

**ADVISORY COMMITTEE ON THE STATUS OF WOMEN**  
**MEETING SUMMARY**  
**WOC Awards Event Work Session**  
**Thursday March 15, 2012**  
**City Hall, Room 401 – 6:00 p.m.**

**Attendees:**

ACSW Members: Chairperson Marianne Sarkis, Sarah Gruhin, Elizabeth Tomaszewski, Kristen Lemire, and Chantel Bethea.

ACSW Members Absent: Kathleen Linton and Daisy Reeves.

City: Abby McCabe, Staff Liaison, City Manager's Office.

Minutes Prepared by: Abby McCabe.

**1. Welcome**

There being a quorum the Chair called the meeting to order at 6:00 PM.

**2. Women of Consequence & Young Women of Consequence Awards Event:**

Ms. McCabe updated the Committee members on progress since the last meeting two weeks ago. The Committee has received 8 donations towards the YWOC scholarship fund from QCC, Stone & Berg, WPI, W.J. Hoey Tire, Clark, Callahan & Fay, Anna Maria College and Coghlin Electric totaling 1400. The Committee decided to give \$1,000 to the Young Woman of Consequence and \$200 each to the two honorable mentions. At this time we have had 79 people confirm attendance and Ms. McCabe will send another email reminder inviting people to the event. Ms. McCabe will prepare thank you letters to send to the scholarship donors and send to the Committee for review and approval.

Ms. Tomaszewski has confirmed the attendance of the Burncoat Select Chorus for 5:00 p.m. Ms. Lemire has secured several trays of food from Worcester Tech and Ms. Bethea has confirmed that Job Corp will also provide some pastry trays.

The Committee reviewed the draft event outline and finalized the speaking order for all participants. As the Committee Chair, Ms. Sarkis, will provide the opening remarks and Ms. Tomaszewski will provide the closing remarks. Ms. Lemire will pick up the food from Worcester Tech, Ms. Bethea will pick up the food from Job Corps and Ms. Gruhin will pick up the flowers from Sprout.

The parking garage is still closed but Committee members will be able to pull in to unload before the event. Ms. McCabe will prepare suggested talking points for the Committee and the other speakers.

Respectfully submitted,

Abby McCabe