

WORCESTER BALLPARK COMMISSION

MEETING MINUTES

Date: Wednesday, February 15 at 10:00am

Location: 110 Madison Street or Virtual

Attendees

Worcester Ballpark Commission (WBC): Chairman Moore, Commissioner Maloney, Commissioner Fisher, Commissioner Harrity, Commissioner Maloney.

Virtually Present: Commissioner Perez and Commissioner Mulhern

City of Worcester: Julie Lynch, Chief of Public Facilities and Damaris (Dee) Acevedo

WooSox: Robert Malone, and Hannah Butler

1. Call to Order
 - 1.1. Chairperson Moore called the meeting to order at 10:01am.
2. Acceptance of Meeting Minutes at 10:02am taken by Ms. Lynch.
3. Community Day Request from Massachusetts Hazardous Materials Emergency Response Division
 - 3.1. Massachusetts Hazardous Materials Emergency Response Division requested the DCU Club for training which entails placing a boxed device in the ballpark and a truck will roam the streets (Ash, Summit, and Washington Streets) surrounding the park with a device in it that can detect hazardous materials or accidents. The training will have about 65 people on March 10, 2023, from 8am to 4pm. DPW will need to be involved for street closures.
 - 3.2. Chair Moore raised concerns on approving Community Days prior to Ballpark Commission meetings. He suggested a policy that allows the Commission to tentatively approve prior to Commission meeting. The Woo Sox will have the ability to flag if there are concerns pertaining to groups that should or should not be allowed to have meetings/events at the ballpark.
 - 3.3. Roll call was taken by Chair Moore to vote on Tentative approval.
4. City Event Days Update
 - 4.1. Ms. Lynch noted the discussion at informal meeting which pertained to Community Day application.
 - a. The applicant needs to give a three (3) month notice. However, Ms. Butler noted the policy they have are number of attendees, venue, etc. and all details are finalized a week prior to the event.
 - 4.2. Application was displayed on screen and Ms. Lynch explained the application process.
 - a. Applicants will be able to view application, types of services/venues, cost (no fee to utilize park, however, other expenses are associated with the event such as security, cleaning, parking etc.), food and beverage policy through the Public Facilities webpage on the City of Worcester's website.
 - b. Applicants can fill out application online and submit through the webpage's link to Public Facilities email or via in person as well as via mail.
 - c. Woo Sox will work with applicant on cost and give more details on restrictions.
 - d. Once application is approved by the City of Worcester, it will be presented to the Ballpark Commission for a vote.

Commissioner Harrity suggested to have applicant go in person to Public Facilities if they have questions prior to filling out request form. Ms. Lynch agreed and suggested other option to meet with applicant through WebEx.

4.3. A list of events was displayed and included the following:

- a. DCU Club – formal events
- b. Suites – small intimate setting for board meetings, small birthday parties, high school reunions.
- c. Boardroom – meetings (holds up to 40 people)
- d. Hanover Deck – casual, personal, flexible events such as: retirement parties, happy hours, etc.
- e. Main Concourse – formal events and other large events such as: homecoming galas, tradeshow, job fairs, non-profit organization events, etc.
- f. Home Plate Bar – small events such as fundraisers, graduation parties, etc. and the space will be blocked off by stanchions.
- g. Shaw’s Visiting Bullpen Terrace – part of the Main Concourse for small events.
- h. Club House – available off season (October 15th thru March 15th) for small events such as holiday parties, etc.

Julie noted cancellation policy is according to the lease.

5. Ballpark Update

5.1. Mr. Malone noted ballpark updates:

- a. First Quarter of Preventative Maintenance - was performed with chemical treatment to boiler systems which protects the chiller on the roof.
- b. Fire Alarm System – fully tested and certified first quarter.
- c. Fire Extinguisher System – inspected on February 14, 2023, and two extinguishers were replaced.
- d. Booster Pumps – had first maintenance.
- e. Elevators – were inspected and will get recertification in March/April.

5.2. Mr. Malone noted upgrades:

- a. Additional ticket booths at Gates A, B, and C
- b. Berm maintenance
- c. Heaters added on Main Concourse
- d. Adding drink rails at Gate B
- e. Plant security protocols
- f. Plexiglass inside fences
- g. Decomposed granite on garden level
- h. Cleaning and Repainting

Commissioner Maloney questioned if electrical repairs were done by Ostrow Electric Co. Mr. Malone noted electrical repairs were done by Ostrow Electric and New England Fire. A couple of electrical devices in the bullpen were just replaced. Ms. Lynch inquired about timeline to incorporate software CMMS (Central Management Maintenance System) software. Mr. Malone noted they are waiting on Budget approval and should be done this year.

6. Roll call was taken by Chair Moore to adjourn at 10:31am.