



# Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

[www.akfcs.org](http://www.akfcs.org)

## Facilities and Finance Committee Meeting Agenda

Friday, January 17, 2020

Executive Director's Office / 7:30 a.m.

- I. Call to Order- Patrick Royce, Treasurer
- II. Attendance Recorded
- III. Review of December 13, 2019 Meeting Minutes
  - a. Motion: To approve the Facilities and Finance Meeting Minutes from December 13, 2019
- IV. Financial Overview
  - a. Review Financial Statements November 2019 & December 2019
  - b. Review of Disbursement Register
    - i. November
    - ii. December
- V. Director of Facilities and Operations search
  - a. Discussion of process and timeframe
  - b. Ongoing conversations pending the hiring of the Director of Finance and Operations
    - i. Conversation about a Reserve Policy
    - ii. HR Knowledge services update
    - iii. Instructional Salary Schedule
    - iv. HS Warehouse Space
    - v. Electrical Planning
    - vi. Capital Planning
  - c. FY 21 Budget Process
- VI. Facilities Update- Mike Grennon
  - a. BRM
  - b. Electrical Project
  - c. Capital Projects
- VII. Safety Update- Brian Haas
- VIII. Development Update- Michelle Vigneux
- IX. Next meeting **Friday, February 14, 2019**
- X. Adjournment