



CITY OF WORCESTER

CITIZEN ADVISORY COUNCIL

MINUTES

CITIZEN ADVISORY COUNCIL MEETING

Tuesday, November 13, 2012 6:00 PM

Worcester Public Library, Banx Room

Present: District 5, Steve Genduso, Chairperson
District 1, Richard Trifone
District 3, Craig Olson
District 4, Christopher Roberge
District 4, Theodore Kostas
District 5, Douglas Hannam
At-large, Coreen Gaffney

Absent: District 1, Pedro Figueroa, Vice Chairperson
District 3, Christopher Condon

Staff: Jeannie Michelson, Human Resources

Guest: Linda Parham, pending district 2 CAC appointment

1. Steve called the meeting to order at 6:00pm.
2. Doug Hannam and Linda Parham were introduced to the Council.
3. Steve asked if there were any questions on minutes from 9/19/12.
4. It was motioned and seconded to approve the minutes from 9/19/12.
5. **Subcommittee updates:**
 - a) Qualifications Survey – Craig will email the updated survey to Jeannie. The survey along with a list of boards/commissions and the date/time of the meeting will be on the agenda for the December CAC meeting. CAC members will be asked to choose which boards they can attend to explain the survey and ask members to complete and return to their staff liaison who will send them to Jeannie.
 - b) Rules and Procedures (section 21A and 21B) –
 - (1) 21A - Discussion on current rule for board member that resigns to wait 180 days before they can be appointed to another board. After discussion, it was decided to vote on changing the rule to 90 days with the caveat that the CAC and the City Manager can appoint an individual prior to 90 days at their discretion.
VOTE: 7 – 0 Passed
 - (2) 21B – Discussion on the rule that states that a board member that completes a full term must wait 30 days before being appointed to another board. After discussion, it was decided to vote on leaving the 30 day wait but adding the caveat that the CAC and the City Manager can appoint an individual prior to 30 days at their discretion.
VOTE: 6 – 1 Passed
6. **Outreach/speaking opportunities:**
 - a) Senior Speak – Chris Roberge
 - b) Jim Polito, Jordan Levy, Gary and Gary, Colleen Bamford – Steve Genduso
 - c) Coffee with Konnie – Ted Kostas

- d) Brown Bag Lunch Series – Jeannie will contact about leaving fliers
 - e) Video Panel project – Chris Roberge and Rich Trifone to discuss prior to December meeting.
 - f) Latino Education Institute – Jeannie to scan contact information to CAC.
7. **2013 Meeting dates**: All selection and business meetings will be scheduled for the 3rd Wednesday of the month.

2013 CAC Meeting Schedule		
DATE	TYPE	POTENTIAL CONFLICT
January 16, 2013	Business	
February 20, 2013	Selection	school vacation week
March 20, 2013	Business	
April 17, 2013	Selection	school vacation week
May 15, 2013	Business	
June 19, 2013	Selection	
July 17, 2013	Business	
August 21, 2013	No Meeting	Summer Break
September 18, 2013	Selection	
October 16, 2013	Business	
November 20, 2013	Selection	
December 18, 2013	Business	

- 8. The next meeting is a selection meeting at 6PM on Tuesday, December 11, 2012 in the Saxe Room of the Library.
- 9. Meeting adjourned at 7:00pm.

Att: Revised list of CAC members/contact information
 Contact information to the Latino Education Institute

/jmm

Approved: 12/11/12