

The Seven hundred and fifty-fifth meeting of the Worcester Regional Airport Commission was held on Monday, March 12, 2007 at 6:30 PM in the Conference Room of the Worcester Regional Airport Terminal Building.

Members present were: Chairman James Delehaunty, Commissioners Tom Gorham, Thomas Reynolds and Patsy SantaMaria.

Also present were: Mr. Eric Waldron, Airport Director and Mr. Philip Niddrie, Airport Liaison, and Mr. Doug Robinson, Swissport.

Chairman Delehaunty opened the meeting at 6:31 p.m.

1. Approval of minutes of the Monday February 12, 2007 meeting

Commissioner SantaMaria moved, seconded by Commissioner Reynolds, to approve the minutes of the February 12, 2007 meeting. **All in favor - So Voted.**

2. Report of the Commission Chairman – Chairman Delehaunty briefed the Members on the MAMA on-the-Hill Day meeting in Boston. He attended along with Commissioner Zwirblia and Phil Niddrie. This event provides the public airports from around the state with an opportunity to meet with their legislators to discuss airport-related issues, and to showcase their airports with displays. The two main goals of the meeting were to raise awareness of Legislators concerning airports and aviation in the Commonwealth and to highlight airport related legislation on Beacon Hill.

3. Commissioner's Reports

- **Marketing- no report**
- **Aviation- no report**
- **Master Plan-** Chairman Delehaunty reported that the Master Plan final Draft is being reviewed by staff and must be approved by FAA before publication. Intended date for public distribution is June.

4. Reports of the Airport Director

- **Development Sites RFP:** The Airport Director reported that the Pre-Bid Conference went well and that there are quite a few people who have requested the RFP from the Web Site. Responses are due on April 30th.
- **Networks Conference –** Mr. Waldron indicated that he met with a number of airlines and that there was some potential interest in Worcester that he and staff will follow-up on.
- **Hangar 2 Update-** City Council approved the transfer of \$100,000 to accomplish the installation work needed in the Hangar. Massport officials will proceed with arranging for one of their Term Contractors to begin installation of the insulation through a sub-contractor. It is anticipated that the total job will cost approximately \$106,000.

- **Annual FAA Certification Inspection** - Mr. Waldron reported that the annual FAA Certification Inspection was completed. He noted that the Inspection went very well with no findings by FAA.

5. Old Business - Chairman Delehaunty reported that the staff received a request from Swissport to change the "leasing" requirement for based aircraft in their Master Lease to a "license". The Chairman indicated that staff referred the item to the City and Massport Legal Departments. Mr. Waldron indicated that he was in favor of the change and that it would be consistent with the practice at most of the airports he was familiar with.

6. New Business –

- **Scott Goodwin Photography, Inc.** - Chairman Delehaunty reported that Scott Goodwin Photography, Inc. made a last-minute request to do a photo shoot at the terminal, which had already taken place. He asked for the Commission's indulgence on the timing and to consider approval retroactively. He advised that a License Agreement and insurance and indemnifications were obtained prior to the shoot taking place. He also noted that he intends to bring forward a motion at the next meeting that will allow the Airport Director to approve these types of License Agreements, within certain parameters, on his own and then advise the Commission of the event at their next meeting.

Commissioner SantaMaria moved, seconded by Commissioner Reynolds, to approve of the request from Scott Goodwin Photography, Inc. for a photo shoot at the airport, and to authorize the Chairman to execute all documents related thereto, and to ratify the action taken in this matter. **All in favor, So Voted.**

Prior to adjourning, the next meeting date was set for April 9, 2007.

8. Adjournment

Commissioner SantaMaria moved, seconded by Commissioner Reynolds, to adjourn the meeting. **All in favor - So Voted.**

The meeting was adjourned.

Eric N. Waldron, A.A.E., ACE
Airport Director and
Clerk of the Commission