



**Cable Television Advisory Committee
Meeting Minutes
November 3, 2021**

**Held at City Hall, Levi Lincoln Room in person, and virtual access via WebEx
Approved January 12, 2022**

1. Call meeting to order – 7:18
2. Attending: in Person - Jeff Levering, Steve Quist, Sergio Bacelis, Marie DiCardy via WebEx, in person Judy Warren
3. Approval of minutes from 9/15/2021 – motion made Levering; second by Quist - approved by all
4. Public Comment pertaining to items on the agenda
Mauro DePasquale, WCCA, resident of Worcester spoke to survey item, suggesting questions on how to meet needs and improve for community.
Levering announces the Public Service & Transportation meeting coming up; read that committee agenda; questioned overlap and clarification.
5. Ascertainment
 - a. Timeline – Plan of Action
 - i. Status/Review Draft Timeline (Quist, All) Quist proposes meeting every other week beginning in January through May; meetings in each district. Warren mentioned there will be schedule challenges for staff. **Quist asked if a letter to CM to/from Charter circumventing the ascertainment process.**
 - b. Review Franchise Fee Breakdown Sheets of Annual Funding – last 3 years (Warren, All) Quist again requested what amount of funding is available for renewal from the previous committee vote; Warren explained the CFO's response that the committee create a budget of anticipated expenses and what is wanted to be funded like consultants etc. Levering asked for last expenses as a possible figure to work with and what can be funded; Bacelis also asked for a ballpark figure and what was done with past renewal. **Warren presented basic info on forms and annual funding breakdown.**
 - d. Review Charter Correspondence & Forms 200, 400 and 500
 - e. Survey Questions Discussion
6. Next Meeting – December 8, 7:00pm location to be announced
7. Adjournment **8:15pm**



The City of
WORCESTER

CABLE TELEVISION ADVISORY COMMITTEE

City Hall, 455 Main Street, Worcester, MA 01608
P | 508-799-1385

cableservices@worcesterma.gov





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Charter
COMMUNICATIONS

John R. Maher
Director of Government Affairs

December 12, 2020

Sent Via Certified Mail
Return Receipt Requested

Edward Augustus, Jr., City Manager
City of Worcester
City Hall
455 Main Street
Worcester, MA 01608

Re: City of Worcester Franchise Renewal
CUID: MA0018

Dear Mr. Augustus:

Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications, Inc., has appreciated the opportunity to serve the City of Worcester and its residents over the years. Therefore, as we are sure you can appreciate, Charter Communications is taking the proper steps well in advance toward the renewal of our franchise agreement with you, which is due to expire on October 28, 2023. We are now looking forward to the renewal of our franchise.

As you may know, Section 626 of Title VI of the Communications Act of 1934, as amended (the "Cable Act") contains provisions that detail a procedure for the renewal of franchises. In order to comply with these provisions, Charter requests that the City of Worcester commence renewal proceedings in accordance with the requirements of Section 626(a) through (g) of the Cable Act.

However, Section 626(h) of the Cable Act provides for renewal of franchises without going through the extensive, formal procedure specified in Sections 626(a) through (g). We believe that this informal process may be preferable for all concerned. We would like to meet with you at your earliest convenience to discuss the renewal proceedings outlined in the Cable Act.

We look forward to meeting with you in the near future and to a continuing, mutually-beneficial relationship.

We remain committed to providing an excellent experience for our customers in your community and in each of the communities we serve. If you have any questions about this matter, please feel free to contact me at 774-243-9735 or via email at John.Maher@charter.com.

Sincerely yours,

John R. Maher
Director of Government Affairs



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Charter
COMMUNICATIONS

John R. Maher
Director of Government Affairs

April 30, 2020

Dear Municipal Official,

I have attached a copy of the Charter Communications 2019 Annual Financial Report for Massachusetts, which includes the MA CTV Form 200 (Financial Balance Sheet) and the MA CTV Form 400 (Statement of Ownership).

If you have any questions, please contact me at 774-243-9735 or at John.Maher@charter.com. Thank you.

Sincerely yours,

John R. Maher
Director of Government Affairs



**CTV FORM 200
FINANCIAL BALANCE SHEET**

Reporting Entity: Charter Communications Entertainment I, LLC and Time Warner Cable Northeast LLC
Franchises Served: See Attached
Year Ending: December 31, 2019

	Current Year	Prior Year
ASSETS		
<u>Current Assets</u>		
200 Cash and Equivalents	5,740	5,493
210 Accounts Receivable, Less Allowances	17,225,247	12,727,185
220 Inventory	315,491	885,903
230 Prepaid Expenses	2,908,712	3,423,127
240 Other Current Assets	-	-
250 Total Current Assets	20,455,190	17,041,708
<u>Fixed Operating Assets</u>		
260 Land	2,299,216	2,278,717
270 Buildings	22,771,288	21,322,119
280 Headend Equipment	63,560,066	73,650,149
290 Trunk and Distribution Equipment	187,471,162	179,768,169
300 Subscriber Devices	144,382,245	165,781,226
310 Other Fixed Operating Assets	33,848,334	29,764,774
320 Construction Work in Progress	-	25
330 Total Fixed Operating Assets	454,332,311	472,565,179
340 Accumulated Depreciation	(292,670,031)	(298,104,669)
Net Fixed Operating Assets	161,662,280	174,460,510
<u>Other Operating Assets</u>		
350 Franchise Acquisition Costs	451,473,731	451,433,176
360 Excess Fair Value	-	-
370 Goodwill	144,285,698	144,285,698
380 Other Intangible Assets	217,646,213	222,192,434
390 Total Other Assets	813,405,642	817,911,308
400 Accumulated Amortization	(182,715,320)	(173,709,887)
Net Other Assets	630,690,322	644,201,421
410 Total Net Assets	812,807,792	835,703,639



**CTV FORM 200
FINANCIAL BALANCE SHEET**

Reporting Entity: Charter Communications Entertainment I, LLC and Time Warner Cable Northeast LLC
Franchises Served: See Attached
Year Ending: December 31, 2019

	Current Year	Prior Year
LIABILITIES AND OWNER'S EQUITY		
<u>Current Liabilities</u>		
420 Accounts Payable	6,996,065	4,362,390
430 Subscriber Advance Payments and Deposits	5,145,325	3,877,711
440 Debt Due within One Year	-	-
450 Current Taxes Payable	575	59,234
460 Other Current Liabilities	6,470,859	4,566,852
470 Total Current Liabilities	18,612,824	12,866,187
<u>Non Current Liabilities</u>		
480 Long-Term Debt	-	-
500 Bonds Payable	-	-
510 Obligation on Capitalized Leases	-	-
520 Deferred Taxes	-	-
530 Other Non Current Liabilities	2,621,225	207,113
540 Total Non Current Liabilities	2,621,225	207,113
<u>Owner's Equity</u>		
550 Net Assets due from/to Parent Company	(25,897,177)	92,116,001
560 Capital Stock	-	-
570 Retained Earnings - Gross	817,470,877	730,514,338
580 Accumulated Dividends	-	-
590 Other	43	-
600 Total Owner's Equity	791,573,743	822,630,339
610 Total Liabilities and Equities	812,807,792	835,703,639



Attachment E

**CTV FORM 400
STATEMENT OF OWNERSHIP**

Please provide the following information for each Issuing Authority. Note that communities served by the same legal entity may be aggregated.

- (1) (a) The full legal name of the cable operator's legal entity (corporation or partnership) holding the cable television license.

Name: **Charter Communications Entertainment I, LLC and Time Warner Cable Northeast LLC**

- (b) If applicable, the d/b/a or generally used name of the legal entity within the Issuing Authority's community.

Name: Spectrum

- (2) The full legal name of the ultimate parent entity/ies which own(s) the corporation or partnership holding the cable license.

Name: **Charter Communications, Inc.**

- (3) The regional office(s) managing the cable licenses in Massachusetts:

Name: **Charter Communications**

Street Address: **400 Atlantic Street**

Municipality, State & Zip Code: **Stamford, CT 06901**

Contact Person: **Tom Adams**

Contact Person's Title: **Executive Vice-President, Field Operations**

Contact Person's Telephone Number: **(203) 905-7992**

- (4) The corporate office of the ultimate parent entity:

Name: **Charter Communications, Inc.**

Street Address: **12405 Powerscourt Drive**

Municipality, State & Zip Code: **St. Louis, MO 63131-3674**

Contact Person: **Sharon Rogers**

Contact Person's Title: **Senior Accountant**

Contact Person's Telephone Number: **(314) 288-3034**



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CERTIFIED MAIL
Return Receipt Requested

February 27, 2020

Edward M. Augustus, Jr.
City Manager
City Hall
455 Main Street
Worcester, MA 1608

Dear Issuing Authority:

Attached you will find the Annual Form 500 (complaint/Outage Report) for 2019 as filed by Charter Communications with the Massachusetts Department of Telecommunications and Cable. The number of subscribers in your town or city appears at the top of Service Interruption Chart. If you have any questions, I can be reached at 774-243-9735 or via email at John.Maher@charter.com.

Sincerely yours,

John R. Maher
Director of Government Affairs

John R. Maher
Director of Government Affairs





**Form 500 Service
Interruption Data**

27-Feb-20

Code Key: Average Resolution Time

Code Key: Manner of Resolution

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days
A. Resolved to the satisfaction of both parties.
B. Resolved, customer dissatisfied. C. Not resolved.



Town -	Year -	Complaints	Average Resolution Time (see code)	A.	B.	C.
WORCESTER	2019		35,565			
		Billing	<3>	12	0	0
		Customer Service	<3>	16	0	0
		Reception	<3>	7	0	0



**Estimated City of Worcester Additional License Fee
Per Section 7.3 Paragraph (e) & Article 1 - Definitions - Section 21**

City Of Worcester Gross Revenue Fiscal Year 2018		<u>\$ 44,046,030.29</u>
Ad Sales /Home Shopping		\$ 1,815,469.86
Gross Annual Revenue Exceptions:		
PPV Event Provider Expense	\$	-
B/D New Write Offs	\$	(963,382.15)
Total Exceptions		<u>\$ (963,382.15)</u>
Adjusted Gross Revenue for Fiscal Year 2018		\$ 44,898,118.00
% Per License		5%
Gross Additional License Fee		<u>\$ 2,244,905.90</u>
Deduction pursuant to Section 5.3 and Exhibit 2 of Renewal License		(\$27,997.92)
Less Statutory Fees		
December 2018 End Subs	38,693	
City's Statutory Fee	\$ 0.50	\$ 19,346.50
State's Statutory Fee	\$ 0.80	\$ 30,954.40
Total Statutory Fees		<u>\$ (50,300.90)</u>
Estimate of Payment Due		\$ 2,166,807.08

Vicki DeSantis
Vicki DeSantis
Director of Field Business Planning

1-23-19
Date



City of Worcester Additional License Fee
Per Section 7.3 Paragraph (e) & Article 1 - Definitions - Section 21

City Of Worcester Gross Revenue Fiscal Year 2019			<u>\$ 42,855,326.32</u>
Ad Sales /Home Shopping			\$ 1,504,674.80
Gross Annual Revenue Exceptions:			
PPV Event Provider Expense		\$	-
B/D New Write Offs		\$	(853,600.54)
Total Exceptions			<u>\$ (853,600.54)</u>
Adjusted Gross Revenue for Fiscal Year 2018			\$ 43,506,400.58
% Per License			5%
Gross Additional License Fee			<u>\$ 2,175,320.03</u>
Deduction pursuant to Section 5.3 and Exhibit 2 of Renewal License			(\$10,315.20)
Adjustment for prior years deduction			\$48,525.60
Less Statutory Fees			
December 2019 End Subs	35,759		
City's Statutory Fee	\$ 0.50	\$	17,879.50
State's Statutory Fee	\$ 0.80	\$	28,607.20
Total Statutory Fees			<u>\$ (46,486.70)</u>
Estimate of Payment Due			\$ 2,167,043.73

Vicki DeSantis
Vicki DeSantis
Director of Field Business Planning

2-4-2020
Date



City of Worcester Additional License Fee
Per Section 7.3 Paragraph (e) & Article 1 - Definitions - Section 21

City Of Worcester Gross Revenue Fiscal Year 2020		\$	<u>42,052,026.95</u>
Ad Sales /Home Shopping		\$	1,345,749.27
Gross Annual Revenue Exceptions:			
PPV Event Provider Expense		\$	-
B/D New Write Offs		\$	(327,960.97)
Total Exceptions			<u>(327,960.97)</u>
Adjusted Gross Revenue for Fiscal Year 2020		\$	43,069,795.25
% Per License			5%
Gross Additional License Fee		\$	<u>2,153,489.76</u>
Deduction pursuant to Section 5.3 and Exhibit 2 of Renewal License Adjustment for prior years deduction		\$	(9,799.44)
Less Statutory Fees			
December 2020 End Subs	34,200		
City's Statutory Fee	\$ 0.50	\$	17,100.00
State's Statutory Fee	\$ 0.80	\$	27,360.00
Total Statutory Fees		\$	<u>(44,460.00)</u>
Estimate of Payment Due		\$	2,099,230.32


Steve Lottmann
Senior Director of Revenue Accounting

Calculation prepared by: Steve Lottmann

3/2021