

WORCESTER HOUSING AUTHORITY

March 17, 2011

1:00 PM Board Meeting

Agenda

1. PROCEDURES

- a. Approval of Minutes of Board Meeting 2/17

2. CORRESPONDENCE

- a. Notifying the Board of a letter from the Worcester Police Department

3. FINANCE

- a. Financial Statement for the month of January
- b. Notifying the Board of the results of an audit of tenant association funds
- c. Requesting Board approval for the FY2012 budget
- d. Requesting approval by the Board for Tenant Accounts Receivable Write-offs

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Housing Management
- c. Status Report: Leased Housing
- d. Status Report: Resident Services
- e. Requesting Board approval for the WHA to seek permission from DHCD to (a) close the Massachusetts Rental Voucher Studio Apartment waiting list including emergency applications (b) close the Massachusetts Rental Voucher Program one bedroom waiting list including emergency applications and (c) open the Massachusetts Rental Voucher Program two and three bedroom waiting lists for a three month period

5. MAINTENANCE, MODERNIZATION and DEVELOPMENT

- a. Status Report: Modernization
- b. Status Report: New Projects/Development
- c. Status Report: Maintenance
- d. Status Report: Public Safety
- e. Requesting Board approval for final payment and A&E services closeout documentation for Dixon Salo Architects, Inc. relative to the Wellington Kitchen Project
- f. Requesting Board approval for final payment and closeout documentation for J.J. Cardosi, Inc., relative to the Wellington Kitchen Project
- g. Requesting Board approval for final payment and A&E services documentation for RDK Engineering, Inc. relative to the Wellington Boiler Replacement
- h. Requesting Board approval to award the construction contract for the 705-2 Hancock Duplex Renovation and Drainage Improvements Project at 18A and 18B Hancock Street, Worcester, MA
- i. Requesting Board approval for a contract with DHCD relative to the federalization of Lakeside Apartments

- j. Requesting Board approval for Change Order #3 relative to the Elm Park Tower Kitchen Renovations Project
- k. Requesting Board approval of the Certificate of Partial Release of Retainage relative to our contract with PPL Savage Alert, Inc. on the State ESCO project
- l. Requesting Board approval to award the construction contract for the 705-1 and 2 WAP Boiler Replacements, Scattered Sites Project
- m. Requesting Board approval for the award of a contract for elevator maintenance

6. EXECUTIVE DIRECTOR

- a. Status Report: Human Resources
- b. Notifying the Board of the status of extermination efforts

7. BOARD POLICY PRESENTATION

- a. Requesting Board approval relative to the reaffirmation of existing Board policies