

# Meeting Minutes

MARCH 16, 2017

06:00PM

ROOM 409, CITY HALL

<b>TYPE OF MEETING</b>	Monthly Meeting – February
<b>FACILITATOR</b>	Kelly Momberger
<b>NOTE TAKER</b>	Meaghan Hardy-Lavoie
<b>ATTENDEES</b>	Kelly Momberger, Thomas Conroy, Samantha Fiakofi, Meaghan Hardy Lavoie, Jake Poplaski, Lindiana Flores (Staff)
<b>LATE</b>	
<b>GUESTS</b>	Angela Knapton (MMD Coordinator) & Kate (potential WAC applicant)

## Agenda topics

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### APPROVAL OF MINUTES

KELLY MOMBERGER

<b>CONCLUSION</b>	
Samantha moves to approve minutes. Jake seconded the motion.	

### TREASURER REPORT

JACOB POPLASKI

<b>CONCLUSION</b>	
Meaghan moves to approve this month's minutes. Samantha seconded the motion.	

### GRANT REIMBURSEMENT REQUESTS

JACOB POPLASKI

<b>REIMBURSEMENTS</b>					
APP#	Individual / Organization	Amount	Decision	Status	Notes
	Seven Hills Foundation	\$2,350.61	Approve		Need App #
	Bach Festival	\$2,700.00	Approve		Need App #
	Greg Hamilton	\$1,565.51	Approve		Need App # From 2016 project

### GRANT AMENDMENT REQUESTS

<b>REQUESTS</b>				
APP#	Individual / Organization	Request	Decision	Notes
NONE				

### PENDING DEOBLIGATIONS

<b>REQUESTS</b>				
APP#	Individual / Organization	Request	Decision	Notes
NONE				

## DISCUSSION

### Grant Reception

- Reception will be held at Bull Mansion on March 23<sup>rd</sup> 2017 from 5:30p-7:30p. (must be out by 8pm)
- Set up will be completed by 5pm – can meet to help set up around 4pm
- Jose confirmed his student's participation.
- MCC fellow will be in attendance.
- We will play Mark's video. Jill Watts needs to be reached out to for slides of her work.
- Kelly will draft a copy of the program.
- There will be a table available for organizations to leave their information.

### Make Music Day

#### Fundraising & Budget

- Jake will begin tracking the expenses and donations and create a media budget.
- Costs as of right now will include Banners, T-Shirts, & various Media.
- Samantha has been reaching out to businesses – Target can donate gift cards (they need a letter of intent), looking to get buckets from Home Depot, Ukuleles from guitar center.

#### Media

- Hank was able to reach out to Worcester Magazine regarding a Media Partnership. They agreed to provide free advertising and we will go through them with "breaking" information prior to other outlets.
- Angela is putting together the flyer and website in time for the grant reception.
- MMD info meeting will be held at Brew on the Grid on 4/5/17.
- Angela will also make a flyer for the info meeting.
- Media Blast will take place on 3/24/17

#### Misc

- Need to reach out to stART to see if we can borrow tents.
- Angela will ask her church to borrow tables and chairs.

### Updates and Upcoming Events

- Volunteer Recognition Event will be on 4/25/17 at 6pm in the Levi Lincoln Chambers. RSVP for 4/20/17
- Next meeting of the Citizens Advisory Council will not take place until May
- MMD Confrence call on Sunday – Kelly will send revised agenda for the call.
- 3/24/17 – Worcester Chorus will perform at Mechanics Hall
- 4/7/17 – Lit Mix at the Sprinkler factory
- 4/19/17 – The Armenian Film Festival
- 4/8/17 – Ron Rosenstock's Sunday Night Photo Group at the Sprinkler Factory