

# WORCESTER HOUSING AUTHORITY

July 17, 2013

9:00 AM Board Meeting

## Agenda

### 1. PROCEDURES

- a. Approval of Minutes of Board Meeting 6/20

### 2. CORRESPONDENCE

- a. Notifying the Board of a letter sent to DHCD relative to the 21 working day requirement for vacated apartments
- b. Notifying the Board of an award from DHCD for Greenwood Gardens
- c. Notifying the Board of the state appointment to the WHA

### 3. FINANCE

- a. Financial Statement for the month of May
- b. Requesting approval by the Board for Tenant Accounts Receivable Write-offs

### 4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Housing Management
- c. Status Report: Leased Housing
- d. Status Report: Resident Services
- e. Requesting Board approval to adopt amendment to MassNAHRO Section 8 Centralized Waiting List administrative plan

### 5. MAINTENANCE, MODERNIZATION and DEVELOPMENT

- a. Status Report: Modernization
- b. Status Report: New Projects/Development
- c. Status Report: Maintenance
- d. Status Report: Public Safety
- e. Notifying the Board to a correction from the June Board meeting
- f. Requesting Board approval for Change Order No. 2 relative to the Webster Square Tower East Apartments Kitchen Renovations Project
- g. Requesting Board approval for Change Order No. 1 relative to the Addison, Mill Pond and Mayside Fire Alarm System Upgrades Project
- h. Requesting Board approval of Change Order No. 2 to our contract with R.A. Hammond Construction corporation for the Hooper Street Apartments Rear Patio Improvement and Webster Square Towers Sewer Storage Tank Project
- i. Requesting Board approval of Change Order No. 2 to our contract with Ceppetelli Co., Inc. for the Neighborhood Best Improvements 2012 at Booth, Murray/Wellington, Richards Street, 275 Pleasant and Elm Park Tower Project
- j. Requesting Board approval for final payment and A&E services closeout documentation for BLW Engineers, Inc. relative to the Elm Park Tower Waste Pipe Replacement Project at 425 Pleasant Street

- k. Requesting Board approval for Change Order No. 1 relative to our Addison and Mill Pond Roofing Project contract

6. **EXECUTIVE DIRECTOR**

- a. Status Report: Human Resources
- b. Requesting Board approval for a procedure to deal with resident behavior at events and activities