Director:  Date: 9.6.19

Superintendent or Executive Director:  Date: 9/10/19

Applicant Agency: Worcester Public Schools-Burncoat Middle School
 Applicant Number: 0348
 Fiscal Year: 2020
 Fund Code: 722
 Program Name: School Nutrition Equipment Assistance

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS		\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS		\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS		\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
4 STIPENDS:					Total Amount	COMMENTS
	# of Staff	Rate	Rate Type	MTRS		
					\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
5 FRINGE BENEFITS:					Total Amount	COMMENTS
5-a MTRS (automatically calculates if MTRS box is checked)					\$ -	
5-b Other					\$ -	
Health Insurance					\$ -	
Other Retirement Systems					\$ -	
Federal Insurance Contributions (FICA)					\$ -	
SUB-TOTAL					\$ -	

Applicant Agency: Worcester Public Schools-Bumcoat Middle School
 Applicant Number: 0348
 Fiscal Year: 2020
 Fund Code: 722

6 CONTRACTUAL SERVICES:		Rate	Rate Type	Total Amount	COMMENTS
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
SUB-TOTAL				\$ -	
7 SUPPLIES AND MATERIALS:				Total Amount	COMMENTS
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ -	
8 TRAVEL:				Total Amount	COMMENTS
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ -	
9 OTHER COSTS:				Total Amount	COMMENTS
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ -	
10 INDIRECT COSTS (use indirect costs calculator)		enter rate %	<input type="text"/>		COMMENTS
11 EQUIPMENT:				Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years					
Non Instructional Equipment				\$ 7,580	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ 7,580	
TOTAL FUNDS REQUESTED				\$ 7,580	

Elm

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools, Elm Park	District Code:	0	3	4	8
ADDRESS: 23 North Ashland Street					
Worcester, MA 01609					
TELEPHONE: (508) 799-3568					

B. APPLICATION FOR PROGRAM FUNDING				
FUND CODE	PROGRAM NAME	PROJECT DURATION		AMOUNT REQUESTED
		FROM	TO	
FY2019	FEDERAL COMPETITIVE GRANT administered by the Office for Food and Nutrition Programs			
722	School Nutrition Equipment Assistance for High Need Districts	Upon Approval	08/31/2020	20,000.00

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: <i>Maureen Binienda</i>	TITLE: Superintendent
TYPED NAME: Maureen Binienda	DATE: 9/11/19

Due Date: Friday, September 13, 2019

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mail the FUND CODE 722 proposal listed on this signature page to:

**Kerry Callahan
Office for Food and Nutrition Programs
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906**

Number of sets: 3

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

PART III – REQUIRED PROGRAM INFORMATION

Please complete the required program information below for each school/ site applying for grant funds.

I. School Information

- 1. School District: Worcester Public Schools Agreement Number: 14-348

- 2. School Name: Elm Park Site Number: 348-095

- 3. School Address: 23 North Ashland Street, Worcester, MA 01609

- 4. Did this school receive a School Nutrition Equipment grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA)? Yes No

II. School Data (ESE will verify this data)

- 1. Total enrollment data (use October 2018 claim data)
Enrollment as of October 2018: 474
Number of students approved/ eligible for free meals: 474
Number of students approved/ eligible for reduced meals: _____
Percentage of free and reduced-priced eligible students as of October 2018: 100%

- 2. Grade levels for the site applying: K-6

- 3. Meals offered (check all that apply):
 SBP NSLP Afterschool Snack CACFP At Risk Meals Summer Meals Program

- 4. How would you describe the school's location? (check one): Urban Rural Suburban

- 5. Is this school an approved Summer Food Service Program (SFSP) feeding site? Yes No
If yes, is the site a SFSP central kitchen? Yes No

- 6. Does this school participate in the Community Eligibility Program (CEP)? Yes No

- 7. Does this school participate in Provision 2? Yes No
If yes, for: NSLP SBP Both NSLP and SBP

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

III. Proposal

Site Name: Elm Park

Describe briefly the equipment and how the school plans to address any or all of the following focus areas (if requesting the purchase of more than one piece of equipment, please attached additional proposal information as needed):

1. Submit the name of the piece(s) of equipment that the grant funds would purchase for the school.
2. **Provide copies of support documentation** that includes the prices for each piece of equipment as found in Chapter 30B (Uniform Procurement Act). **(Please note: a piece of equipment must have an acquisition cost of \$1,000 or more):**

<u>Type of equipment requested, in order of preference</u>	<u>Cost</u>
1. <u>Cook and Hold Oven</u>	<u>\$11,475</u>
2. <u>Cook and Hold Oven</u>	<u>\$11,475</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Grant Amount Requested <u>\$22,950</u>	

Please answer the questions below. Please be detailed in your responses. Each question is worth a separate number or points on the scorecard for the grant reviewers.

- a. How will the equipment allow the SFA to support and sustain school breakfast and lunch program expansion?

As a Community Eligibility Provision (CEP) district, it is the goal of the Worcester Public Schools to provide nutritious meals to all children that wish to participate. Additionally, the Breakfast after the Bell initiative will be a focus in the 2019-20 school year. Replacement ovens at this school would greatly support and sustain these goals as well as expanding overall breakfast and lunch participation rates.

- b. How will the equipment lend itself to improving the nutrition and quality of school food service meals that meet dietary guidelines (e.g., purchasing an equipment alternative to a deep fryer)?

The culinary chefs and staff at the Worcester Public Schools are committed to providing students with fresh, wholesome meals made from scratch. Having adequate equipment is key to supporting this goal. While this is a direct replacement of ovens for ovens, it will allow for focus on our goals of expanding and increasing meals provided to students.

- c. How will the equipment improve the safety of the food served in the school meals program?

Two new ovens would allow for food to be cooked more efficiently, accommodate higher volume and demand, and improve the quality of the meals served.

- d. How will the equipment improve overall energy efficiency (consider age of current food service equipment)?

The current ovens are old and often in need of repairs. Parts for the ovens are no longer manufactured, therefore future repairs will no longer be an option. New equipment will be significantly more energy efficient.

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

IV. Staffing Information

Site Name: Elm Park

Contact information of person responsible for overseeing the grant:

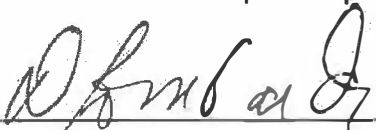
Name:	<u>Gregg Bares</u>
Title:	<u>Manager of Grant Resources</u>
Email address:	<u>BaresG@worcesterschools.net</u>
Phone number:	<u>(508) 799-3108</u>

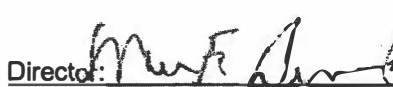
V. Signatures

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and the procedures established by the USDA.

1. We attest that the School Food Authority (SFA) is in good standing with the Child Nutrition Program reporting requirements.
2. We attest that the funds will be used to purchase equipment for the implementation of the School Nutrition Program in **(and only in) the specific school requesting the grant.**
3. **We have provided copies of support documentation that includes the prices for each piece of equipment we are requesting as found in Chapter 30B (Uniform Procurement Act).**
4. We agree to participate in any USDA sponsored evaluations, and to provide the information requested by the specified deadlines.
5. We will tag all equipment purchased with a label identifying it as being purchased with FY20 USDA School Nutrition Assistance Grant Funds.
6. I hereby certify that the **LEA duly solicited three quotes for each piece of equipment** requested and has adhered to all Federal, State, and Local procurement laws and standards, including, if applicable, as found in 7 CFR Part 210.21 and 2 CFR 200.317 through 2 CFR 200.326

Please provide the contacts shown below or equivalent positions as determined by the school.

School Nutrition Director:  Date: 9.6.19

Superintendent or Executive Director:  Date: 9/11/19

Applicant Agency: Worcester Public Schools, Elm Park
 Applicant Number: [Redacted]
 Fiscal Year: 2020
 Fund Code: 722
 Program Name: School Nutrition Equipment Assistance

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
			<input type="checkbox"/>		\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
4 STIPENDS:	# of Staff	Rate	Rate Type	MTRS	Total Amount	COMMENTS
					\$ -	
				<input type="checkbox"/>	\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
5 FRINGE BENEFITS:					Total Amount	COMMENTS
5-a MTRS (automatically calculates if MTRS box is checked)					\$ -	
5-b Other					\$ -	
Health Insurance					\$ -	
Other Retirement Systems					\$ -	
Federal Insurance Contributions (FICA)					\$ -	
SUB-TOTAL					\$ -	

Applicant Agency: Worcester Public Schools, Elm Park

Applicant Number: [REDACTED]

Fiscal Year: 2020

Fund Code: 722

6 CONTRACTUAL SERVICES:		Rate	Rate Type	Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
7 SUPPLIES AND MATERIALS:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
8 TRAVEL:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
9 OTHER COSTS:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
10 INDIRECT COSTS (use indirect costs calculator)		enter rate %		Total Amount	COMMENTS
				\$ -	
				\$ -	
11 EQUIPMENT:				Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years				\$ -	
Non Instructional Equipment			20,000	\$ 22,950	Cook and hold oven
				\$ -	
SUB-TOTAL				\$ 22,950	20,000
TOTAL FUNDS REQUESTED				\$ 22,950	

20,000

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools, Grafton Street				District Code:				0	3	4	8
ADDRESS: 311 Grafton Street, Worcester, MA 01604											
TELEPHONE: (508) 799-3478											

B. APPLICATION FOR PROGRAM FUNDING

FUND CODE	PROGRAM NAME	PROJECT DURATION		AMOUNT REQUESTED
		FROM	TO	
FY2019	FEDERAL COMPETITIVE GRANT administered by the Office for Food and Nutrition Programs			
722	School Nutrition Equipment Assistance for High Need Districts	Upon Approval	08/31/2020	\$11,475

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: <i>Maureen J. Binienda</i>	TITLE: Superintendent
TYPED NAME: Maureen J. Binienda	DATE: 9/11/19

Due Date: Friday, September 13, 2019

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mall the FUND CODE 722 proposal listed on this signature page to:
Kerry Callahan
Office for Food and Nutrition Programs
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906
Number of sets: 3

Grant Program: School Nutrition Equipment Assistance for High Need Districts Fund Code: 722

PART III – REQUIRED PROGRAM INFORMATION

Please complete the required program information below for each school/ site applying for grant funds.

I. School Information

1. School District: Worcester Public Schools Agreement Number: 14-348

2. School Name: Grafton Street Site Number: 348-115

3. School Address: 311 Grafton Street, Worcester, MA 01604

4. Did this school receive a School Nutrition Equipment grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA)? Yes No

II. School Data (ESE will verify this data)

1. Total enrollment data (use October 2018 claim data)

Enrollment as of October 2018: 389

Number of students approved/ eligible for free meals: 389

Number of students approved/ eligible for reduced meals: _____

Percentage of free and reduced-priced eligible students as of October 2018: 100%

2. Grade levels for the site applying: Pre K-6

3. Meals offered (check all that apply):

SBP NSLP Afterschool Snack CACFP At Risk Meals Summer Meals Program

4. How would you describe the school's location? (check one): Urban Rural Suburban

5. Is this school an approved Summer Food Service Program (SFSP) feeding site? Yes No

If yes, is the site a SFSP central kitchen? Yes No

6. Does this school participate in the Community Eligibility Program (CEP)? Yes No

7. Does this school participate in Provision 2? Yes No

If yes, for: NSLP SBP Both NSLP and SBP

Grant Program: School Nutrition Equipment Assistance for High Need Districts Fund Code: 722

III. Proposal

Site Name: Grafton Street

Describe briefly the equipment and how the school plans to address any or all of the following focus areas (if requesting the purchase of more than one piece of equipment, please attached additional proposal information as needed):

1. Submit the name of the piece(s) of equipment that the grant funds would purchase for the school.
2. **Provide copies of support documentation** that includes the prices for each piece of equipment as found in Chapter 30B (Uniform Procurement Act). **(Please note: a piece of equipment must have an acquisition cost of \$1,000 or more):**

<u>Type of equipment requested, in order of preference</u>	<u>Cost</u>
1. <u>Cook and Hold Oven</u>	<u>\$11,475</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Grant Amount Requested <u>\$11,475</u>	

Please answer the questions below. Please be detailed in your responses. Each question is worth a separate number or points on the scorecard for the grant reviewers.

- a. How will the equipment allow the SFA to support and sustain school breakfast and lunch program expansion?

As a Community Eligibility Provision (CEP) district, it is the goal of the Worcester Public Schools to provide nutritious meals to all children that wish to participate. Additionally, the Breakfast after the Bell initiative will be a focus in the 2019-20 school year. A replacement oven at this school would greatly support and sustain these goals as well as expanding overall breakfast and lunch participation rates.

- b. How will the equipment lend itself to improving the nutrition and quality of school food service meals that meet dietary guidelines (e.g., purchasing an equipment alternative to a deep fryer)?

The culinary chefs and staff at the Worcester Public Schools is committed to providing students with fresh, wholesome meals made from scratch. Having adequate equipment is key to supporting this goal. While this is a direct replacement of an oven for an oven, it will allow for focus on our goals of expanding and increasing meals provided to students.

- c. How will the equipment improve the safety of the food served in the school meals program?

A new oven would allow for food to be cooked more efficiently and in a safer manner as well as improving the quality of the meals served.

- d. How will the equipment improve overall energy efficiency (consider age of current food service equipment)?

The current oven is old and often is in need of repairs. Parts for the oven are no longer manufactured, therefore future repairs will no longer be an option. New equipment will be significantly more energy efficient.

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

IV. Staffing Information

Site Name: Grafton Street

Contact information of person responsible for overseeing the grant:

Name:	<u>Gregg Bares</u>
Title:	<u>Manager of Grant Resources</u>
Email address:	<u>BaresG@worcesterschools.net</u>
Phone number:	<u>(508) 799-3108</u>

V. Signatures

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and the procedures established by the USDA.

1. We attest that the School Food Authority (SFA) is in good standing with the Child Nutrition Program reporting requirements.
2. We attest that the funds will be used to purchase equipment for the implementation of the School Nutrition Program in **(and only in) the specific school requesting the grant.**
3. **We have provided copies of support documentation that includes the prices for each piece of equipment we are requesting as found in Chapter 30B** (Uniform Procurement Act).
4. We agree to participate in any USDA sponsored evaluations, and to provide the information requested by the specified deadlines.
5. We will tag all equipment purchased with a label identifying it as being purchased with FY20 USDA School Nutrition Assistance Grant Funds.
6. I hereby certify that the **LEA duly solicited three quotes for each piece of equipment** requested and has adhered to all Federal, State, and Local procurement laws and standards, including, if applicable, as found in 7 CFR Part 210.21 and 2 CFR 200.317 through 2 CFR 200.326

Please provide the contacts shown below or equivalent positions as determined by the school.

School Nutrition Director: *J. Lombardi* Date: 9.6.19

Superintendent or Executive Director: *M. F. [Signature]* Date: 9/11/19

Applicant Agency: Worcester Public Schools, Grafton Street **Applicant Number:** [REDACTED]
Fiscal Year: 2020 **Fund Code:** 722
Program Name: School Nutrition Equipment Assistance

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:	# of staff	FTE	MTRS	Total Amount	COMMENTS	
			<input type="checkbox"/>	\$ -		
			<input type="checkbox"/>	\$ -		
			<input type="checkbox"/>	\$ -		
SUB-TOTAL				\$ -		
2 INSTRUCTIONAL/PROF STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount	COMMENTS	
			<input type="checkbox"/>	\$ -		
			<input type="checkbox"/>	\$ -		
				\$ -		
				\$ -		
				\$ -		
SUB-TOTAL				\$ -		
3 SUPPORT STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount	COMMENTS	
			<input type="checkbox"/>	\$ -		
				\$ -		
				\$ -		
SUB-TOTAL				\$ -		
4 STIPENDS:	# of Staff	Rate	Rate Type	Total Amount	COMMENTS	
				\$ -		
				\$ -		
				\$ -		
SUB-TOTAL				\$ -		
5 FRINGE BENEFITS:				Total Amount	COMMENTS	
5-a	MTRS (automatically calculates if MTRS box is checked)			\$ -		
5-b	Other			\$ -		
	Health Insurance			\$ -		
	Other Retirement Systems			\$ -		
	Federal Insurance Contributions (FICA)			\$ -		
SUB-TOTAL				\$ -		

Applicant Agency: Worcester Public Schools, Grafton Street

Applicant Number

Fiscal Year: 2020

Fund Code:

722

6 CONTRACTUAL SERVICES:		Rate	Rate Type	Total Amount	COMMENTS
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
<input type="text"/>		<input type="text"/>	<input type="text"/>	\$ -	
SUB-TOTAL				\$ -	
7 SUPPLIES AND MATERIALS:				Total Amount	COMMENTS
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ -	
8 TRAVEL:				Total Amount	COMMENTS
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ -	
9 OTHER COSTS:				Total Amount	COMMENTS
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ -	
10 INDIRECT COSTS (use indirect costs calculator)		enter rate %	<input type="text"/>		COMMENTS
11 EQUIPMENT:				Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years					
Non Instructional Equipment				\$ 11,475	
<input type="text"/>				\$ -	
SUB-TOTAL				\$ 11,475	
TOTAL FUNDS REQUESTED				\$ 11,475	

Heard

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools, Heard Street		District Code:	0	3	4	8
ADDRESS: 200 Heard Street, Worcester, MA 01603						
TELEPHONE: (508) 799-3525						

B. APPLICATION FOR PROGRAM FUNDING				
FUND CODE	PROGRAM NAME	PROJECT DURATION		AMOUNT REQUESTED
		FROM	TO	
FY2019	FEDERAL COMPETITIVE GRANT administered by the Office for Food and Nutrition Programs			
722	School Nutrition Equipment Assistance for High Need Districts	1/15/20 Upon Approval	08/31/2020	4450

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: <i>Maureen Binlenda</i>	TITLE: Superintendent
TYPED NAME: Maureen J. Binlenda	DATE: 9/11/19

Due Date: Friday, September 13, 2019

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mail the FUND CODE 722 proposal listed on this signature page to:

Kerry Callahan
Office for Food and Nutrition Programs
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

Number of sets: 3

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

PART III – REQUIRED PROGRAM INFORMATION

Please complete the required program information below for each school/ site applying for grant funds.

I. School Information

1. School District: Worcester Public Schools Agreement Number: 14-348

2. School Name: Heard Street Site Number: 348-136

3. School Address: 200 Heard Street, Worcester, MA 01603

4. Did this school receive a School Nutrition Equipment grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA)? Yes No

II. School Data (ESE will verify this data)

1. Total enrollment data (use October 2018 claim data)

Enrollment as of October 2018: 297

Number of students approved/ eligible for free meals: 297

Number of students approved/ eligible for reduced meals: _____

Percentage of free and reduced-priced eligible students as of October 2018: 100%

2. Grade levels for the site applying: K-6

3. Meals offered (check all that apply):

SBP NSLP Afterschool Snack CACFP At Risk Meals Summer Meals Program

4. How would you describe the school's location? (check one): Urban Rural Suburban

5. Is this school an approved Summer Food Service Program (SFSP) feeding site? Yes No

If yes, is the site a SFSP central kitchen? Yes No

6. Does this school participate in the Community Eligibility Program (CEP)? Yes No

7. Does this school participate in Provision 2? Yes No

If yes, for: NSLP SBP Both NSLP and SBP

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

III. Proposal

Site Name: Heard Street

Describe briefly the equipment and how the school plans to address any or all of the following focus areas (if requesting the purchase of more than one piece of equipment, please attached additional proposal information as needed):

1. Submit the name of the piece(s) of equipment that the grant funds would purchase for the school.
2. **Provide copies of support documentation** that includes the prices for each piece of equipment as found in Chapter 30B (Uniform Procurement Act). **(Please note: a piece of equipment must have an acquisition cost of \$1,000 or more):**

<u>Type of equipment requested, in order of preference</u>	<u>Cost</u>
1. <u>Two Door Refrigerator</u>	<u>\$4,578</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Grant Amount Requested <u>\$4,578</u>	

Please answer the questions below. Please be detailed in your responses. Each question is worth a separate number or points on the scorecard for the grant reviewers.

- a. How will the equipment allow the SFA to support and sustain school breakfast and lunch program expansion?

As a Community Eligibility Provision (CEP) district, it is the goal of the Worcester Public Schools to provide nutritious meals to all children that wish to participate. Additionally, the Breakfast after the Bell initiative will be a focus in the 2019-20 school year. A replacement refrigerator at this school would greatly support and sustain these goals as well as expanding overall breakfast and lunch participation rates.

- b. How will the equipment lend itself to improving the nutrition and quality of school food service meals that meet dietary guidelines (e.g., purchasing an equipment alternative to a deep fryer)?

The culinary chefs and staff at the Worcester Public Schools is committed to providing students with fresh, wholesome meals made from scratch. Having adequate equipment is key to supporting this goal. While this is a direct replacement of a refrigerator for a refrigerator, it will allow for focus on our goals of expanding and increasing meals provided to students.

- c. How will the equipment improve the safety of the food served in the school meals program?

A new refrigerator will allow a stable temperature to be maintained. Maintenance of proper temperature will ensure food safety.

- d. How will the equipment improve overall energy efficiency (consider age of current food service equipment)?

The current refrigerator is old and often is in need of repairs. Parts are no longer manufactured, therefore future repairs will no longer be an option. New equipment will be significantly more energy efficient.

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

IV. Staffing Information

Site Name: Heard Street

Contact information of person responsible for overseeing the grant:


Name:	<u>Gregg Bares</u>
Title:	<u>Manager of Grant Resources</u>
Email address:	<u>BaresG@worcesterschools.net</u>
Phone number:	<u>(508) 799-3108</u>

V. Signatures

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and the procedures established by the USDA.

1. We attest that the School Food Authority (SFA) is in good standing with the Child Nutrition Program reporting requirements.
2. We attest that the funds will be used to purchase equipment for the implementation of the School Nutrition Program in **(and only in) the specific school requesting the grant.**
3. **We have provided copies of support documentation that includes the prices for each piece of equipment we are requesting as found in Chapter 30B (Uniform Procurement Act).**
4. We agree to participate in any USDA sponsored evaluations, and to provide the information requested by the specified deadlines.
5. We will tag all equipment purchased with a label identifying it as being purchased with FY20 USDA School Nutrition Assistance Grant Funds.
6. I hereby certify that the **LEA duly solicited three quotes for each piece of equipment** requested and has adhered to all Federal, State, and Local procurement laws and standards, including, if applicable, as found in 7 CFR Part 210.21 and 2 CFR 200.317 through 2 CFR 200.326

Please provide the contacts shown below or equivalent positions as determined by the school.

School Nutrition Director:  Date: 9.6.19

Superintendent or Executive Director:  Date: 9/11/19

Applicant Agency: Worcester Public Schools, Heard Street

Applicant Number: [Redacted]

Fiscal Year: 2020

Fund Code: 722

Program Name: School Nutrition Equipment Assistance

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
SUB-TOTAL					\$ -	
4 STIPENDS:					Total Amount	COMMENTS
	# of Staff	Rate	Rate Type	MTRS		
				<input type="checkbox"/>	\$ -	
				<input type="checkbox"/>	\$ -	
				<input type="checkbox"/>	\$ -	
SUB-TOTAL					\$ -	
5 FRINGE BENEFITS:					Total Amount	COMMENTS
5-a MTRS (automatically calculates if MTRS box is checked)					\$ -	
5-b Other					\$ -	
Health Insurance					\$ -	
Other Retirement Systems					\$ -	
Federal Insurance Contributions (FICA)					\$ -	
SUB-TOTAL					\$ -	

Applicant Agency: Worcester Public Schools, Heard Street

Applicant Number: [REDACTED]

Fiscal Year: 2020

Fund Code: 722

6 CONTRACTUAL SERVICES:		Rate	Rate Type	Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
7 SUPPLIES AND MATERIALS:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
8 TRAVEL:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
9 OTHER COSTS:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
10 INDIRECT COSTS (use indirect costs calculator)		enter rate %			COMMENTS
11 EQUIPMENT: Items costing \$5,000+ per unit & having a useful life 1+ years				Total Amount	COMMENTS
Non Instructional Equipment			4450	\$ 4,575	Switch In Refrigerator
				\$ -	
SUB-TOTAL			4450	\$ 4,575	
TOTAL FUNDS REQUESTED			4450.	\$ 4,575	

Tatnuck

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools, Tatnuck Magnet		District Code:	0	3	4	8
ADDRESS: 1083 Pleasant Street, Worcester, MA 01602						
TELEPHONE: (508) 799-3554						

B. APPLICATION FOR PROGRAM FUNDING				
FUND CODE	PROGRAM NAME	PROJECT DURATION		AMOUNT REQUESTED
		FROM	TO	
FY2019	FEDERAL COMPETITIVE GRANT administered by the Office for Food and Nutrition Programs	1/15/20		
722	School Nutrition Equipment Assistance for High Need Districts	Upon Approval	08/31/2020	15,925.00

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: 	TITLE: Superintendent
TYPED NAME: Maureen J. Binlenda	DATE: 9/11/19

Due Date: Friday, September 13, 2019

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mail the FUND CODE 722 proposal listed on this signature page to:

Kerry Callahan
Office for Food and Nutrition Programs
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

Number of sets: 3

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

PART III – REQUIRED PROGRAM INFORMATION

Please complete the required program information below for each school/ site applying for grant funds.

I. School Information

1. School District: Worcester Public Schools Agreement Number: 14-348

2. School Name: Tatnuck Magnet School Site Number: 348-230

3. School Address: 1083 Pleasant Street, Worcester, MA 01602

4. Did this school receive a School Nutrition Equipment grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA)? Yes No

II. School Data (ESE will verify this data)

1. Total enrollment data (use October 2018 claim data)

Enrollment as of October 2018: 392

Number of students approved/ eligible for free meals: 392

Number of students approved/ eligible for reduced meals: _____

Percentage of free and reduced-priced eligible students as of October 2018: 100%

2. Grade levels for the site applying: K-6

3. Meals offered (check all that apply):

SBP NSLP Afterschool Snack CACFP At Risk Meals Summer Meals Program

4. How would you describe the school's location? (check one): Urban Rural Suburban

5. Is this school an approved Summer Food Service Program (SFSP) feeding site? Yes No

If yes, is the site a SFSP central kitchen? Yes No

6. Does this school participate in the Community Eligibility Program (CEP)? Yes No

7. Does this school participate in Provision 2? Yes No

If yes, for: NSLP SBP Both NSLP and SBP

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

III. Proposal

Site Name: Tatnuck Magnet School

Describe briefly the equipment and how the school plans to address any or all of the following focus areas (if requesting the purchase of more than one piece of equipment, please attached additional proposal information as needed):

1. Submit the name of the piece(s) of equipment that the grant funds would purchase for the school.
2. **Provide copies of support documentation** that includes the prices for each piece of equipment as found in Chapter 30B (Uniform Procurement Act). **(Please note: a piece of equipment must have an acquisition cost of \$1,000 or more):**

<u>Type of equipment requested, in order of preference</u>	<u>Cost</u>
1. <u>Two Door Reach In Refrigerator</u>	<u>\$4,575</u>
2. <u>Cook and Hold Oven</u>	<u>\$11,475</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Grant Amount Requested <u>\$16,050</u>	

Please answer the questions below. Please be detailed in your responses. Each question is worth a separate number or points on the scorecard for the grant reviewers.

- a. How will the equipment allow the SFA to support and sustain school breakfast and lunch program expansion?

As a Community Eligibility Provision (CEP) district, it is the goal of the Worcester Public Schools to provide nutritious meals to all children that wish to participate. Additionally, the Breakfast after the Bell initiative will be a focus in the 2019-20 school year. A replacement refrigerator and oven at this school would greatly support and sustain these goals as well as expanding overall breakfast and lunch participation rates.

- b. How will the equipment lend itself to improving the nutrition and quality of school food service meals that meet dietary guidelines (e.g., purchasing an equipment alternative to a deep fryer)?

The culinary chefs and staff at the Worcester Public Schools are committed to providing students with fresh, wholesome meals made from scratch. Having adequate equipment is key to supporting this goal. While this is a direct replacement of a refrigerator and oven for a refrigerator and oven, it will allow for focus on our goals of expanding and increasing meals provided to students.

- c. How will the equipment improve the safety of the food served in the school meals program?

The current refrigerator and oven are often in need of repair. New equipment will allow a stable temperature to be maintained and improve the quality of meals served. Maintenance of proper temperatures will ensure food safety.

- d. How will the equipment improve overall energy efficiency (consider age of current food service equipment)?

The current refrigerator and oven are old and often are in need of repairs. Parts are no longer manufactured, therefore future repairs will no longer be an option. New equipment will be significantly more energy efficient.

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

IV. Staffing Information

Site Name: Tatnuck Magnet School

Contact information of person responsible for overseeing the grant:


Name:	<u>Gregg Bares</u>
Title:	<u>Manager of Grant Resources</u>
Email address:	<u>BaresG@worcesterschools.net</u>
Phone number:	<u>(508) 799-3108</u>

V. Signatures

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and the procedures established by the USDA.

1. We attest that the School Food Authority (SFA) is in good standing with the Child Nutrition Program reporting requirements.
2. We attest that the funds will be used to purchase equipment for the implementation of the School Nutrition Program in **(and only in) the specific school requesting the grant.**
3. **We have provided copies of support documentation that includes the prices for each piece of equipment we are requesting as found in Chapter 30B (Uniform Procurement Act).**
4. We agree to participate in any USDA sponsored evaluations, and to provide the information requested by the specified deadlines.
5. We will tag all equipment purchased with a label identifying it as being purchased with FY20 USDA School Nutrition Assistance Grant Funds.
6. I hereby certify that the **LEA duly solicited three quotes for each piece of equipment** requested and has adhered to all Federal, State, and Local procurement laws and standards, including, if applicable, as found in 7 CFR Part 210.21 and 2 CFR 200.317 through 2 CFR 200.326

Please provide the contacts shown below or equivalent positions as determined by the school.

School Nutrition Director:  Date: 9/16/19

Superintendent or Executive Director:  Date: 9/16/19

Applicant Agency: Worcester Public Schools, Tatnuck Magnet
 Applicant Number: [Redacted]
 Fiscal Year: 2020
 Fund Code: 722
 Program Name: School Nutrition Equipment Assistance

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
			<input type="checkbox"/>		\$ -	
			<input type="checkbox"/>		\$ -	
					\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
			<input type="checkbox"/>		\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
4 STIPENDS:	# of Staff	Rate	Rate Type	MTRS	Total Amount	COMMENTS
					\$ -	
				<input type="checkbox"/>	\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
5 FRINGE BENEFITS:					Total Amount	COMMENTS
5-a	MTRS (automatically calculates if MTRS box is checked)				\$ -	
5-b	Other				\$ -	
	Health Insurance				\$ -	
	Other Retirement Systems				\$ -	
	Federal Insurance Contributions (FICA)				\$ -	
SUB-TOTAL					\$ -	

Applicant Agency: Worcester Public Schools, Tatnuck Magnet

Applicant Number

Fiscal Year: 2020

Fund Code: 722

6 CONTRACTUAL SERVICES:		Rate	Rate Type	Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
7 SUPPLIES AND MATERIALS:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
8 TRAVEL:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
9 OTHER COSTS:				Total Amount	COMMENTS
				\$ -	
				\$ -	
				\$ -	
SUB-TOTAL				\$ -	
10 INDIRECT COSTS (use indirect costs calculator)		enter rate %			COMMENTS
11 EQUIPMENT:				Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years					
Non Instructional Equipment				\$ 4,575	
Instructional Equipment			11,350 00	\$ 11,476	
SUB-TOTAL				\$ 16,051	
TOTAL FUNDS REQUESTED				\$ 16,051	

15,925 00

WTHS

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools, Technical High School	District Code:	0	3	4	8
ADDRESS: 1 Skyline Drive					
Worcester, MA 01605					
TELEPHONE: (508) 799-1940					

B. APPLICATION FOR PROGRAM FUNDING

FUND CODE	PROGRAM NAME	PROJECT DURATION		AMOUNT REQUESTED
		FROM	TO	
FY2019	FEDERAL COMPETITIVE GRANT administered by the Office for Food and Nutrition Programs			
722	School Nutrition Equipment Assistance for High Need Districts	1/15/20 Upon Approval	08/31/2020	\$6,325

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: <i>Maureen Binlenda</i>	TITLE: Superintendent
TYPED NAME: Maureen Binlenda	DATE: 9/11/19

Due Date: Friday, September 13, 2019

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mail the FUND CODE 722 proposal listed on this signature page to:

Kerry Callahan
Office for Food and Nutrition Programs
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

Number of sets: 3

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

PART III – REQUIRED PROGRAM INFORMATION

Please complete the required program information below for each school/ site applying for grant funds.

I. School Information

1. School District: Worcester Public Schools Agreement Number: 14-348

2. School Name: Worcester Technical High School Site Number:

3. School Address: 1 Skyline Drive, Worcester, MA

4. Did this school receive a School Nutrition Equipment grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA)? Yes No

II. School Data (ESE will verify this data)

1. Total enrollment data (use October 2018 claim data)

Enrollment as of October 2018: 1,427

Number of students approved/ eligible for free meals: 1,427

Number of students approved/ eligible for reduced meals: _____

Percentage of free and reduced-priced eligible students as of October 2018: 100%

2. Grade levels for the site applying: 9-12

3. Meals offered (check all that apply):

SBP NSLP Afterschool Snack CACFP At Risk Meals Summer Meals Program

4. How would you describe the school's location? (check one): Urban Rural Suburban

5. Is this school an approved Summer Food Service Program (SFSP) feeding site? Yes No

If yes, is the site a SFSP central kitchen? Yes No

6. Does this school participate in the Community Eligibility Program (CEP)? Yes No

7. Does this school participate in Provision 2? Yes No
If yes, for: NSLP SBP Both NSLP and SBP

Grant Program: School Nutrition Equipment Assistance for High Need Districts Fund Code: 722

III. Proposal

Site Name: Worcester Technical High School

Describe briefly the equipment and how the school plans to address any or all of the following focus areas (if requesting the purchase of more than one piece of equipment, please attached additional proposal information as needed):

1. Submit the name of the piece(s) of equipment that the grant funds would purchase for the school.
2. **Provide copies of support documentation that includes the prices for each piece of equipment as found in Chapter 30B (Uniform Procurement Act). (Please note: a piece of equipment must have an acquisition cost of \$1,000 or more):**

<u>Type of equipment requested, In order of preference</u>	<u>Cost</u>
1. <u>Reach In refrigerator</u>	<u>\$6,325</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Grant Amount Requested <u>\$6,325</u>	

Please answer the questions below. Please be detailed in your responses. Each question is worth a separate number of points on the scorecard for the grant reviewers.

- a. How will the equipment allow the SFA to support and sustain school breakfast and lunch program expansion?

As a Community Eligibility Provision (CEP) district, it is the goal of the Worcester Public Schools to provide nutritious meals to all children that wish to participate. A replacement refrigerator at this school would greatly support and sustain these goals as well as expanding lunch participation rates.

- b. How will the equipment lend itself to improving the nutrition and quality of school food service meals that meet dietary guidelines (e.g., purchasing an equipment alternative to a deep fryer)?

The culinary chefs and staff at the Worcester Public Schools is committed to providing students with fresh, wholesome meals made from scratch. Having adequate equipment is key to supporting this goal. While this is a direct replacement of a refrigerator for a refrigerator, it will allow for focus on our goals of expanding and increasing meals provided to students.

- c. How will the equipment improve the safety of the food served in the school meals program?

The three door refrigerator or will allow for safe handling of "tip & tie" menu components. New equipment will allow a stable temperature to be maintained. Maintenance of proper temperature will ensure food safety.

- d. How will the equipment improve overall energy efficiency (consider age of current food service equipment)?

Newer equipment will be significantly more energy efficient. The three door refrigerator will allow safe holding of finish products prior to transporting to elementary meal sites.

Grant Program: School Nutrition Equipment Assistance for High Need Districts **Fund Code:** 722

IV. Staffing Information

Site Name: Worcester Technical High School

Contact information of person responsible for overseeing the grant:

Name:	<u>Gregg Bares</u>
Title:	<u>Manager of Grant Resources</u>
Email address:	<u>BaresG@worcesterschools.net</u>
Phone number:	<u>(508) 799-3108</u>

V. Signatures

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and the procedures established by the USDA.

1. We attest that the School Food Authority (SFA) is in good standing with the Child Nutrition Program reporting requirements.
2. We attest that the funds will be used to purchase equipment for the implementation of the School Nutrition Program in (and only in) the specific school requesting the grant.
3. **We have provided copies of support documentation that includes the prices for each piece of equipment we are requesting as found in Chapter 30B (Uniform Procurement Act).**
4. We agree to participate in any USDA sponsored evaluations, and to provide the information requested by the specified deadlines.
5. We will tag all equipment purchased with a label identifying it as being purchased with FY20 USDA School Nutrition Assistance Grant Funds.
6. I hereby certify that the **LEA duly solicited three quotes for each piece of equipment** requested and has adhered to all Federal, State, and Local procurement laws and standards, including, if applicable, as found in 7 CFR Part 210.21 and 2 CFR 200.317 through 2 CFR 200.326

Please provide the contacts shown below or equivalent positions as determined by the school.

School Nutrition Director: Donna M. [Signature] Date: 9.6.19

Superintendent or Executive Director: [Signature] Date: 9/11/19

Applicant Agency: Worcester Public Schools-Tech HS Applicant Number: 0348
 Fiscal Year: 2020 Fund Code: 722
 Program Name: School Nutrition Equipment Assistance

Budget Line Item Category				Amount		
1 ADMINISTRATOR SALARIES:	# of staff	FTE	MTRS	Total Amount	COMMENTS	
			<input type="checkbox"/>	\$ -		
			<input type="checkbox"/>	\$ -		
			<input type="checkbox"/>	\$ -		
SUB-TOTAL				\$ -		
2 INSTRUCTIONAL/PROF STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount	COMMENTS	
			<input type="checkbox"/>	\$ -		
			<input type="checkbox"/>	\$ -		
			11	\$ -		
			11	\$ -		
			11	\$ -		
			11	\$ -		
SUB-TOTAL				\$ -		
3 SUPPORT STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount	COMMENTS	
			<input type="checkbox"/>	\$ -		
			11	\$ -		
			11	\$ -		
SUB-TOTAL				\$ -		
4 STIPENDS:	# of Staff	Rate	Rate Type	MTRS	Total Amount	COMMENTS
				11	\$ -	
				<input type="checkbox"/>	\$ -	
				11	\$ -	
				11	\$ -	
SUB-TOTAL				\$ -		
5 FRINGE BENEFITS:				Total Amount	COMMENTS	
5-a MTRS (automatically calculates if MTRS box is checked)				\$ -		
5-b Other				\$ -		
Health Insurance				\$ -		
Other Retirement Systems				\$ -		
Federal Insurance Contributions (FICA)				\$ -		
SUB-TOTAL				\$ -		



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Grants and Other Financial Assistance Programs (/grants/)

[Accounting & Auditing \(/finance/accounting/\)](#)

[Chapter 70 Program \(/finance/chapter70/\)](#)

[Charter Schools \(/charter/finance/\)](#)

[Circuit Breaker \(/finance/circuitbreaker/\)](#)

[Educational Collaboratives \(/finance/collaboratives/\)](#)

[DESE Budget \(/finance/ESEbudget/\)](#)

[Grants/Funding Opportunities \(/grants/\)](#)

[Current Grants \(/grants/current.html\)](#)

[Previous Grants \(/grants/pastgrants.aspx\)](#)

[Allocations & Awards \(/grants/awards.html\)](#)

[Nutrition Programs \(/cnp/nprograms/\)](#)

[Regional Districts \(/finance/regional/\)](#)

[School Buildings \(/finance/schoolbuilding/\)](#)

[School Choice \(/finance/schoolchoice/\)](#)

[School Finance Regulations \(/lawsregs/603cmr10.html\)](#)

[Spending Comparisons \(/finance/statistics/\)](#)

[Transportation \(/finance/transportation/\)](#)

[Chapter 74 Nonresident Tuition \(/ccte/cvte/admissions/\)](#)

[School Finance Contacts \(/finance/contactus.html\)](#)

[Links \(/finance/links.html\)](#)

FY2020: School Nutrition Equipment Assistance for High Need Districts

Fund Code: 722

Purpose:	The purpose of the competitive School Nutrition Equipment Assistance Grant for High Need Districts is to allow School Food Authorities (SFA) to purchase equipment to serve healthier meals that meet the updated meal patterns, with emphasis on serving more fruits and vegetables in school meals, including items purchased locally, improving food safety, and expanding access.
Priorities:	Schools where 50 percent or more of the enrolled students are eligible for free or reduced price meals. Schools that did not receive a School Nutrition Equipment Assistance for High Need Districts grant in 2010 (ARRA), 2011 (USDA), or FY14, FY15, FY16, FY17, FY18, FY19 (USDA).
Eligibility:	School districts that participate in the National School Lunch Program during the 2019-2020 school year and are in good standing with the Child Nutrition Program reporting requirements may apply for individual schools. Priority will be given to schools reflecting the priorities stated above. Schools must be in compliance with the new meal pattern regulations.
Funding Type:	Federal CFDA: 10.579

Funding: Approximately \$471,722 is available to support grant awards up to \$20,000 per school. The Department will award 20 to 30 competitive grants.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding is to become available it will be distributed under the same guideline as listed in the initial RFP document.

Fund Use: In general, the funds may be used for purchasing equipment for the implementation of the National School Lunch Program (NSLP) in (and only in) the specific school requesting the grant. Examples include equipment for heating, cooking, holding, serving, and refrigeration of foods used in the NSLP. The grant funds can be used for installation and delivery costs of the equipment purchased. Equipment requests may include new equipment, renovation of equipment, or replacement of equipment. If the equipment purchased for the school is ever sold, the proceeds must be returned to the School's Nutrition Program Account.

Project Duration: Upon approval – 8/31/2020

Program Unit: Office for Food and Nutrition Programs




Contact: ✉ Kerry Callahan (mailto:kerryc@doe.mass.edu)

Phone Number: (781) 338-6462

Date Due: Friday, September 13, 2019


Proposals must be received at the Department by 5:00 p.m. on the date due.

Required Forms:

-  Part I — General — Program Unit Signature Page — (Standard Contract Form and Application for (part i- Program Grants) signature.docx)
-  Part II — Budget Detail Pages (Include both pages.) (part ii- budget.xlsx)
-  Part III — Required Program Information (part iii- info.docm)

Additional Information:

1. All equipment purchased with these grants funds must be tagged with a label identifying it as being purchased with FY 20 USDA School Nutrition Assistance Grant Funds.
2. Definition of Equipment is \$1,000 and over, meeting the Local, State, and Federal capitalization threshold.
3. School Food Authorities (SFA) awardees will adhere to all Federal, State, and Local procurement laws and standards, including, if applicable, as found in 7 CFR Part 210.21 (https://www.fns.usda.gov/sites/default/files/7cfr210_09.pdf) and 2 CFR 200.317 through 2 CFR 200.326 (<https://www.gpo.gov/fdsys/granule/CFR-2014-title2-vol1/CFR-2014-title2-vol1-sec200-318>)
4. Awardees (SFAs) are requested to report the following data to the State Agency for inclusion in the quarterly progress activity reports to USDA:
 - Progress made in expending funds
 - Types of equipment purchased
 - Accomplishments and challenges in expenditure activities
 - Impact of purchased equipment on the school food service operation
 - Reason(s) for any unliquidated funds
 - Potential return of equipment

 State Contract User Guide (/grants/2017/722/ContractUserGuide.docx)

Submission Instructions: Submit three sets, each with an original signature of the Superintendent/ Executive Director.

Mall to:

Kerry Callahan
Office for Food and Nutrition Programs
Massachusetts Department of
Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

USDA Nondiscrimination Statement

For all other FNS nutrition assistance programs, State or local agencies, and their sub recipients, must post the following Nondiscrimination Statement:

11/14/2019

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: Filing a Program Discrimination Complaint as a USDA Customer (http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. **mail:** U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. **fax:** (202) 690-7442; or
3. **email:** program.intake@usda.gov (<mailto:program.intake@usda.gov>).

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Contact Us

Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street, Malden, MA 02148-4906

Voice: (781) 338-3000

TTY: (800) 439-2370

 Directions (</contact/doedirections.html>)

Disclaimer: A reference in this website to any specific commercial products, processes, or services, or the use of any trade, firm, or corporation name is for the information and convenience of the public and does not constitute endorsement or recommendation by the Massachusetts Department of Elementary and Secondary Education.

X. GENERAL BUSINESS
Ms. McCullough
(March 26, 2020)

ITEM - gb #0-120
S.C. MEETING - 4-2-20

ITEM:

To provide an update on the virtual learning occurring within the district; including, but not limited to, Special Ed, IEPs, 504s, AP and Dual Enrollment.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Miss Biancheria
(March 26, 2020)

ITEM - gb #0-121
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration consider a pass or fail system for third quarter grades.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Miss Biancheria
(March 26, 2020)

ITEM - gb #0-122
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration notify the seniors regarding the granting of diplomas to those who meet the requirements.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Mr. Monfredo
(March 26, 2020)

ITEM - gb #0-123
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration share with families the Drop Everything and Read Day Program(DEAR) during the month of April in honor of Beverly Cleary's birthday and consider implementing the POEM IN YOUR POCKET DAYS during the weekend of April 25th.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

Refer to the Administration for implementation.

RECOMMENDATION OF ADMINISTRATION:

Implement and file.

X. GENERAL BUSINESS
Mr. Monfredo
(March 26, 2020)

ITEM - gb #0-124
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration notify the Citywide Parent Planning Advisory Council and PTOs about the website on the Parents' Guide to Student Success from the National PTA's website regarding ideas for working with your child/ren at home.

PRIOR ACTION:

BACKUP:

Annex A (4 pages) contains a copies of the grades 1 and 8 from the Parent's Guide to Student Success of the National PTA.

RECOMMENDATION OF MAKER:

Refer to the Administration for implementation.

RECOMMENDATION OF ADMINISTRATION:

Implement and file.

Parents' Guide to Student Success

This guide provides an overview of what your child will learn by the end of 1st grade in mathematics and English language arts/literacy. This guide is based on the new Common Core State Standards, which have been adopted by more than 45 states. If your child is meeting the expectations outlined in these standards, he or she will be well prepared for 2nd grade.

1ST GRADE

Why Are Academic Standards Important?

Academic standards are important because they help ensure that all students, no matter where they live, are prepared for success in college and the workforce. Standards provide an important first step — a clear roadmap for learning for teachers, parents, and students. Having clearly defined goals helps families and teachers work together to ensure that students succeed. They also will help your child develop critical thinking skills that will prepare him or her for college and career.

English Language Arts & Literacy

A Sample of What Your Child Will Be Working on in 1st Grade

- Using phonics (matching letters and sounds) and word analysis skills to figure out unfamiliar words when reading and writing
- Getting facts and information from different writings
- Writing about a topic, supplying some facts, and providing some sense of opening and closing
- Taking part in conversations about topics and texts being studied by responding to the comments of others and asking questions to clear up any confusion
- Producing and expanding complete simple and compound statements, questions, commands, and exclamations
- Identifying the correct meaning for a word with multiple meanings, based on the sentence or paragraph in which the word is used (e.g., deciding whether the word *bat* means a flying mammal or a club used in baseball)
- Learning to think about finer distinctions in the meanings of near-synonyms (e.g., *marching, prancing, strutting, strolling, walking*)



Talking to Your Child's Teacher

When you talk to the teacher, do not worry about covering everything. Instead, keep the conversation focused on the most important topics. In 1st grade, these include:

- Reading grade-level text with understanding and fluency
- Learning from, enjoying, and getting facts from books he or she reads and listens to

Mathematics

A Sample of What Your Child Will Be Working on in 1st Grade

- Solving addition and subtraction word problems in situations of adding to, taking from, putting together, taking apart, and comparing (e.g., a taking from situation would be: “Five apples were on the table. I ate some apples. Then there were three apples. How many apples did I eat?”)
- Quickly and accurately adding with a sum of 10 or less, and quickly and accurately subtracting from a number 10 or less (e.g., $2 + 5$, $7 - 5$)
- Understanding what the digits mean in two-digit numbers (*place value*)
- Using understanding of place value to add and subtract (e.g., $38 + 5$, $29 + 20$, $64 + 27$, $80 - 50$)
- Measuring lengths of objects by using a shorter object as a unit of length
- Making composite shapes by joining shapes together, and dividing circles and rectangles into halves or fourths



Talking to Your Child's Teacher

When you talk to the teacher, do not worry about covering everything. Instead, keep the conversation focused on the most important topics. In 1st grade, these include:

- Adding with a sum of 20 or less and subtracting from a number 20 or less (this will not be written work; ask the teacher for his or her observations of your child's progress in this area)
- Using understanding of place value to add and subtract
- Solving addition and subtraction word problems

Help Your Child Learn at Home

Try to create a quiet place for your child to study, and carve out time *every day* when your child can concentrate. You should also try to sit down with your child at least once a week for 15 to 30 minutes while he or she works on homework. This will keep you informed about what your child is working on, and it will help you be the first to know if your child needs help with specific topics. Additionally, here are some activities you can do with your child to support learning at home:

English Language Arts & Literacy

- Encourage your child to read to you books such as *Little Bear* by Else Holmelund Minarik. Help him or her sound out difficult words. To find more books for your child to read, visit www.corestandards.org/assets/Appendix_B.pdf
- Pick a “word of the day” each day starting with a different letter
- Have your child write the word and look for other things beginning with the same letter

Mathematics

Look for “word problems” in real life. Some 1st grade examples might include:

- If you open a new carton of a dozen eggs, and you use four eggs to cook dinner, close the carton and ask your child how many eggs are left
- Play the “I’m thinking of a number” game. For example, “I’m thinking of a number that makes 11 when added to 8. What is my number?”

For more information, the full standards are available at www.corestandards.org

Parents' Guide to Student Success

This guide provides an overview of what your child will learn by the end of 8th grade in mathematics and English language arts/literacy. If your child is meeting the expectations outlined in these standards, he or she will be well prepared for high school.

8TH GRADE

Why Are Academic Standards Important?

Academic standards are important because they help ensure that all students, no matter where they live, are prepared for success in college and the workforce. Standards provide an important first step — a clear roadmap for learning for teachers, parents, and students. Having clearly defined goals helps families and teachers work together to ensure that students succeed. They also will help your child develop critical thinking skills that will prepare him or her for college and career.

English Language Arts & Literacy

A Sample of What Your Child Will Be Working on in 8th Grade

- Citing the evidence that most strongly supports an analysis of what is explicitly stated and/or implied from a book, article, poem, or play
- Analyzing where materials on the same topic disagree on matters of fact, interpretation, or point of view
- Building writing around strong central ideas or points of view; supporting the ideas with sound reasoning and evidence, precise word choices, smooth transitions, and different sentence structures
- Planning and conducting research projects that include several steps and use many credible and documented print and digital sources
- Analyzing the purpose of information presented in diverse media (e.g., print, TV, web) and evaluating its social, political, or commercial motives
- Presenting findings and claims to others, emphasizing key points with relevant evidence and sound reasoning, adapting speech to the audience and the formality of the setting, and responding to questions and comments with relevant observations and ideas
- Using strong, active verbs to create a clear picture for the reader (e.g., *walk*, *skip*, *meander*, *lurch*, *limp*)
- Interpreting figures of speech (e.g., irony, puns) and developing a large vocabulary of general academic words and phrases



Talking to Your Child's Teacher

When you talk to the teacher, do not worry about covering everything. Instead, keep the conversation focused on the most important topics. In 8th grade, these include:

- Reading closely and drawing evidence from grade-level fiction and non-fiction works that most strongly supports an analysis of the material
- Developing a rich vocabulary of complex and sophisticated words and using them to speak and write more precisely and coherently

Mathematics

A Sample of What Your Child Will Be Working on in 8th Grade

- Understanding slope, and relating linear equations in two variables to lines in the coordinate plane
- Solving linear equations (e.g., $-x + 5(x + \frac{1}{3}) = 2x - 8$); solving pairs of linear equations (e.g., $x + 6y = -1$ and $2x - 2y = 12$); and writing equations to solve related word problems
- Understanding functions as rules that assign a unique output number to each input number; using linear functions to model relationships
- Analyzing statistical relationships by using a best-fit line (a straight line that models an association between two quantities)
- Working with positive and negative exponents, square root and cube root symbols, and scientific notation (e.g., evaluating $\sqrt[3]{64} + 64$; estimating world population as 7×10^9)
- Understanding congruence and similarity using physical models, transparencies, or geometry software (e.g., given two congruent figures, show how to obtain one from the other by a sequence of rotations, translations, and/or reflections)

Talking to Your Child's Teacher

When you talk to the teacher, do not worry about covering everything. Instead, keep the conversation focused on the most important topics. In 8th grade, these include:

- Linear equations with one and two variables
- Functions
- Congruence and similarity of geometric figures

Help Your Child Learn at Home

Try to create a quiet place for your child to study, and carve out time *every day* when your child can concentrate. You should also try to sit down with your child at least once a week for 15 to 30 minutes while he or she works on homework. This will keep you informed about what your child is working on, and it will help you be the first to know if your child needs help with specific topics. Additionally, here are some activities you can do with your child to support learning at home:

English Language Arts & Literacy

- Make time in everyone's busy schedule for family discussions about things going on around the world. Weekends can be a chance for everyone to catch up
- Visit the campus of a local college with your teen. Begin talking about college early. What does he or she expect from college? What high school courses will your child need to pass to prepare for college?

Mathematics

Ask your child to share with you any work he or she is doing in math class that strikes him or her as interesting. Some possibilities might include:

- Solving interesting problems involving cylinders and spheres, such as figuring out how much water fits inside a garden hose, or how many earths would fit inside the sun
- Analyzing data with a scatterplot, for example to decide whether exercise and obesity are related

For more information, the full standards are available at www.corestandards.org

X. GENERAL BUSINESS
Mr. Foley
(March 27, 2020)

ITEM - gb #0-125
S.C. MEETING - 4-2-20

ITEM:

In response to a question from the Student Opportunity Act proposal regarding the success of the Early Literacy initiatives and curriculum, request that the Administration present comprehensive data showing the test scores for all student subgroups since these initiatives started. This data should show changes over the years, with a particular emphasis upon the WPS student subgroups targeted through SOA funding (Hispanic students, English Language Learners, and students with disabilities).

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Mr. Foley
(March 27, 2020)

ITEM - gb #0-126
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration provide data from the current Early College Program in the WPS that would show the demographic make-up of those students who have participated in the program. In particular, indicate the number of students from the targeted WPS student subgroups (Hispanic students, English Language Learners, students with disabilities) and provide evidence that the Early College program is attracting students from these subgroups who were achieving at a lower level than their peers until high school.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Ms. Novick
(March 27, 2020)

ITEM - gb #0-127
S.C. MEETING - 4-2-20

ITEM:

Request that the Mayor ask the City Administration to reconsider the decision to continue construction on school building projects during the current pandemic.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Mayor.

X. GENERAL BUSINESS
Ms. Novick
(March 27, 2020)

ITEM - gb #0-128
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration report on the current payment of vendors, in light of MGL Ch. 41, sec. 56, requiring that services be received in order to be paid for.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Ms. Novick
(March 27, 2020)

ITEM - gb #0-129
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration report on coverage of classes of students whose teachers are on an extended leave or otherwise not working.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Ms. Novick
(March 27, 2020)

ITEM - gb #0-130
S.C. MEETING - 4-2-20

ITEM:

To waive the policy requiring that students who take A.P. courses must take the A.P. test for that course.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Mrs. Clancey
(March 27, 2020)

ITEM - gb #0-131
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration provide a report regarding how the City is utilizing Durham busses and drivers during the pandemic.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Mrs. Clancey
(March 27, 2020)

ITEM - gb #0-132
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration provide a report regarding the way in which it will provide service, including compensatory services, for students with IEPs.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

X. GENERAL BUSINESS
Mrs. Clancey
(March 27, 2020)

ITEM - gb #0-133
S.C. MEETING - 4-2-20

ITEM:

Request that the Administration provide a report on ongoing efforts to engage students in learning during the shutdown.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Refer to the Administration.

XI. EXECUTIVE SESSION
Administration
(March 27, 2020)

ITEM - gb #0-134
S.C. MEETING - 4-2-20

ITEM:

To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – Contractual Arbitration – Three Teachers – Evaluation Grievance/Educational Association of Worcester, Unit A.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – All District Labor Unions – Coronavirus/COVID-19 Related Issues.

To conduct strategy sessions in preparation for negotiations with nonunion personnel – Non Represented Employees of the District – Coronavirus/COVID – 19 Related Issues.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Discuss.