

The Seven hundred and fifty-second meeting of the Worcester Regional Airport Commission was held on Monday, December 11, 2006 at 6:30 PM in the Conference Room of the Worcester Regional Airport Terminal Building.

Members present were: Chairman James Delehaunty, Vice–Chairman Joseph Zwirblia and Commissioners Tim DeSantis, Thomas Reynolds and Patsy SantaMaria.

Also present were: Mr. Eric Waldron, Airport Director and Mr. Philip Niddrie, Airport Liason.

Chairman Delehaunty opened the meeting at 6:35 p.m.

1. Approval of minutes of the October 18, 2006 meeting

Commissioner SantaMaria moved, seconded by Vice–Chairman Joseph Zwirblia, to approve the minutes of the October 18, 2006 meeting. **All in favor - So Voted.**

2. Approval of minutes of the November 2, 2006 special meeting

Commissioner SantaMaria moved, seconded by Commissioner DeSantis to approve the minutes of the November 2, 2006 special meeting. **All in favor - So Voted.**

3. Report of the Commission Chairman

Chairman Delehaunty advised the Members that he had forwarded project notices provided by Massport Capital Programs, to the City Administration concerning future on-call architectural and engineering services and engineering and design services, as well as notice of a Vegetation Management Plan project and Security Improvements project, both to be undertaken this year.

4. Commissioner's Reports

- **Marketing-** no report
- **Aviation-** no report
- **Master Plan-** covered under "Old Business" below

5. Reports of the Airport Director

- **Development Sites RFP:** RFP for Site 1 is out; responses are due on January 17. RFP for Site 2 will likely be issued in January 2007.
- **NBAA Conference –** Schedulers and Dispatchers meeting - Massport and the City will have a booth featuring both Hanscom and Worcester airports. Session runs from January 21 through 24, over 2000 attendees from corporate flight departments are expected.

- Mr. Waldron briefed the Commission on problems with the suspended ceiling/installation in Swissport Hangar #2 that required removal of that material due to deterioration of the grid system holding it in place. The work was accomplished over the weekend of December 2, 3 to minimize the impact on tenants and to eliminate the problem as quickly as possible.

6. Old Business

- **NERASP & Master Plan Update:** The final briefing on the Airport Master Plan will be combined with a briefing on the FAA NERASP study, scheduled for December 13. Representatives from the city, airport, Massport, Jacobs Group Consultants and FAA will make the presentation. The final Master Plan report is expected to be available in late winter for review by staff and will incorporate comments from Community Meetings, City Council, City Manager, Airport Commission, and from political leaders.
- **Energy Task Force Update:** Vice Chair Zwirblia reported that the Climate Action Plan for the entire city is currently under review by the City Manager. The Chair indicated that he would like to see what the report says about the Airport.

7. New Business –

There was no New Business to consider at this meeting.

Prior to adjourning, the next meeting date was set for January 8, 2007.

8. Adjournment

Commissioner SantaMaria moved, seconded by Commissioner DeSantis, to adjourn the meeting. **All in favor - So Voted.**

The meeting was adjourned at 7:10 p.m.

Eric N. Waldron, A.A.E., ACE
Airport Director and
Clerk of the Commission